

AGENDA

REGULAR MEETING OF CITY COUNCIL

2008 12 15

4:30 P.M.

COUNCIL CHAMBERS

1. **ADOPTION OF MINUTES**

Mover - Councillor O. Grandinetti

Seconder - Councillor J. Caicco

Resolved that the Minutes of the Regular Council Meeting of 2008 12 01 be approved.

2. **QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

3. **APPROVE AGENDA AS PRESENTED**

Mover - Councillor O. Grandinetti

Seconder - Councillor S. Butland

Resolved that the Agenda for the 2008 12 15 City Council Meeting as presented be approved.

4. **DELEGATIONS/PROCLAMATIONS**

- (a) Diana Taranto, Chair, Community Christmas for Children Planning Committee; and Cheryl Linklater-Halverson, Supervisor of Volunteer Sault Ste. Marie, United Way will be in attendance concerning Proclamation - Community Christmas for Children
- (b) Proclamation - International Sault Ste. Marie Night – December 31st
- (c) Representatives of the Sault Ste. Marie Innovation Centre GIS Division will be in attendance concerning agenda item 6.(8)(a).

PART ONE – CONSENT AGENDA

5.

COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES

Mover - Councillor O. Grandinetti

Seconder - Councillor J. Caicco

Resolved that all the items listed under date 2008 12 15 - Part One - Consent Agenda be approved as recommended.

- (a) Correspondence from AMO and OGRA is attached for the information of Council.
- (b) Correspondence from the City of Oshawa (concerning developing province-wide recreation, parks and sport infrastructure funding); City of Cambridge (concerning property tax assessment); and Township of South Stormont (concerning Bill 50 the Provincial Animal Welfare Act 2008) is attached for the information of Council.

(c) **Staff Travel Requests**

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover - Councillor O. Grandinetti

Seconder - Councillor S. Butland

Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2008 12 01 be approved as requested.

(d) **Tender for Oils, Greases and Gear Lubricants (2008WA26)**

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover - Councillor O. Grandinetti

Seconder - Councillor J. Caicco

Resolved that the report of the Manager of Purchasing dated 2008 12 15 be endorsed and that the tender for the supply and delivery of Oils, Greases and Gear Lubricants, required by the various City Departments and cooperatively Public Utilities Inc. be awarded as recommended.

(e) **Tender for Padded Folding Chairs – Essar Centre**

A report of the Manager of Purchasing is attached for the consideration of Council.

5. (e) Mover - Councillor O. Grandinetti
Seconded - Councillor S. Butland
Resolved that the report of the Manager of Purchasing dated 2008 12 15 be endorsed and that the tender for the supply and delivery of 1,000 Padded Folding Chairs and Chair Carts, required by the Community Services Department be awarded as recommended.
- (f) **Tender for Roof Replacement – Seniors Drop-In Centre**
A report of the Manager of Purchasing is attached for the consideration of Council.
- Mover - Councillor O. Grandinetti
Seconded - Councillor J. Caicco
Resolved that the report of the Manager of Purchasing dated 2008 12 15 be endorsed and that the tender for Roof Replacement at the Seniors Drop-In Centre, required by the Community Services Department be awarded as recommended.
- (g) **Borrowing By-laws for 2009**
A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council. The relevant By-laws 2008-214 and 2008-222 are listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (h) **Stormwater Investigative Study – Consultant Selection**
A report of the Director of Engineering Services is attached for the consideration of Council.
- Mover - Councillor O. Grandinetti
Seconded - Councillor S. Butland
Resolved that the report of the Director of Engineering Services dated 2008 12 15 concerning Stormwater Investigative Study – Consultant Selection be accepted and the recommendation that the team of Dennis (R. V. Anderson)/Wm. R. Walker Engineering/Hydro-Com be retained to conduct the Stormwater Investigative Study be approved.
- (i) **Liquidated Damages on City Construction Projects**
A report of the Design and Construction Engineer is attached for the consideration of Council.
- Mover - Councillor O. Grandinetti
Seconded - Councillor J. Caicco
Resolved that the report of the Design and Construction Engineer dated 2008 12 15 concerning Liquidated Damages on City Construction Projects be accepted as information.

5. (j) **Annual Report – Downtown Development Initiative**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor O. Grandinetti

Seconders - Councillor S. Butland

Resolved that the report of the Planning Division dated 2008 12 15 concerning the Annual Report – Downtown Development Initiative be accepted and the Planning Director's recommendation that City Council accepts this report as an update to the ongoing implementation of the Downtown Development Initiative, and that City staff initiate an amendment to the OMAFRA agreement requesting that funds for Project Feasibility be shifted to Building and Facade Improvements be endorsed.

(k) **Free Bus Service in the City on the Evening of December 31st**

A report of the Transit Manager is attached for the consideration of Council. This is in response to a Council resolution dated 2008 12 01.

Mover - Councillor O. Grandinetti

Seconders - Councillor J. Caicco

Resolved that the report of the Transit Manager dated 2008 12 15 concerning Free Bus Service in the City on the Evening of December 31st be accepted and the recommendation that Transit Services provide free conventional and para bus service in the City on the evening of December 31st (from 6:00 p.m. until the last run leaving the bus terminal at 11:45 p.m. - coming off the road at 12:30 a.m.) be approved.

(l) **Wilcox Avenue Sidewalk Plowing**

A report of the Commissioner of Public Works and Transportation is attached for the consideration of Council.

Mover - Councillor O. Grandinetti

Seconders - Councillor S. Butland

Resolved that the report of the Commissioner of Public Works and Transportation dated 2008 12 15 concerning Wilcox Avenue Sidewalk Plowing be accepted and the recommendation that:

1. sidewalk plowing NOT take place on Wilcox Avenue over the winter of 2008-09 due to the lateness in the year and the amount of snow already on the ground; and
2. sidewalk plowing be added for the south side of Wilcox Avenue starting in the winter of 2009-10; and
3. an all-day 'no parking' zone be put in place from November 1st to March 31st along the south side of Wilcox Avenue starting in the fall of 2009 to permit snow storage in the parking lane, be approved.

5. (m) **Police Service Fee Schedule**
A report of the Chief of Police is attached for the consideration of Council. The relevant By-law 2008-225 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (n) **Conferences and Major Special Events Committee Update to Council**
A report of the Chair, Conferences and Major Special Events Committee is attached for the consideration of Council.
- Mover - Councillor O. Grandinetti
Second - Councillor S. Butland
Resolved that the report of the Chair, Conferences and Major Special Events Committee dated 2008 12 15 concerning Update to Council be accepted as information.

PART TWO – REGULAR AGENDA

6. REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES

6. (6) PLANNING

- (a) **Application No. A-32-08-Z – City of Sault Ste. Marie Planning Division – Minor Amendments to Zoning By-law 2005-150 and Special Exceptions By-law 2005-151**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor O. Grandinetti
Second - Councillor J. Caicco

Resolved that the report of the Planning Division dated 2008 12 15 concerning Application No. A-32-08-Z – City of Sault Ste. Marie Planning Division be accepted and the Planning Director's recommendation that City Council approve Application 32-08-Z, Minor Amendments to Zoning By-law 2005-150 and Special Exceptions By-law 2005-151 be endorsed.

6. (8) BOARDS AND COMMITTEES

- (a) **Sault Ste. Marie Innovation Centre – A Proposal for the Youth Crime Committee**

A report of the Sault Ste. Marie Innovation Centre is attached for the consideration of Council.

6. (8)
(a)

Mover - Councillor B. Hayes
Seconded - Councillor F. Fata

Whereas the Municipal Performance Measurement Program results of 2007 indicated a 28.9% increase in youth crime versus the 2006 results with 1,219 youth involved in criminal instances in 2007 versus 946 in 2006; and

Whereas this program also reported that in 2007 the youth crime rate was 204.4 per 1,000 youths; and

Whereas on the surface these results are substantially higher than other Northern Municipalities; and

Whereas as a result of the above-mentioned statistics City Council formed a committee to better understand the statistics and depending on the analysis to perhaps take a leadership role in coordinating a community-wide approach to providing services to youth in an effort to reduce youth crime and violence and provide better quality of life to youth in general; and

Whereas the Province of Ontario recently spent \$2 million on a study released this November on the root causes of youth violence in Ontario, the study of which provides many guidelines and recommendations the council committee intends to follow as we move forward; and

Whereas in order to clearly understand the Municipal Performance Measurement Program results, the Council Committee on Youth Crime and Violence has requested the professional assistance of the GIS Division of the Innovation Centre to compile and map three years worth of relevant data, as well as to solicit assistance from their many established contacts in the Social Services sector in terms of providing input on the mapped results;

Now therefore be it resolved that Council authorize the disbursement of \$29,750.00 to the GIS Division of the Innovation Centre to fulfill the obligation identified within their proposal with funds to come from the Community Development Fund established by City Council.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**
8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS
ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**
9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10.

CONSIDERATION AND PASSING OF BY-LAWS

By-laws before Council for THREE readings which do not require more than a simple majority.

FINANCING

- (a) 2008-214 A by-law to authorize the borrowing of \$10,000,000.00 to meet current expenditures until taxes are collected.

A report from the Commissioner of Finance and Treasurer is on the agenda.

- (b) 2008-222 A by-law to authorize the borrowing of \$10,000,000.00 to finance capital expenditures for short and long-term purposes for The Corporation of the City of Sault Ste. Marie and \$2,500,000.00 for the Public Utilities Commission of the City of Sault Ste. Marie.

A report from the Commissioner of Finance and Treasurer is on the agenda.

POLICE SERVICES

- (c) 2008-225 A by-law to authorize the charging of fees for services and activities provided by the Police Services Board and to amend Schedule "A" to By-law 2002-28.

A report from the Chief of Police is on the agenda.

TRAFFIC

- (d) 2008-223 A by-law to amend Schedule "A" of Traffic By-law 77-200.

By-laws before Council for THIRD reading which do not require more than a simple majority.

STREET CLOSING

- (e) 2008-210 A by-law to stop up, close and authorize the conveyance of a portion of Paradise Avenue and Peach Drive road allowance being parts 16, 17, 57 and 58 Plan IR11522.

11.

QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA

12. **ADDENDUM TO THE AGENDA**

13. **ADJOURNMENT**

Mover - Councillor O. Grandinetti

Seconder - Councillor S. Butland

Resolved that this Council shall now adjourn.

MAYOR

CLERK

MINUTES

REGULAR MEETING OF CITY COUNCIL

2008 12 01

4:30 P.M.

COUNCIL CHAMBERS

PRESENT: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, F. Manzo, P. Mick

OFFICIALS J. Fratesi, D. Irving, P. McAuley, B. Freiburger, N. Apostle, J. Dolcetti, D. McConnell, D. Scott, N. Kenny, L. McCoy, D. Elliott

1. **ADOPTION OF MINUTES**

Moved by Councillor O. Grandinetti

Second by Councillor J. Caicco

Resolved that the Minutes of the Regular Council Meeting of 2008 11 17 be approved. CARRIED.

2. **QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

3. **APPROVE AGENDA AS PRESENTED**

Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the Agenda for the 2008 12 01 City Council Meeting as presented be approved. CARRIED.

4. **DELEGATIONS/PROCLAMATIONS**

- (a) Amy Barbarie and Lieutenant Colonel Eric Groulx, two local Canadian Forces members recently returned from Afghanistan were in attendance to receive a recognition plaque from the City.
- (b) Sandra Randa on behalf of the Scotties Bid Committee, 2010 Canadian Ladies Curling Championships, the Scotties Tournament of Hearts was in attendance concerning agenda item 6.(8)(a).
- (c) Kevin Hogan on behalf of Soo Finnish Nordic Ski Club was in attendance concerning agenda item 5(n).

4. (d) David Hornstein on behalf of Searchmont Ski Association Board was in attendance concerning agenda item 5(bb).

PART ONE – CONSENT AGENDA

5. **COMMUNICATIONS AND ROUTINE REPORTS OF
CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Moved by Councillor O. Grandinetti

Seconded by Councillor J. Caicco

Resolved that all the items listed under date 2008 12 01 - Part One - Consent Agenda [save and except item 5(e) - Officially Read Not Dealt With] be approved as recommended. CARRIED.

- (a) Correspondence from AMO was received by Council.
- (b) The letter from the Minister of Municipal Affairs and Housing concerning reforms to the Planning Act and the Province's One-Window planning services was received by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the letter from the Minister of Municipal Affairs and Housing dated October 28, 2008 concerning initiatives for reforms to the Planning Act and the Province's One-Window planning system BE REFERRED to the Planning Director for review and report back to City Council. CARRIED.

- (c) The letter from the Ministry of Community and Social Services thanking the Chair, District of Sault Ste. Marie Social Services Administration Board for hosting a recent luncheon with the Minister of Community and Social Services was received by Council.
- (d) Correspondence from the General Manager Sault Ste. Marie Region Conservation Authority concerning the status of signage for the St. Marys River as a Canadian Heritage River was received by Council.
- (e) The letter from the Algoma Public Health concerning possible service reduction in APH's Infant and Child Development Program was received by Council.

5. (e) Moved by Councillor S. Myers
Seconded by Councillor P. Mick
Resolved that Sault Ste. Marie City Council expresses its support to Algoma Public Health in its request to the Ontario Minister of Children and Youth Services Deb Matthews to reconsider her ministry's announcement of reduction in funding for the Infant and Child Development Program for the fiscal year ending March 31, 2009 as it could result in up to 50% reduction of services for as many as 500 families in the District of Algoma of which approximately 400 are in Sault Ste. Marie; and further that a copy of this resolution be forwarded to Algoma Public Health and to Sault Ste. Marie M.P.P. David Oraziatti.
OFFICIALLY READ NOT DEALT WITH. (AT MOVER'S REQUEST)

- (f) The letter from the Founding Group of Sault Ste. Marie Nurse Practitioner – Led Clinic concerning a request for Council endorsement of the proposal for a Nurse Practitioner-Led Clinic in Sault Ste. Marie was received by Council.

Moved by Councillor S. Myers
Seconded by Councillor J. Caicco
Whereas approximately 10,000 residents of Sault Ste. Marie and District do not have access to primary health care; and
Whereas a community group of Nurse Practitioners and Physicians in partnership with concerned community members have collaborated in an application to the Ministry of Health and Long-Term Care to establish a Sault Ste. Marie Nurse Practitioner-Led Clinic at Sault College;
Resolved that Sault Ste. Marie City Council expresses its full support and endorsement for the proposal for the establishment of a Sault Ste. Marie Nurse Practitioner-Led Clinic at Sault College; and
Further that a copy of this resolution be forwarded to Debbie Graystone on behalf of the Founding Group of Sault Ste. Marie Nurse Practitioner-Led Clinic, the Minister of Health and Long-Term Care and to Sault Ste. Marie M.P.P. David Oraziatti. CARRIED.

- (g) The Outstanding Council Resolutions List as of November 17, 2008 was accepted by Council.

(h) **Council Travel**

Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that Councillor Lou Turco be authorized to travel to (1) a Northern Growth Plan Technical Table Education and Planning Session with Government of Ontario (representing FONOM) being held in Sudbury, Ontario (2 days in December) at no cost to the City; and (2) Northern Ontario School of Medicine Face to Face meetings being held in Sudbury, Ontario (2 days in December) at no cost to the City. CARRIED.

5. (i)

Staff Travel Requests

The report of the Chief Administrative Officer was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2008 12 01 be approved as requested. CARRIED.

(j) **Tender for Three (3) Diesel Generators c/w Trailers**

Reports of the Manager of Purchasing and the Commissioner of Public Works and Transportation were accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor J. Caicco

Resolved that the reports of the Manager of Purchasing and the Commissioner of Public Works and Transportation dated 2008 12 01 concerning Three Portable Diesel Generators be accepted and the recommendation that the tender for the supply and delivery of 3 Diesel Generators complete with trailers required by the Public Works and Transportation Department be awarded as recommended to Northshore Tractor for \$96,579.97 be approved. CARRIED.

(k) **Request for Proposal – Two (2) Pumper/Rescue Fire Vehicles**

The report of the Manager of Purchasing was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the report of the Manager of Purchasing dated 2008 12 01 be endorsed and that the proposal for the supply and delivery of Two (2) Pumper/Rescue Fire Vehicles with the opportunity to become a Northern Ontario Service Centre for Emergency Vehicles, required by Fire Services, be awarded as recommended. CARRIED.

(l) **Tenders for Automotive Supplies and Tire Services**

The report of the Manager of Purchasing was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor J. Caicco

Resolved that the report of the Manager of Purchasing dated 2008 12 01 be endorsed and that the tenders for the supply of Automotive Supplies and Tire Services, required by various City Departments and cooperatively for PUC Services Inc., be awarded as recommended. CARRIED.

5. (m) **Skatepark Update**

The report of the Commissioner of Community Services was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the report of the Commissioner of Community Services dated 2008 12 01 concerning Skatepark Update be accepted as information. CARRIED.

(n) **Soo Finnish Nordic Ski Club – Request to Groom the Wishart Park Trail**

The report of the Commissioner of Community Services was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor J. Caicco

Resolved that the report of the Commissioner of Community Services dated 2008 12 01 concerning Soo Finnish Nordic Ski Club - Request to Groom the Wishart Park Trail be accepted and the recommendation that the Ski Club be given permission to groom the Wishart Park trail for use for the 2008/09 cross-country ski season and that the City be provided with the proper proof of insurance prior to any use, be approved. CARRIED.

(o) **American Wind Symphony Orchestra 2009 Tour**

The report of the Supervisor, Community Services was accepted by Council.

Moved by Councillor S. Myers

Seconded by Councillor O. Grandinetti

Whereas the City of Sault Ste. Marie has the unique opportunity to be included in the American Wind Symphony Orchestra 2009 Tour which includes a 3-day schedule of performances in late July 2009; and

Whereas communities participating in the Tour are required to provide a performance fee of \$30,000.00;

Resolved that City Council expresses its support for this Tour coming to Sault Ste. Marie by providing a maximum contribution of \$15,000.00 (a \$5,000.00 deposit and a further \$10,000.00 once the remainder of the required event funding is confirmed) with funds to come from the Community Development Fund budget; and

Further resolved that:

1. Councillor Susan Myers be delegated as City Council's representative on the organizing committee being established by the Sault Ste. Marie Arts Council with involvement by appropriate City staff; and

2. confirmation be given to the American Wind Symphony Orchestra that Sault Ste. Marie will participate in the 2009 Tour and that the required \$5,000.00 deposit be forwarded as per the contract requirement be approved. CARRIED.

5. (p) **Pim Street Sewage Pumping Station Engineering Fees**

The report of the Director of Engineering Services was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor J. Caicco

Resolved that the report of the Director of Engineering Services dated 2008 12 01 concerning Pim Street Sewage Pumping Station Engineering Fees be accepted and the recommendation that the additional \$55,000.00 engineering fees for a revised upset limit of \$575,000.00 in the engineering services contract between the City and EarthTech Canada Inc. for the reconstruction of the Pim Street Pumping Station be approved; and

Further that the consultant and engineering staff work to resolve the liquidated damages issue with the contractor in due course. CARRIED.

(q) **Engineering Services – Sussex Road Bridge**

The report of the Director of Engineering Services was accepted by Council. The relevant By-law 2008-211 is listed under Item 10 of the Minutes.

(r) **Fire Protection Agreement Between the City of Sault Ste. Marie and The Batchewana First Nation of Ojibways (Rankin Reserve 15D)**

The report of the Fire Chief was accepted by Council. The relevant By-law 2008-217 is listed under Item 10 of the Minutes.

(s) **Lease Agreement – City-Owned Facility at 65 Old Garden River Road**

The report of the Fire Chief was accepted by Council. The relevant By-law 2008-221 is listed under Item 10 of the Minutes.

(t) **Land Ambulance Service Contract**

The report of the Fire Chief was accepted by Council. The relevant By-law 2008-220 is listed under Item 10 of the Minutes.

(u) **Licence of Occupation With Transport Canada for Millenium Fountain**

The report of the Assistant City Solicitor was accepted by Council. The relevant By-law 2008-218 is listed under Item 10 of the Minutes.

(v) **Cooper Street Parking**

The report of the Commissioner of Public Works and Transportation was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the report of the Commissioner of Public Works and Transportation dated 2008 12 01 concerning Cooper Street Parking be accepted and the recommendation that the existing parking bans in place on Cooper Street remain be approved. CARRIED.

5. (w) **No Parking – Wawanosh Avenue From Great Northern Road to Blake Street**

The report of the Deputy Commissioner of Public Works and Transportation was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor J. Caicco

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2008 12 01 concerning No Parking – Wawanosh Avenue From Great Northern Road to Blake Street be accepted and the recommendation that parking be banned on both the south and north sides of Wawanosh Avenue between Great Northern Road and Blake Street and that the Traffic By-law be amended accordingly be approved. CARRIED.

(x) **Birch Street Sidewalk Plowing**

The report of the Commissioner of Public Works and Transportation was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the report of the Commissioner of Public Works and Transportation dated 2008 12 01 concerning Birch Street Sidewalk Plowing be accepted and the recommendation that the sidewalk on the east side of Birch Street be added to the sidewalk snowplow route and that the associated cost to plow and sand this sidewalk be added to the Winter Maintenance Cost Centre; and

Further resolved that parking be banned on the east side of Birch Street from Cedar Street to Wilcox Avenue from November 1st to March 31st each year, be approved. CARRIED.

(y) **Contracting Out Refuse Collection**

The report of the Commissioner of Public Works and Transportation was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor J. Caicco

Resolved that the report of the Commissioner Public Works and Transportation dated 2008 12 01 concerning Contracting Out Refuse Collection be accepted and the recommendations that:

1. Council authorize staff to continue pursuing mechanical refuse collection through an RFP process with the possibility of introducing mechanical pick-up to the area now served by Municipal Waste and Recycling when that contract expires December 31, 2009; and

5. (y) 2. when mechanical refuse collection has been successfully introduced to the contracted areas of refuse collection, the balance of the City can be converted to mechanical pick-up using City employees as operators; and
3. staff report back to Council with recommendations once the RFP has been issued and evaluated, be approved. CARRIED.

(z) **Use of Dogs as Part of Goose Management Program**

The report of the Manager of Parks was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the report of the Manager of Parks dated 2008 12 01 concerning Use of Dogs as Part of Goose Management Program be accepted and the recommendation that staff include a 2009 supplementary budget request for consideration by Council during the 2009 Budget Deliberations for the City to tender dog use services for geese control at Bellevue Park, Queen Elizabeth Park, Clergue Boardwalk, Elliott Sports Complex and Strathclair Sports Complex, be approved. CARRIED.

(aa) **Municipal Hazardous or Special Waste Contract Extension**

The report of the Waste Diversion Supervisor was accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the report of the Waste Diversion Supervisor dated 2008 12 01 concerning Municipal Hazardous or Special Waste Contract Extension be accepted and the recommendation that the extension of the Municipal Hazardous or Special Waste Contract with Hotz Environmental be approved. CARRIED.

(bb) **Reduction of Charter Bus Service**

The report of the Transit Manager dated 2008 11 17 and the report of the CEO, Economic Development Corporation dated 2008 11 25 were accepted by Council.

Moved by Councillor O. Grandinetti

Seconded by Councillor J. Caicco

Resolved that the report of the Transit Manager dated 2008 11 17 concerning Reduction of Charter Bus Service be accepted and the recommendation that the City Transit Division no longer provide charter bus service to Buttermilk and Searchmont Ski Resorts for the reasons cited in the report be approved. CARRIED.

(cc) **City Council Resolution – Evacuation of Manitou Park (August 18, 2008)**

The report of the Chief of Police was accepted by Council.

5. (cc) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that the report of the Chief of Police dated 2008 11 21 concerning City Council Resolution – Evacuation of Manitou Park (August 18, 2008) be accepted as information. CARRIED.
- (dd) **Northern Ontario Clinical Research Centre in Sault Ste. Marie – An Update to City Council**
The report of the Managing Director, Destiny Sault Ste. Marie was accepted by Council.
- Moved by Councillor O. Grandinetti
Seconded by Councillor S. Butland
Resolved that the report of the Managing Director, Destiny Sault Ste. Marie dated November 2008 concerning the results of a study for establishing a Northern Ontario Clinical Research Centre (NOCRN) in Sault Ste. Marie be accepted as information. CARRIED.

PART TWO – REGULAR AGENDA

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

6. (8) **BOARDS AND COMMITTEES**

(a) **Conferences and Major Special Events Committee Funding Request – 2010 Canadian Ladies Curling Championships Scotties Tournament of Hearts**

The report of the Chair, Conferences and Major Special Events Committee was accepted by Council.

Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco

Resolved that the report of the Chair, Conferences and Major Special Events Committee dated 2008 12 01 concerning Funding Request - 2010 Canadian Ladies Curling Championships Scotties Tournament of Hearts be accepted and the recommendation that the request for municipal assistance for the Tournament being held in Sault Ste. Marie February 2010 BE REFERRED to the Commissioner of Community Services and other appropriate staff for review and report back to City Council with recommendations of what contributions the City can provide for both in-kind services and the level of funding for this prestigious event, be approved. CARRIED.

7.

**UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- (a) Moved by Councillor S. Butland
Seconded by Councillor P. Mick
Whereas the City of Sault Ste. Marie qualified for a free energy audit sponsored by the Provincial Government in cooperation with AMO; and
Whereas the Civic Centre audit has been completed and subsequent post-audit discussions and recommendations have been completed and subsequent retrofit applications have been submitted to the Municipal Eco Challenge Fund; and
Whereas an opportunity exists under the fund to apply for a "showcase project" which could qualify the City for a grant of up to \$600,000.00; and
Whereas we may qualify for "stackable" grants for Federal Funding under Natural Resources Canada; and
Whereas the water-source heat pump is the largest expenditure recommended by our energy auditors at an estimated cost of \$168,500.00 with a payback of 3.8 years; and
Whereas other options could be considered under the "showcase project" guidelines which could further enhance the unique aspects of our Civic Centre;
Therefore be it resolved that Council endorse the Environmental Initiatives Committee to proceed with an application to the Municipal Eco Challenge Fund to conduct a study (upset limit of \$15,000.00 with \$10,000.00 provided by the Challenge Fund) to determine the feasibility and costs of implementing a water-source heat pump and potential other energy-saving technology which could qualify our Civic Centre as a legitimate Showcase Facility. CARRIED.
- (b) Moved by Councillor S. Butland
Seconded by Councillor T. Sheehan
Whereas the Art Gallery of Algoma has accumulated approximately \$11 million in animation cell collections; and
Whereas these cells despite their considerable monetary and cultural value presently have no climate-controlled environment for storage (actually no storage space whatsoever); and
Whereas there are other valuable historical collections that are not open to public viewing; and
Whereas the "animation centre" study commissioned in 2004 is not an imminent reality given the present economic environment;
Therefore be it resolved that the above situation be forwarded to the Cultural Advisory Board for their consideration and possible recommendation(s). CARRIED.

7. (c) Moved by Councillor S. Butland
Seconded by Councillor J. Caicco
Be it resolved that considering the reports dated June 9th and October 20th (attached) that a four foot chain link fence be erected on the northern frontage boundary at 617 Boundary Road at an approximate cost of \$1,500.00 with funds to come from the 5% subdividers account (the resident will fence the back portion of his property) – the two together will prevent pedestrians from the “walkway” to vandalize the property. CARRIED.
- (d) Moved by Councillor J. Caicco
Seconded by Councillor S. Butland
Whereas there is a possibility of Government funds or grants available for municipalities to promote the use of low flush toilets; and
Whereas the use of low flush toilets is more efficient resulting in a savings to municipalities and are environmentally friendly;
Be it resolved that this initiative be forwarded to the Corporate Green Committee for their consideration and appropriate action; and
Further be it resolved that any action taken be developed in cooperation with the Public Utilities Commission and M.P.P. David Oraziatti. CARRIED.
- (e) Moved by Councillor J. Caicco
Seconded by Councillor T. Sheehan
Whereas outdoor ice rinks have historically been important winter gathering places for most Northern Ontario communities over the past several generations; and
Whereas, at one time, every school and every park in every neighbourhood had a skating rink that operated each winter to the delight of both young and old alike; and
Whereas, over the years, for a variety of reasons, the number of outdoor rinks that continue to operate for public use in Sault Ste. Marie have become smaller and smaller; and
Whereas, like all winter activity, ice skating and hockey and fresh air all contribute to healthier individuals and a healthier community; and
Whereas, neighbourhood ice rinks can provide easily accessible and relatively inexpensive recreation to people who might not otherwise be able to take advantage of such wonderful opportunities;
Now therefore be it resolved that City Council authorizes the formation of a Committee to be comprised of Councillor James Caicco as Chair and Councillor Terry Sheehan, School Board representatives from all local School Boards, appropriate City staff and School Board staff, a representative from the Sault Ste. Marie Youth Association and others as deemed appropriate. The purpose of the Committee would be to ascertain whether or not local youth, their parents, their educators and their City, with the help of local businesses and other volunteers, might be able to encourage the re-establishment of outdoor ice rinks in our community as a very important health and recreation initiative. CARRIED.

7. (f) Moved by Councillor T. Sheehan
Seconded by Councillor S. Myers
Whereas a Ward 2 neighbourhood meeting was held recently in regards to a rash of graffiti in the east end of the City; and
Whereas graffiti is a City-wide problem and City Council has recently endorsed an Anti-Graffiti Task Force;
Now therefore be it resolved that:
1) Public Works report back to City Council on the feasibility of installing street lights on Lorraine Avenue and also how there might be better lighting on the path between Lewis Road and Meadow Park Crescent; and
2) the appropriate recommendations (notes attached) from the Ward 2 neighbourhood meeting be forwarded to the City's Anti-Graffiti Task Force and to the Youth Crime Committee. CARRIED.

- (g) Moved by Councillor T. Sheehan
Seconded by Councillor S. Myers
Whereas the City of Sault Ste. Marie has a number of celebrations occurring on December 31st including its first International Family Fun Night;
Now therefore be it resolved that City Transit report back to Council on the feasibility of running free bus service in the City on the evening of December 31st (from 6:00 p.m. – 2:00 a.m.) in order to ensure a safe and Happy New Year for all residents. CARRIED.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that all the by-laws listed under Item 10 of the Agenda under date 2008 12 01 be approved. CARRIED.

- (a) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that By-law 2008-211 being a by-law to authorize an agreement between the City and M.R. Wright & Associates Co. Ltd. for design and contract administration of the replacement of the Sussex Road bridge be read three times and passed in Open Council this 1st day of December, 2008. CARRIED.

10. (b) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that By-law 2008-213 being a by-law to amend Schedule "V" of Traffic By-law 77-200 be read three times and passed in Open Council this 1st day December, 2008. CARRIED.
- (c) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that By-law 2008-215 being a by-law to adopt Amendment No. 157 to the Official Plan be read three times and passed in Open Council this 1st day of December, 2008. CARRIED.
- (d) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that By-law 2008-216 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 395 Korah Road be read three times and passed in Open Council this 1st day of December, 2008. (Local Union 1036) CARRIED.
- (e) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that By-law 2008-217 being a by-law to authorize an agreement between the City and Batchewana First Nation of Ojibways of the Rankin Indian Reserve 15D for the provision of fire protection services be read three times and passed in Open Council this 1st day of December, 2008. CARRIED.
- (f) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that by-law 2008-218 being a by-law to authorize the Licence between Transport Canada and the City for the purpose of maintaining and operating the Millenium water fountain to be read three times and passed in Open Council this 1st day of December, 2008. CARRIED.
- (g) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that By-law 2008-219 being a by-law to amend Schedule "A" of Traffic By-law 77-200 be read three times and passed in Open Council this 1st day of December, 2008. CARRIED.
- (h) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that By-law 2008-220 being a by-law to authorize the execution of an Agreement for Land Ambulance Service entered into between the District of Sault Ste. Marie Social Services Administration Board and The Corporation of the City of Sault Ste. Marie be read three times and passed in Open Council this 1st day of December, 2008. CARRIED.

10. (i) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that By-law 2008-221 being a by-law to authorize the execution of a Lease Agreement entered into between the District of Sault Ste. Marie Social Services Administration Board and The Corporation of the City of Sault Ste. Marie for premises known civically as 65 Old Garden River Road be read three times and passed in Open Council this 1st day of December, 2008. CARRIED

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

- (a) Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that Council shall now go into Caucus to:
1. discuss proposed disposition of vacant city-owned property near East Street; and; further be it resolved that should the said Caucus meeting be adjourned, Council may reconvene in Caucus to continue to discuss the same matter without the need for a further authorizing resolution. CARRIED.

Councillor L. Tridico declared a pecuniary interest concerning one matter at the 2008 12 01 Council Caucus Meeting.

12. **ADJOURNMENT**

Moved by Councillor O. Grandinetti
Seconded by Councillor J. Caicco
Resolved that this Council shall now adjourn. CARRIED.

MAYOR

CLERK



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 Toronto, ON M5H 3C6
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 E-mail: amo@amo.on.ca

MEMBER COMMUNICATION

ALERT N°: 08/059

To the attention of the Clerk and Council
 December 5, 2008

FOR MORE INFORMATION CONTACT:
 Petra Wolfbeiss, AMO Senior Policy Advisor
 (416) 971-9856 ext 329

ALERT

Government Lays Ground Work for Reducing Poverty by Committing to 25% Reduction in Child Poverty by 2013

Issue:

The Minister of Children and Youth Services, Deb Matthews, today released the government's broad based plan that provides the foundation for poverty reduction in Ontario and calls for a collaborative effort in meeting the government's target.

Background:

The government's poverty reduction strategy; *Breaking the Cycle*, bolsters support in four key areas: the Ontario Child Benefit (OCB), Education and Early Learning, Building Stronger Communities and Smarter Government. The Minister emphasized the importance of provincial and federal investments as well as a growing economy as key components to meeting its "25 in 5" target (a 25% reduction in child poverty in 5 years).

AMO's President, Peter Hume remarked, "AMO is pleased to see the Province take these bold and important steps. In light of these uncertain economic times, it is more important than ever to have supports in place for our most vulnerable citizens. We are hopeful that the government remains committed to its target and we look forward to working with them in support of this effort. As we know, investments are the cornerstone of economic recovery."

Some of the proposed new investments highlighted in the plan include:

- An additional \$230 million enhancement for the Ontario Child Benefit;
- \$5 million to annualize rent bank funding;
- \$5 million to establish a community opportunities fund; and
- \$3 million for social assistance rule changes.

The government called on the federal government and municipal governments to assist in the plan:

- the federal government through increases to Employment Insurance,
- the Working Income Tax Benefit,
- child care and housing, and
- municipal governments through access to transportation and recreation for low income children and families.

AMO is pleased that the government supported our suggestion of implementing local partnerships between government, business and key stakeholders to directly address the issue of poverty in our communities. Additionally, we welcome changes to address the "welfare wall" by increasing supports to social assistance recipients through increased access to child care, increased earnings for post secondary students, and a more reasonable interval review process. These changes are not expected to have an impact on municipal costs.

Initiatives addressing child care and affordable housing will be released in 2009. AMO will be consulting with the government on the direction of both initiatives.

Many of the initiatives in the government's plan align with the outcomes and direction of the Provincial Municipal Fiscal and Service Delivery Review. President Hume observed that, "The Province has made important strides in advancing good public policy while simultaneously showing leadership on an issue that has required priority attention for too long."

Action:

AMO will monitor the development of the provincial plan and will ensure municipal engagement in key areas of interest. This includes alignment with the priorities and objectives of the Provincial Municipal Fiscal and Service Delivery Review.

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.

Town Hall Sessions

2008-2009

These sessions will inform municipal staff and elected officials about key program and service offerings from AMO/LAS, and how these tools can benefit every municipality!

Let us tell you about our new and enhanced programs and services, including: a new sustainability planning toolkit, energy bulk procurement programs, LAS' new Energy Management software tool, and AMO's popular Municipal Information and Data Analysis System (MIDAS). These sessions are your chance to learn more!

AM Schedule:

9am -12 noon - *Sustainability Planning Toolkit for Municipalities – Federal Gas Tax*

This new toolkit, released by AMO in summer 2008, provides a set of practical tools to help a municipality identify where they sit along the "sustainability continuum". The toolkit can help them choose the specific tools that are most appropriate to their unique circumstances, to realize tangible progress towards greater sustainability as contemplated by the Federal Gas Tax Agreement. The purpose of this session will be to show municipalities how to use the toolkit and help recognize how to adopt sustainability measures and save money.

PM Schedule:

1pm – 2pm - *LAS Energy Procurement Programs – Natural Gas and Electricity*

Currently more than 160 municipalities take part in the LAS Electricity and/or Natural Gas Procurement Programs. This session will provide an overview of both programs, including enrollment steps, and staff will also outline the savings being realized by municipalities participating in both programs.

2pm – 3pm - *New LAS Energy Management Tool (EMT)*

LAS staff will provide an overview of this new web-based energy software monitoring tool and how it can help municipalities save money. Staff will explain how the EMT can help municipalities monitor, benchmark, and compare facility energy performance, measure and verify savings from energy conservation projects, reduce operational costs, improve processes, and meet corporate environmental stewardship goals including GHG reductions.

3pm – 4pm - *Municipal Information & Data Analysis System (MIDAS)*

Learn how this web-based tool can convert your raw Financial Information Return (FIR) data into meaningful reports and graphic presentations, making useful municipal benchmarking exercises convenient and fast. Let staff demonstrate how this application can empower your staff and Council through better information and insight, allow you to compare municipal performance measures to your peer group, and benchmark yourself against other municipalities in key service areas. Learn also about the developing GIS capabilities of the MIDAS application.

5(a)

2008 AMO/LAS Town Hall Sessions

There is no charge for these events but we require pre-registration for all attendees.

AM session – 9:00am – 12:00 noon --- PM session – 1:00pm – 4:00pm

Date	City	Location/Address	Sessions - you can attend both	
			AM Federal Gas Tax	PM LAS & MIDAS
Wednesday November 26, 2008	City of Kingston	City Hall - Memorial Hall 216 Ontario Street Kingston, ON (613) 546-0000	☐ AM	☐ PM
Monday December 1, 2008	City of Hamilton	Hamilton Central Public Library Hamilton Room (1st Floor) 55 York Blvd., Hamilton (905) 546-3200	☐ AM	☐ PM
Friday, December 12, 2008	County of Renfrew	County Administration Bldg. Council Chambers 9 International Dr., Pembroke (613) 735-7288	☐ AM	☐ PM
New! Friday, January 16 2009	Dufferin County - Town of Shelburne	Mel Lloyd Centre (Dufferin Oaks) Auditorium - Entrance D 151 Centre St., Shelburne L0N 1S4 (519) 925-2140	☐ AM	☐ PM
Monday, January 26, 2009	Municipality of Chatham-Kent	CK Learning Central Park Ave. Business Centre, 2 nd Flr 25 Creek Road, Chatham (519) 352-7354	☐ AM	☐ PM

REGISTRATION DETAILS:

Name	Title
Municipality	
Phone:	Email:
<i>Please FAX completed registration form to AMO/LAS @ (416) 971-6191</i>	



Association of Municipalities of Ontario
 200 University Avenue, Suite 801
 Toronto, Ontario, M5H 3C6
 416-971-9856 | Toll Free 1-877-426-6527



www.amo.on.ca -- Visit the AMO and LAS websites -- www.las.on.ca

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E-mail: amo@amo.on.ca

ALERT

MEMBER COMMUNICATION

ALERT N°: 08/058

To the attention of the Clerk and Council
November 27, 2008

FOR MORE INFORMATION CONTACT:
Petra Wolfbeiss, AMO Senior Policy Advisor
(416) 971-9856 ext 329

AMO Requests Extension on the Public Review Period for the Information and Communications Standard

Issue: On November 17, 2008, the Government released the draft Information and Communications standard for public review. The public review period is from November 17, 2008 to January 16, 2009. AMO is concerned that given the holiday period and municipal council meeting schedules, it is unlikely that the majority of municipalities will be able to meet the current public review period timeframe.

Background:

The AODA, 2005, requires the Minister of Community and Social Services to develop accessibility standards that will remove barriers for people with disabilities. The standards are expected to apply to the public sector, including all municipalities in the Province, as well as the not-for-profit and private sectors. They will address a full range of disabilities including physical, sensory, mental health, developmental and learning and will be implemented in phases leading to full accessibility in Ontario by 2025. Once completed, the standards will be introduced into legislation and therefore will become mandatory and enforced by the Province.

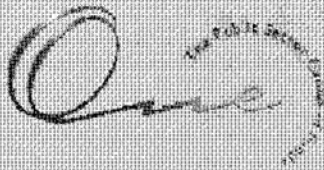
In a letter to the Minister, AMO expressed its concern that the current timeframe essentially eliminates the opportunity for broad municipal input on a policy that will have significant fiscal and social impacts on our communities. AMO has asked that the review period be extended to February 6, 2009.

To review the letter, please click [here](#).

Action:

AMO is urging its members to review the proposed standard and to provide comments to the Government. AMO encourages its members to express their concerns with the review period to the Minister.

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.



**An Investment in Your
Municipal Future**

One - The Public Sector Group of Funds

3rd Quarter 2008 Performance Report

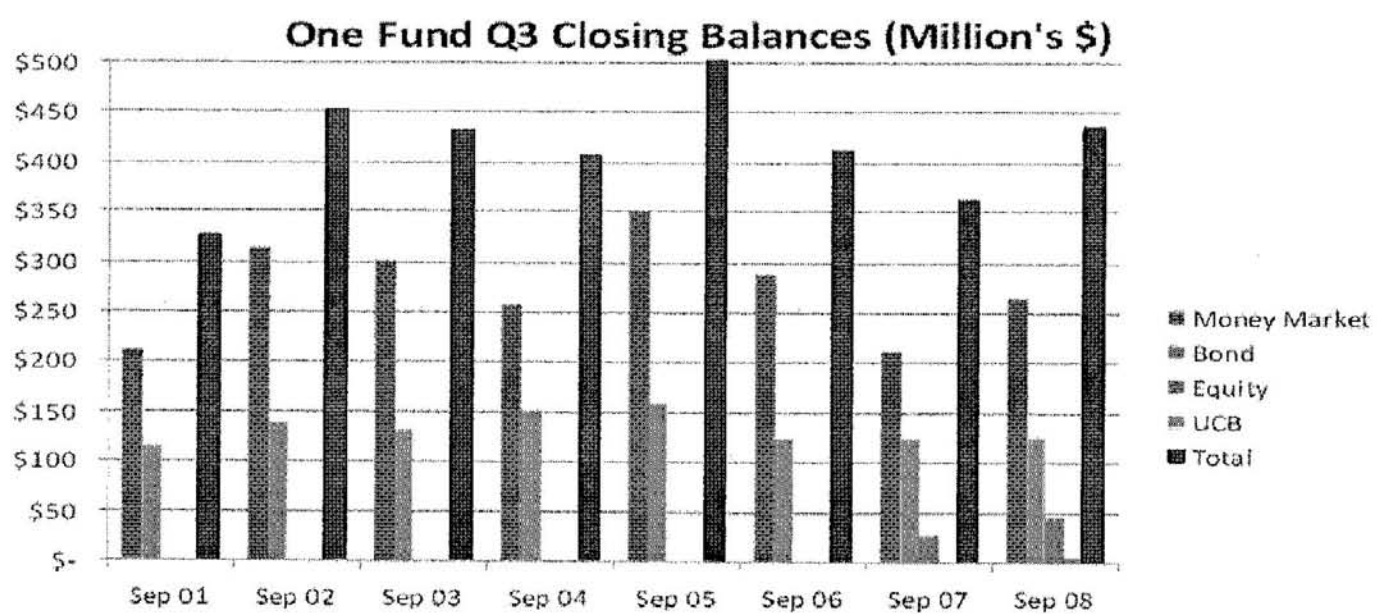
ONE FUND HIGHLIGHTS

- The One Universe Corporate Bond Fund opened on August 5, 2008.
- The One Equity Fund outperformed its benchmark and other comparators in Q3 2008.
- An additional \$12.3M was invested in the One Equity Fund in Q3, representing a 32% increase in total investment in the fund.
- The One Money Market Fund continues to outperform Bank Prime less 1.75% for Q3 and also YTD 2008.
- The One Bond Fund continued its strong 2008 performance, with one and two year returns that far exceed those of the previous two years.
- Average Q3 One Fund total balances exceeded each of the previous two years; this is a result of strong fund performance and investor outreach by One staff.
- One Funds Update/Information sessions at AMO and MFOA conferences attracted more than 60 municipal attendees (including municipal staff and elected officials)
- One Funds Information sessions will be offered in Q4 2008 and early 2009 – visit the One Funds website at www.onefunds.net for session details.



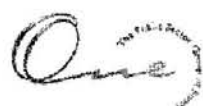
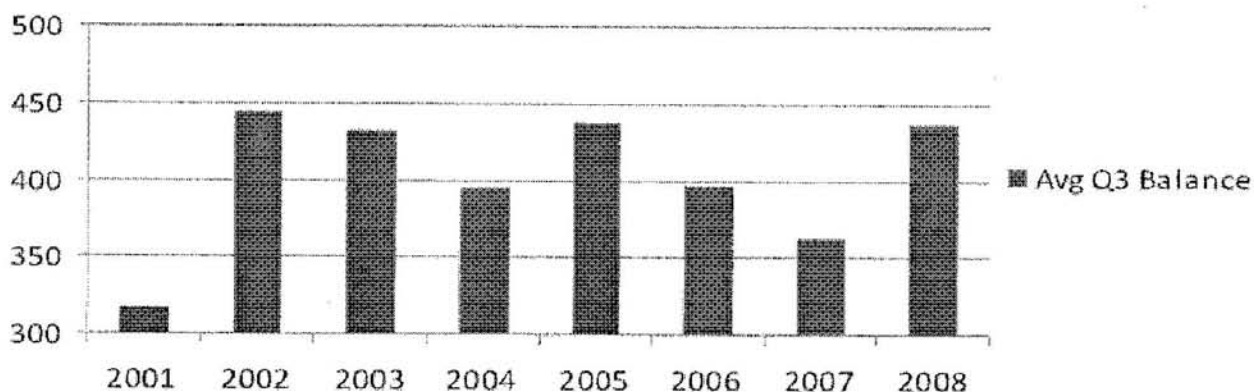
FUND BALANCES AND PARTICIPATION

As at September 30, 2008 the One Fund Q3 total closing balance was \$442M. Q3 2008 closing balances for the Money Market, Bond, Equity and Universe Corporate Bond Funds were \$265M, \$127M, \$45M and \$5M respectively.



The chart below illustrates Q3 2008 average total One Fund balances back to 2001. Strong One Money Market returns, increased Equity Fund participation, and the opening of the One Universe Corporate Bond Fund have all contributed to total fund balances exceeding or nearing fund balance highs in any similar period since 2002.

Average One Funds Total Q3 Balance (\$ millions invested)

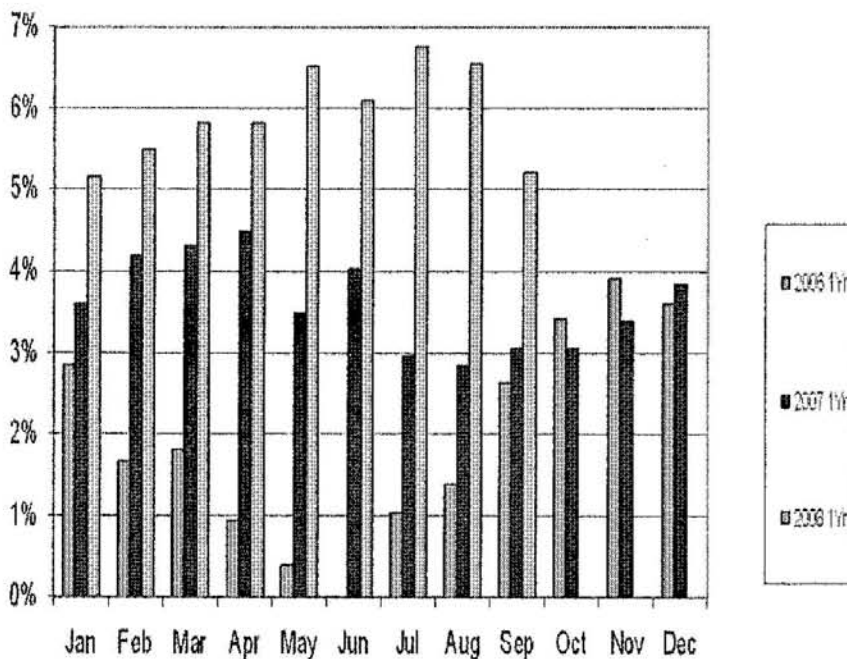


FUND PERFORMANCE: BOND FUND

Through Q3 One Bond Fund returns for 2008 continued to outperform any month ending period since mid 2005. Preliminary October performance data suggests that the One Bond Fund opened Q4 with larger returns similar to those found in early 2008.

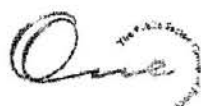
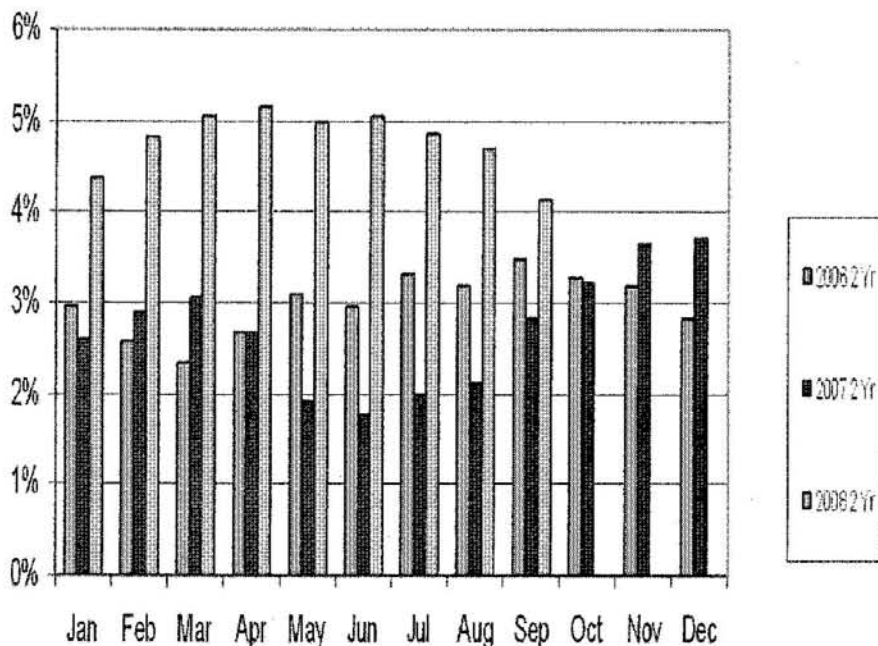
One Bond Fund 1 Year Returns for
Months Ending in 2006, 2007 & 2008

One year Bond Fund returns for all months ending in 2006, 2007 and 2008 are illustrated in this chart. In Q3 2008 Bond Fund performance has continued to widen the gap over one year returns for similar month ending one year periods in 2006 and 2007. The one year return of 6.77% posted for the year ending July 2008 is the best one year Bond Fund return since March 2004.



One Bond Fund 2 Year Returns for
Months Ending in 2006, 2007 & 2008

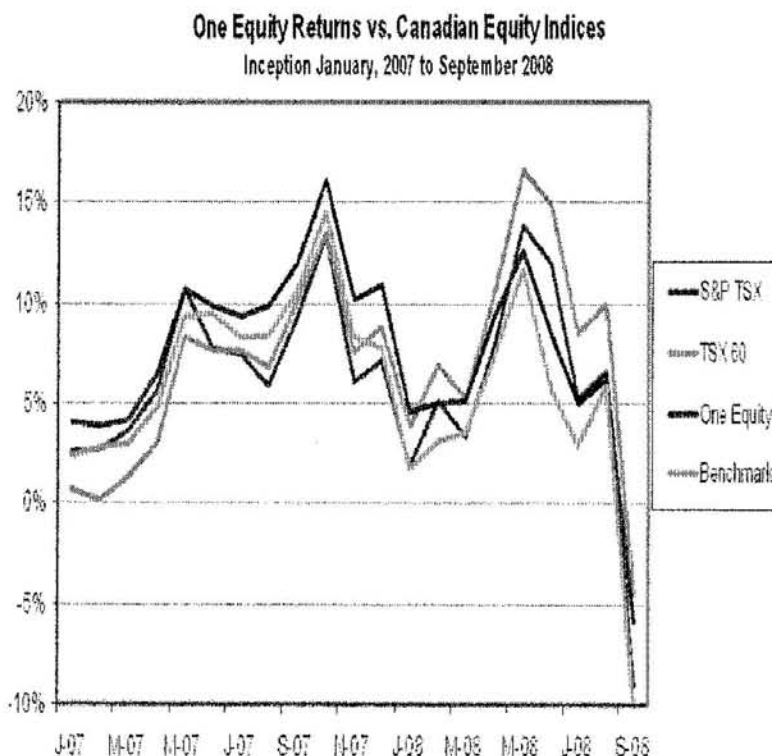
Two year One Bond Fund returns in Q3 have eased marginally, but continue to outperform any similar returns for 2006 and 2007.



FUND PERFORMANCE: EQUITY FUND

With the world economy slipping noticeably through Q3 2008, global equity markets, including the S&P TSX, experienced a similar contraction in their values. Due to the conservative style and investment acumen of Guardian Capital, the One Fund Equity manager, and also the design of the Equity Fund, by the end of Q3 the One Equity Fund is again outperforming the S&P TSX index since inception (January 1, 2007) by 4.2%.

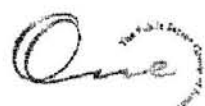
This chart illustrates the Equity Fund return since inception compared to both the TSX Composite and TSX 60 Indices.



One Equity Performance in Q3 2008 vs. Benchmark and Canadian Stock Indices					
	Jul-08	Aug-08	Sep-08	Cumulative Q3 2008	Since Inception (Jan 1, 2007)
S&P TSX	-6.8%	1.4%	-15.6%	-21.0%	-9.1%
TSX 60	-6.4%	1.5%	-14.4%	-19.4%	-4.5%
One Equity	-3.4%	1.2%	-12.0%	-14.3%	-5.9%
Benchmark	-2.9%	3.0%	-15.7%	-15.6%	-9.9%

The table above demonstrates the steep equity decline in the Canadian stock indices and the Fund benchmark. The One Equity Fund outperformed all of the comparators through Q3 2008. Note that investors in the One Equity Fund should not worry about short term performance as the fund is designed for longer term investments.

The One Equity Fund manager, Guardian Capital has prepared a market update and it is attached as Appendix 1.

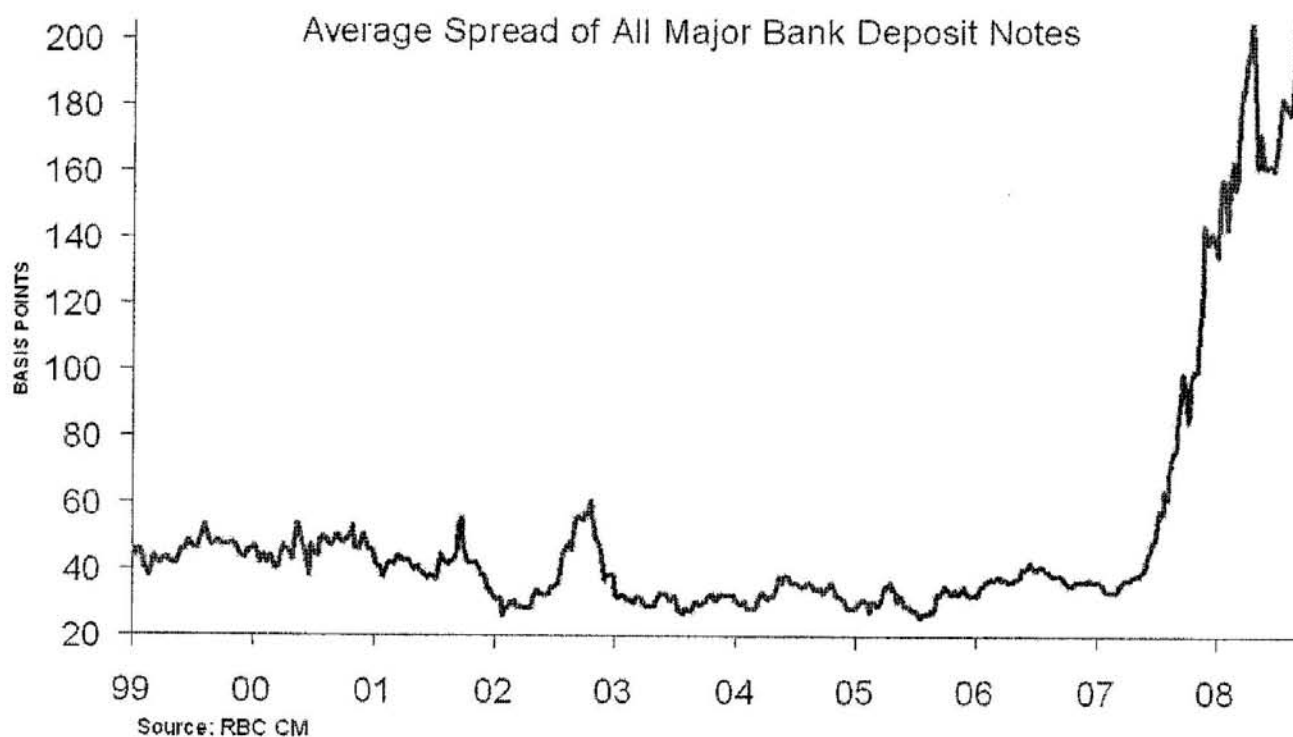


FUND PERFORMANCE: UNIVERSE CORPORATE BOND FUND

The One Universe Corporate Bond Fund opened at August 5, 2008. Inasmuch as the fund had been in operation for less than 3 months at the end of Q3 2008, it is premature to report any performance data. McLean – Budden, the Universe Corporate Bond Fund manager, continues to believe that current conditions in the market place are very favorable for corporate bond investment.

Bank spreads are simply the incremental yield which a bank or corporate bond pays over Government of Canada debt of a similar term. A higher spread means investors gain from holding a bond with a higher yield. The chart below illustrates the point that corporate bonds currently provide a much higher spread over similar Government of Canada five year bonds.

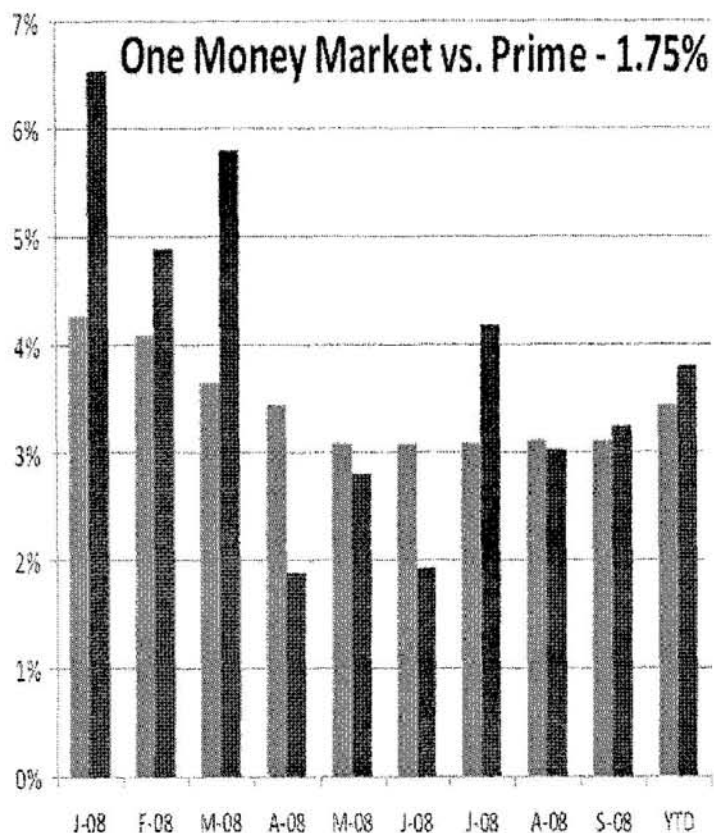
5 YEAR BANK SPREADS



In the past year this spread has risen to levels not seen in more than a decade. Highly rated Canadian banks and corporations are forced to pay a higher incremental price to borrow money and accordingly the bond holder is rewarded with a more favorable return.

A slowing global economy can often result in lower interest rates and as interest rates in the market fall, the value of bonds rise. This is the main cause of the widening spread in bank bonds versus government bonds, and demonstrates the value of corporate bond investments for durations of 4+ years.

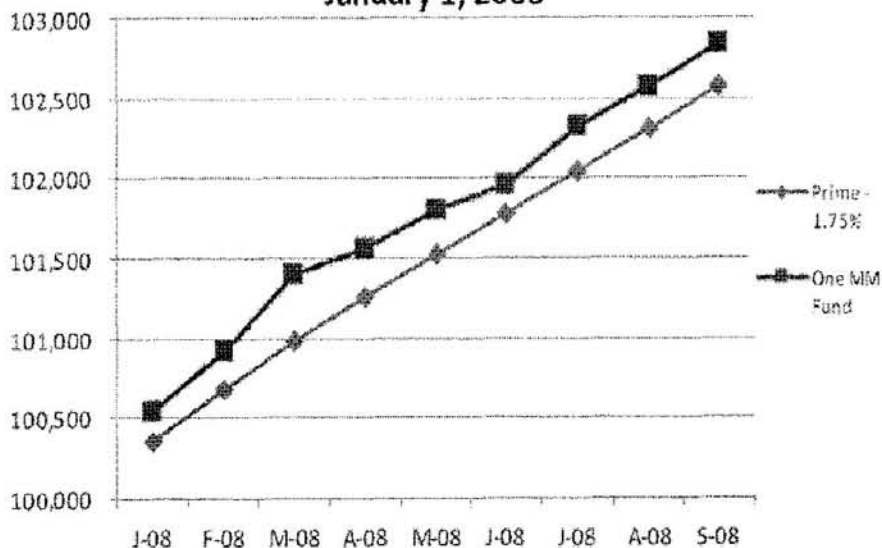
FUND PERFORMANCE: MONEY MARKET FUND



The One Money Market Fund returned an annualized rate of 2.84% in Q3 2008, 27 annualized basis points ahead of the Bank Prime less 1.75% return of 2.57%. The One Money Market Fund ended September with an annualized YTD return of 3.80%, well ahead of the Bank Prime less 1.75% annualized return of 3.44% for the same period. In October Bank Prime decreased by an additional 75 basis points and early indications are that the One Money Market return will continue to increase its performance advantage over Bank Prime less 1.75%.

The chart at the right represents the cumulative value of \$100,000 invested in the One Money Market Fund on January 1, 2008 as at September 30, 2008. The One Money Market investment for the period is worth \$275 more than the Bank Prime less 1.75% investment at the end of Q3 2008. Given the current performance advantage of the Money Market Fund, this difference will likely grow in Q4.

Cumulative Value of \$100,000 Invested January 1, 2008



APPENDIX 1: MARKET UPDATE FROM GUARDIAN CAPITAL

It would be an understatement indeed to suggest that these are uncertain times. In recent weeks we have witnessed the U.S. bailout of home mortgage giants Fannie Mae and Freddie Mac, AIG, the sale of Merrill Lynch to the Bank of America, the collapse of Lehman Brothers, problems at Washington Mutual, and, concerns were raised at Morgan Stanley and some other institutions. These are not regional or minor players but household brand names that have survived difficult periods for many decades. These are significant events. Added to the mix, particularly for Canadian investors, oil has declined about 50% its July peak of \$145 - to its current level of around \$70.

While sudden and concerning, these events are part of the unwinding of leverage and risk that have been embedded in the economy for sometime. While the precise nature and timing of these events were unknown, what has been clear for sometime is that we were in a credit crisis and some financial institutions were over exposed to failing assets. These events were not entirely unexpected.

Looking ahead, it is equally difficult to know with any certainty what will happen next. It is difficult, for example, to know what the equilibrium level of oil will be, but it is doubtful that it will rise again to its peak levels until the U.S. is back on its feet. With regard to credit conditions, we have witnessed some improvements in lending but it remains to be seen the impact on the level of activity.

It is important to remember that the bottom of the market may also coincide with the bleakest of outlooks. We are not suggesting that we have reached the bottom, or that we will know exactly when that point occurs, rather we are suggesting that it is important to keep these market events in perspective. The stock market has been declining for most stocks outside of the resources sector for sometime now. For the twelve months ended September 30th, five of the ten industry sectors are down more than 10%. We cannot be certain how the failure of these U.S. financial institutions will affect the equity markets in the short term or whether there will be further surprises. We are confident, however, that the best strategy is to invest in high-quality, well-managed companies that can weather the storm. We believe that with the One Funds we have done just that.

We remain cautious and for some time now, have deployed a defensive portfolio strategy and maintained the maximum cash level in light of our concerns with the on-going market turmoil. While the economic picture may appear bleak, we are cognizant of the fact that times of fear are generally good times to buy stocks. We continue to seek out good companies with strong long-term drivers of growth than can be bought at a reasonable price and as opportunities present themselves, we intend to take advantage of them. Our investments however, would be consistent with our conservative strategy.



Tim P. J. Smith

For more information about the One Funds or any of our investment products please visit our website

www.onefunds.net

or contact:

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Fax: (416) 362-9226



Working for Municipalities

Heads UP



keeping members informed

December 4, 2008

PROVINCIAL BUDGET 2009: PRE-BUDGET CONSULTATION

Provincial pre-budget consultations are underway by the Minister of Finance, Hon. Dwight Duncan.

OGRA will submit comments voicing the concerns of municipalities and the need for sustainable funding as well as continued, and accelerated, investment in our infrastructure.

David Leckie, OGRA President, will attend a consultation with the Minister on December 15, 2008 and reiterate the need for sustainable funding for municipal infrastructure. The President will also acknowledge the McGuinty Government's significant investment over the last year in our municipal roads and bridges. OGRA will also speak to the need for a more streamlined approvals process for infrastructure projects.

To review the consultation process and to respond to the five questions posted on the Ministry of Finance website and submit comments, please go to <http://www.fin.gov.on.ca/english/>.

OGRA's comments to the Ministry will be made available on our website.

Heads Up - Provincial Budget 2009: Pre Budget Consultation

ONTARIO GOOD ROADS ASSOCIATION

6355 KENNEDY ROAD, UNIT #2, MISSISSAUGA, ON L5T 2L5
TEL: 905-795-2555 FAX: 905-795-2660 EMAIL: info@ogra.org

PREMIER SPONSOR:



A Customer Care Company!

5(a)



200 University Ave, Suite 801
Toronto, ON M5H 3C6
Tel.: (416) 971-9856 | Fax: (416) 971-6191
E-mail: amo@amo.on.ca

ALERT

MEMBER COMMUNICATION

ALERT N°: 08/060

To the attention of the Clerk and Council
December 10, 2008

FOR MORE INFORMATION CONTACT:
Petra Wolfbeiss, AMO Senior Policy Advisor
(416) 971-9856 ext 329

Public Review Period for Draft Information and Communications Standard Extended to February 6, 2009

Issue:

Upon AMO's request, the Minister of Community and Social Services, Madeleine Meilleur has extended the public review period for the Information and Communications draft standard to February 6, 2009.

Background:

On November 17, 2008, the Government released the draft Information and Communications standard for public review. The public review period was originally scheduled from November 17, 2008 to January 16, 2009. In a letter to the Minister, AMO expressed its concern that the proposed timeframe eliminated the opportunity for broad municipal input on a policy that will have significant fiscal and social impacts on our communities. AMO requested that the review period be extended to February 6, 2009.

The AODA, 2005, requires the Minister of Community and Social Services to develop accessibility standards that will remove barriers for people with disabilities. The standards are expected to apply to the public sector, including all municipalities in the province, as well as the not-for-profit and private sectors. They will address a full range of disabilities including physical, sensory, mental health, developmental and learning and will be implemented in phases leading to full accessibility in Ontario by 2025. Once completed, the standards will be introduced into legislation and therefore will become mandatory and enforced by the Province.

Below is the communication issued on December 8, 2008 by the Accessibility Directorate on the public review extension:

Deadline for Public Review of the Initial Proposed Accessible Information and Communications Standard – Extended

NOTICE:

On November 17, the Ontario government released the proposed Accessible Information and Communications Standard for a 60-day public review period. The proposed standard outlines how businesses and organizations may be required to provide accessible public information in various formats such as online, print, verbal and digital.

This notice is to inform you that the deadline to review and make comments on the Initial Proposed Accessible Information and Communications Standard has been extended to **February 6, 2009**.

Input from stakeholders will be of great value when the committee finalizes this proposed standard. To review the proposed standard and to provide feedback, visit the Ministry of Community and Social Services' website at:

English: <http://www.mcsc.gov.on.ca/mcss/english/pillars/accessibilityOntario/accesson/business/information/>

French: <http://www.mcsc.gov.on.ca/mcss/french/pillars/accessibilityOntario/accesson/business/information/index>

For additional information or to find out about alternate methods of providing feedback, please call 1-888-482-4317 or toll-free TTY 1-888-335-6611.

If you require assistance to participate in this activity, please do not hesitate to call us.

Action:

AMO is urging its members to review the proposed standard and to provide comments to the Government. AMO is currently developing a response to the proposed standard. The response will be made available to AMO's membership via an ALERT.

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.



200 University Ave, Suite 801
 Toronto, ON M5H 3C6
 Tel.: (416) 971-9856 | Fax: (416) 971-6191
 E-mail: amo@amo.on.ca

ALERT

MEMBER COMMUNICATION

ALERT N°: 08/061

To the attention of the Clerk and Council

FOR MORE INFORMATION CONTACT:
 Petra Wolfbeiss, AMO Senior Policy Advisor
 (416) 971-9856 ext 329

December 10, 2008

AMO Releases "Putting Out the Welcome Mat: Why Immigration Matters to Ontario's Municipalities"

Issue:

Municipalities are at the front lines of immigration in Ontario. To support their role, AMO has developed a paper exploring the municipal context in the attraction, retention and settlement of immigrants in Ontario's municipalities. The paper, *Putting out the Welcome Mat: Why Immigration Matters to Ontario's Municipalities*, provides considerations, strategies and recommendations as a toolkit for advocacy and planning on moving forward on progressive immigration policy and programs for AMO and municipalities.

Background:

As part of the ongoing work of the Municipal Immigration Committee (MIC), AMO has developed a discussion paper that reflects the specific concerns of municipalities on issues related to immigration. The MIC was formed under Annex F of the 2005 Canada-Ontario Immigration Agreement (COIA). AMO played a lead role in ensuring that the municipal voice would be heard in the discussions and development of immigration policy and programs in Ontario. While the MIC provides an important forum for dialogue between all orders of government on immigration issues, AMO believes that an exploration of the municipal context and issues in immigration is required.

Emerging issues such as the changing global context and imminent labour pressures in Ontario – it is estimated that by 2010 Ontario's net labour force population growth will rely on immigration – as well as concern related to increasing poverty and poor outcomes for Ontario's newcomers – confirmed the need for a municipal voice on the many issues surrounding immigration.

Action: AMO will continue to work towards a better understanding of what is needed to make Ontario's communities welcoming. This includes continuing to work for policies that reflect the needs of our communities and newcomers and sustainable funding to assist municipalities in this effort.

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.

FAIRMONT ROYAL YORK HOTEL
TORONTO, ONTARIO



OGRA/ROMA 2009 COMBINED CONFERENCE

**WHAT'S COMING
DOWN THE ROAD**

FEBRUARY 22 - 25, 2009

WHAT'S COMING DOWN THE ROAD

SPEAKERS

- Premier Dalton McGuinty (invited)
- Minister of Transportation, the Hon. Jim Bradley (confirmed)
- Minister of Energy and Infrastructure, the Hon. George Smitherman (confirmed)
- Ontario NDP Leader Howard Hampton (confirmed)
- Dr. Patrick Moore: *Keynote Speaker*
- Minister of Municipal Affairs and Housing, the Hon. Jim Watson (confirmed)
- Minister of Agriculture, Food and Rural Affairs, the Hon. Leona Dombrowsky (confirmed)
- Ontario PC Leader John Tory (invited)



A leader of the international environmental movement for more than 30 years, Dr. Moore reveals the myths and misinformation that distort current environmental debates. He calls for issues to be discussed on the basis of accurate scientific data, a search for consensus and the creation of sustainable solutions.

An informed, provocative speaker, Dr. Moore's presentations inspire new ways of thinking about our environmental challenges.

WORKSHOPS

- Biosolids
- Northern Ontario issues
- Great Lakes Water Levels
- Municipal Drains
- Municipal DataWorks
- Source Water Protection Funding
- New Technologies for Bridges
- Detecting and Preventing Bid-Rigging
- Food Safety
- Broadband: A Different Road for Municipalities?
- Underground Utilities
- Accessibility Standards Development
- Extending the Useful life of a Road
- Review of the Waste Diversion Act & Blue Box Program

INFORMATION ROOMS

- Ontario Centre for Municipal Best Practices
- Municipal DataWorks
- E-bidding
- Species at Risk
- Independent Electricity System Operator

QUESTION BOX

Chaired by Fred Dean, Municipal Solicitor, a panel of experts will answer the tough questions!

The panel will field questions on a variety of municipal issues.

MINISTERS' FORUM

Provincial Ministers will answer delegates' questions at the 2009 Ministers' Forum.

MUNICIPAL DELEGATIONS

Provincial ministries will meet with municipal delegations during the conference. A form requesting a meeting with ministries is now available through the OGRA and ROMA websites.

BANQUET ENTERTAINMENT



Derek Edwards is an award winning comedian with backwoods humour delivered with a polished style and impeccable timing. A professional comedian for the past 15 years, he creates enchanting tales based on everyday subjects.

NOTE: Conference program subject to change.

OGRA/ROMA 2009 COMBINED CONFERENCE

HOUSING

ROOMS ARE BLOCKED AT THE FOLLOWING HOTELS:

- Fairmont Royal York Hotel (main conference hotel)
- Sheraton Centre Toronto
- Intercontinental Toronto Centre
- The Strathcona Hotel

TO BOOK A ROOM:

Access the online housing reservation system through the OGRA and ROMA websites, OR download the housing form from the OGRA or ROMA websites and fax or mail the form to the housing bureau. You will not be able to book a suite using the online reservation system.

CAN'T ACCESS THE INTERNET?

Call 905-795-2555 after 9:00 a.m. on November 18, 2008 and a housing or suite form will be faxed to you.

NOTE: The non-refundable cancellation fee implemented in 2008 at the Fairmont Royal York for conference room reservations remains in effect. This cancellation fee is in effect from the time of booking.

For a schedule of hotel rates and additional accommodation instructions visit us online:
www.ogra.org or www.roma.on.ca

LONG SERVICE AWARDS

Ontario Good Roads Association is always proud to recognize employees who have given long years of service in the cause of good roads.

ELIGIBILITY REQUIREMENTS: Minimum of 30 years in the road industry employed in the municipal, provincial and/or private sectors; retired from their employment or will be retiring within one year of the 2009 Annual Conference; immediately previous or current employer is a member in good standing of OGRA.

To nominate an eligible employee: Download the Long Service Award Questionnaire from the OGRA website and fax or mail the completed form to OGRA. Deadline for receipt of nominations is **January 30, 2009**. Awards will be presented at the Awards Luncheon on Tuesday, February 24, 2009 during the OGRA/ROMA Combined Conference. For more information contact Rayna Gillis: rayna@ogra.org or 905-795-2555.



DAVID LECKIE
PRESIDENT, OGRA



BILL VREBASCH
CHAIR, ROMA

OGRA President David Leckie and ROMA Chair Bill Vrebasch look forward to meeting you at the 2009 OGRA/ROMA Combined Conference.

Companions' Program

Monday, February 23 & Tuesday, February 24, 2009

Highlights

HYPNOTIST PAUL ANTHONY



Using nothing more than the Power of Suggestion, become hypnotized with highly entertaining scenarios. Witness participants forget their names; perform music videos as today's current MTV stars; become stuck to their seats or lose the ability to sit.

This is the one event where YOU ARE THE STAR of the show!

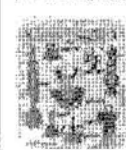
THE TEA EMPORIUM



We would like to invite you to the fascinating world of fine loose leaf teas. Some of you may be familiar with loose leaf teas, and for others this may be a whole new experience.

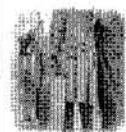
Either way, sit back, relax, and take pleasure in a smooth cup of tea.

WHEAT CRAFT



Corn Dolly Making (wheat weaving) is an ancient craft going back thousands of years, when it was thought that a spirit lived in the cornfield. To preserve this spirit at harvest time and ensure the success of next year's harvest, a corn dolly was made for the spirit to rest in. Today the corn dolly is a decorative symbol of peace and prosperity in the home throughout the year.

SHOPPING AT IKEA



IKEA offers a wide range of well-designed and functional home furnishing products. The IKEA story began in 1943 in the small village of Agunnaryd in Sweden, when founder Ingvar Kamprad was just 17. Over six decades, IKEA went from the woods of southern Sweden to being a major retail experience in 44 countries around the world.

GARDENING PRESENTATION



Come and join this presentation from guest speaker Paul Zammit of Plant World and plan your garden before the spring arrives. Discuss your gardening questions and concerns with a professional gardener and get the information you need to have the best garden in your neighbourhood.

ROYAL ONTARIO MUSEUM



Explore an exceptional array of themed galleries throughout the Museum, with six million objects in the ROM's collections, there's something new to discover around every corner... and while at the ROM

View the Nature of Diamonds Exhibit...



No other gem has quite captured the imagination of men and women throughout history like diamonds. Now discover this once-in-a-lifetime glimpse into the rich and storied history of this most precious of gems.

Contact Rayna Gillis for more information: rayna@ogra.org or 905-795-2555

NOTE: Companions' program subject to change.



Oshawa
Prepare To Be Amazed

Corporate Services Department
City Clerk Services

File: A-2301

December 4, 2008

Office of the Premier
The Honourable Dalton McGuinty
Rm 281, Main Legislative Building
Toronto, ON M7A 1A4

Re: Response to 'A Call for Action – Recreation, Parks and Sport Infrastructure Funding' from Parks and Recreation Ontario

City Council considered the matter at a meeting on November 24, 2008 and adopted the following recommendation of the Community Services Committee:

- "1. That Report CS-08-122 dated November 5, 2008, Response to "A Call for Action – Recreation, Parks and Sport Infrastructure Funding" supporting that annual funding for recreation, parks and sport infrastructure is a priority for the citizens for Oshawa be received for information;
2. That Council support the recommendations of "Investing in Health and Active Ontarians through Recreation and Parks Infrastructure" report from Parks and Recreation Ontario:
 - 1) A sport and recreation infrastructure database to assess needs and priorities needs to be developed
 - 2) A sustainable, province-wide, dedicated sport and recreation infrastructure funding program supported by all three orders of government must be developed
 - 3) A strategy to promote increased physical activity and social engagement for all Ontarians is required; and
3. That a copy of this Council Resolution be sent to The Hon. Dalton McGuinty, Premier of Ontario; The Hon. Dwight Duncan, Minister of Finance; The Hon. George Smitherman, Minister of Energy and Infrastructure; David Caplan, Minister of Health and Long Term Care and The Hon. Jim Watson, Minister of Municipal Affairs and Housing, Parks and Recreation Ontario (PRO), and Clerks of all Ontario Municipalities."

Your consideration of this important issue is appreciated.

By copy of this letter, I am advising the parties outlined in the above resolution of Council's decision.

If you need further assistance, please contact Mary Creighton, Director, Recreation and Culture Services at the address below or by telephone at (905) 436-5636 ext. 5643.



Sandra Kranc
City Clerk

- c. Community Services Department
 - Ministry of Finance
 - Ministry of Energy and Infrastructure
 - Ministry of Health and Long Term Care
 - Ministry of Municipal Affairs and Housing
 - Parks and Recreation Ontario
 - Clerks of all Ontario Municipalities (via email) ✓

**City of Cambridge Council Resolution
Monday, November 17, 2008**

Councillor Ben Tucci – Property Tax Assessment

WHEREAS significant changes have occurred to the process of reassessing of properties since the last reassessment completed in 2005.

WHEREAS the Government of the Province of Ontario through the introduction of Bill 187 and Bill 44 has imposed the changes in response to public complaints and the recommendations that came from the Ombudsman's Report into assessment activities.

WHEREAS the changes have lead to a 4 year cycle for reassessing properties with the current reassessment based on January 1, 2008 values.

WHEREAS the market value changes are being phased in over 4 years commencing 2009 for properties of all classes where there is an increase over and above the percentage increase in market value for the class of property from 2005 to 2008.

WHEREAS for properties with a market value assessment that is below the percentage increase in market value for its class, property tax decreases will be implemented immediately.

WHEREAS the economy has recently entered into a severe downturn resulting from a number of pressures both internal and external including the global financial crisis.

WHEREAS the forecast is for the economy to deteriorate further in 2009 with recessionary pressures in industry and peoples day to day lives coupled with ongoing job losses.

THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Cambridge calls on the Honorable Dwight Duncan, Minister Of Finance of Ontario, the Honorable Dalton McGuinty, Premier of Ontario and, the Ontario Government, to do what they can to help soften the blow for Ontario residents and property owners of all classes including, a deferral of the 4 year phase in for property tax increases by 1 year from the present phase in of 2009, 2010, 2011 and 2012 to 2010, 2011, 2012 and 2013.

AND FURTHER THAT the motion once approved be forwarded to all MPPs representing Waterloo Region, to the Leader of the Official Opposition, to the Leader of the 3rd party and, through AMO, to all other municipalities for their consideration.

Please contact: Alex Mitchell, City Clerk
The Corporation of the City of Cambridge
50 Dickson Street, 2nd Floor
PO Box 669
Cambridge, Ontario N1R 5W8
Telephone: 519.740.4680 Ext. 4585
TTY: 519.623.6691
Fax: 519.740.3011
Email: mittchella@cambridge.ca

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TOWNSHIP OF SOUTH STORMONT

4949 County Road No. 14
P.O. Box 340
Ingleside, ON K0C 1M0

Phone: (613) 537-2362
Fax: (613) 537-8113
Email: info@southstormont.ca



November 19, 2008

To: All Municipalities in Ontario
Re: Support Request

The Council of the Township of South Stormont passed the following resolution on November 12, 2008. Your support of this resolution would be appreciated. Please send any resolution of support to the Premier of Ontario, with a copy to the Township of South Stormont.

Resolution #316/2008

Moved by: Councillor Tammy Hart
Seconded by: Councillor Cindy Woods

Whereas Bill 50, the Provincial Animal Welfare Act, 2008 has now passed second reading in the legislature,

And whereas this bill contains the first comprehensive changes in almost 90 years to the *Ontario Society for the Prevention of Cruelty to Animals (OSPCA) Act*;

And whereas highlights of Bill 50 include but is not limited to: standards of care for all animals, new provincial offences, authority for the OSPCA to inspect places, penalties, requirement for veterinarians, a number of modernizations to the law, and protection for current legal practices in agriculture, hunting and fishing;

And whereas, and more specifically, there is a concern regarding the delegation of authority, accountability and transparency of OSPCA inspectors and its officers.

Now therefore be it resolved that Council of the Township of South Stormont hereby respectfully requests the Government review, and amend as required, the powers granted to Inspectors through Bill 50.

Furthermore, a copy of this motion be forwarded to Premier McGuinty, the Minister of Community Safety and Correctional Services, Minister of Municipal Affairs and Housing, MPP Jim Brownell, Association of Municipalities of Ontario and any other individual or association as deemed appropriate.

Yours truly,

Betty de Haan, CMO
CAO/Clerk

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5(c)

Joseph M. Fratesi, B.A. LL.B.
Chief Administrative Officer



99 Foster Drive
P.O. Box 580, Civic Centre
Sault Ste. Marie, Ontario
Canada. P6A 5N1
(705) 759-5347
(705) 759-5952 (Fax)
E-Mail:
j.fratesi@cityssm.on.ca
b.berlingieri@cityssm.on.ca

2008 12 15

Mayor John Rowsell and
Members of City Council
Civic Centre

RE: STAFF TRAVEL REQUESTS

Dear Council:

The following staff travel requests are presented to you for approval:

1. **Patrick McAuley – Public Works & Transportation**
OGRA/ROMA Conference
February, 2009
Toronto, ON
Estimated total cost to the City - \$ 2,390.71
Estimated net cost to the City - \$ 2,390.71
2. **Rod Fremlin – Fire Services**
Specialized Rescue Operations
February, 2009
Gravenhurst, ON
Estimated total cost to the City - \$ 225.00
Estimated net cost to the City - \$ 225.00
3. **Terry Barrett– Fire Services**
Training Admin/Program Planning
February, 2009
Gravenhurst, ON
Estimated total cost to the City - \$ 225.00
Estimated net cost to the City - \$ 225.00

Yours truly,

Joseph M. Fratesi
Chief Administrative Officer

JMF: bb

5(d)

Ralph Robertson
Manager of Purchasing



Finance Department
Purchasing Division

2008 12 15

Mayor John Rowswell and
Members of City Council,
Civic Centre.

Re: Tender for Oils, Greases & Gear Lubricants (2008WA26)

Attached hereto for your information and consideration is a summary of the tenders received for the supply and delivery of Oils, Greases & Gear Lubricants, as required by the various City Departments and cooperatively Public Utilities Inc., for the two (2) year period of January 1, 2009 until December 31, 2010.

The tender was publicly advertised and tender documents mailed to all firms on our bidders list. A public opening of the tenders received was held December 3, 2008 with Councillor Lorena Tridico representing City Council.

The tenders received have been carefully evaluated and analyzed as to quality, availability of supply, dependability of vendor and price. The low tendered prices meeting specifications have been identified on the attached summary.

RECOMMENDATION

It is therefore my recommendation that the tender for the supply and delivery of Oils, Greases & Gear Lubricants, as required by our various departments and cooperatively Public Utilities Inc., be awarded to Shell Canada, for a period of two (2) years, allowing for price adjustments based upon changes in wholesale prices. Shell Canada will utilize Power Fuels of Sault Ste. Marie as their distribution agent.

This report is submitted for Council's approval.

Respectfully submitted,

Ralph Robertson
Manager of Purchasing

Recommended for approval,

W. Freiburger
Commissioner of Finance & Treasurer

RR:nt
Attach.

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi

FINANCE DEPARTMENT
PURCHASING DIVISION
BUDGET: MULTI DEPARTMENT INVENTORY AND MAINTENANCE CHARGE OUT ITEMS

Received: December 3, 2008
File: 2008WA26

SUMMARY OF TENDERS
OILS, GREASES AND GEAR LUBRICANTS

DESCRIPTION	Quantity	<u>McDougall Fuels</u> <u>Sault Ste. Marie, ON</u>		<u>Petro-Canada</u> <u>Mississauga, ON</u>		<u>Shell Canada</u> <u>Burlington, ON</u>	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Hydraulic Oil - ISO 32 (205 litre drums)	6150 Litres	\$2.63	\$16,174.50	\$2.26	\$13,899.00	\$2.15	\$13,222.50
Multipurpose Grease - EP2 (tubes)	750 Tubes	\$2.35	\$1,762.50	\$2.23	\$1,672.50	\$2.15	\$1,612.50
Multipurpose Grease - EP2 (17kg pail)	51 Kgs	\$5.38	\$274.38	\$5.08	\$259.08	\$4.43	\$225.93
Multipurpose Grease - EP2 (54kg keg)	850 Kgs	\$5.08	\$4,318.00	\$5.05	\$4,292.50	\$4.41	\$3,748.50
Gearlube 80W90 (60 litre drum)	1260 Litres	\$3.28	\$4,132.80	\$3.47	\$4,372.20	\$2.71	\$3,414.60
Gearlube 80W90 (205 litre drum)	410 Litres	\$3.27	\$1,340.70	\$3.12	\$1,279.20	\$2.61	\$1,070.10
Synthetic Gearlube 75W90 (60 litre drums)	180 Litres	\$6.96	\$1,252.80	\$7.67	\$1,380.60	\$6.94	\$1,249.20
Crankcase Oil 10W30API SJ, CJ5 (litre)	300 Litres	\$2.94	\$882.00	\$2.98	\$894.00	\$2.74	\$822.00
Crankcase Oil 5W20API SJ, CJ5 (litre)	180 Litres	\$3.09	\$556.20	\$3.04	\$547.20	\$2.77	\$498.60
Crankcase Oil 5W30API SJ, CJ5 (litre)	180 Litres	\$3.09	\$556.20	\$3.02	\$543.60	\$2.74	\$493.20
Crankcase Diesel Oil 10W30API SJ, CG-4 (litre)	800 Litres	\$3.19	\$2,552.00	\$3.11	\$2,488.00	\$2.88	\$2,304.00
Crankcase Diesel Oil 15W40API SJ, CG-4 (litre)	2750 Litres	\$2.76	\$7,590.00	\$3.05	\$8,387.50	\$2.88	\$7,920.00
Crankcase Diesel Oil 15W40API SJ, CG-4 (1100 litre)	7700 Litres	\$2.76	\$21,252.00	\$2.69	\$20,713.00	\$2.70	\$20,790.00
Crankcase Diesel Oil 40API CF-2, CD-II (205 litre drums)	4100 Litres	\$3.07	\$12,587.00	\$2.83	\$11,603.00	\$2.59	\$10,619.00
Crankcase Diesel Oil 50API CF-2, CD-II (205 litre drums)	2050 Litres	\$3.04	\$6,232.00	\$3.08	\$6,314.00	\$2.77	\$5,678.50
Crankcase H.D. Diesel 15W40CF/SJ (205 litre drums)	2460 Litres	\$2.99	\$7,355.40	\$2.73	\$6,715.80	\$2.70	\$6,642.00
ATF Dexron-Mercon Transmission (litre)	1056 Litres	\$3.15	\$3,326.40	\$2.79	\$2,946.24	\$2.58	\$2,724.48
ATF Dexron-Mercon Transmission (205 litre drum)	3485 Litres	\$3.00	\$10,455.00	\$2.61	\$9,095.85	\$2.38	\$8,294.30
Total Weighted Cost (before taxes):			\$102,599.88		\$97,403.27		\$91,329.41
Comments:		Meets requirements.		Meets requirements.		Meets requirements.	

Note: The low tendered prices, meeting specifications, are boxed above and subject to adjustment based on changes in Supplier's Wholesale Pricing.
Comparison Total Weighted Costs shown above is based on tendered pricing firm until December 31, 2008.
It is my recommendation that the low tendered prices, submitted by Shell Canada, be accepted.

Ralph Robertson
Manager of Purchasing

5(P)

Ralph Robertson
Manager of Purchasing



Finance Department
Purchasing Division

2008 12 15

Mayor John Rowswell and
Members of City Council
Civic Centre

Re: Tender for Padded Folding Chairs – Essar Centre

Attached hereto for your information and consideration is a summary of the tenders received for the supply and delivery of 1,000 Padded Folding Chairs as required by the Community Services Department as part of the equipment for the Essar Centre.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders received was held November 19, 2008, with Councillor Pat Mick, representing City Council.

The tenders received have been thoroughly evaluated and reviewed with Mr. Nick Apostle, Commissioner of Community Services, and the low tendered price, meeting specifications, has been identified on the attached summary.

Funding for this work is provided within the Essar Centre FedNor Project Account.

RECOMMENDATION

It is therefore my recommendation that the tender for the supply and delivery of 1,000 Padded Folding Chairs and Chair Carts for the Essar Centre be awarded to Spec Seating International Corp., at their total low tendered price of \$102,310.20, including taxes.

This report is submitted for Council's approval.

Respectfully submitted,

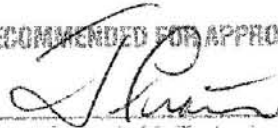

Ralph Robertson
Manager of Purchasing

Recommended for approval,


W. Freiburger
Commissioner of Finance & Treasurer

RR:nt
Attach.

RECOMMENDED FOR APPROVAL


Joseph M. Fratesi
Chief Administrative Officer

FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$100,000.00

RECEIVED: November 19, 2008
File: 2008CB02

SUMMARY OF TENDERS
PADDED FOLDING CHAIRS - ESSAR CENTRE

<u>Description</u>	<u>Quantity</u>	Dumanski Office Interiors Sault Ste. Marie, Ontario		Office Supply House Sault Ste. Marie, Ontario		SDR Seating Inc. Burlington, Ontario		Spec Seating Inter. Corp. Compton, CA	
		<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>
Padded Folding Chairs (Grade 2 Vinyl Upholstery)	1000	\$212.00	\$212,000.00	\$111.24	\$111,240.00	\$100.89	\$100,890.00	\$80.25	\$80,250.00
Hanging Chair Trucks (72 Chair Capacity)	14	N/A	N/A	\$1,335.00	\$18,690.00	\$1,180.00	\$16,520.00	\$735.00	\$10,290.00
Net Tendered Price			\$212,000.00		\$129,930.00		\$117,410.00		\$90,540.00
G.S.T.			\$10,600.00		\$6,496.50		\$5,870.50		\$4,527.00
P.S.T.			\$16,960.00		\$10,394.40		\$9,392.80		\$7,243.20
Total Tendered Price			<u>\$239,560.00</u>		<u>\$146,820.90</u>		<u>\$132,673.30</u>		<u>\$102,310.20</u>
Delivery		24 w/days		20 w/days		25-35 w/days		60-75 w/days	
Warranty		10 years		12 years		12 years		25 years	
Remarks		Does not meet Specifications Hanging Chair Trucks & Full Selection of Vinyl Grades Not Available		Meets Specifications		Meets Specifications		Meets Specifications	

Note: The low tendered price, meeting specifications, is boxed above.

It is my recommendation that the low tendered price submitted by Spec Seating International Corp., be accepted.

Ralph Robertson
Manager of Purchasing

5(e)

5(f)

Ralph Robertson
Manager of Purchasing



Finance Department
Purchasing Division

2008 12 15

Mayor John Rowswell and
Members of City Council,
Civic Centre.

Re: Tender for Roof Replacement – Seniors Drop-In Centre

Attached hereto for your information and consideration is a summary of the tenders received for roof replacement at the Seniors Drop-In Centre as required by the Community Services Department.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders received was held December 5, 2008, with Councillor Steve Butland representing City Council.

The tenders received have been thoroughly evaluated and reviewed with M.R. Wright & Associates Co. Ltd., the consultant for the project, and with Mr. Nick Apostle, Commissioner of Community Services. The low tendered price, meeting specifications, has been identified on the attached summary. A copy of the Engineer's Report is attached for your reference.

The funds for this project come from the Unforeseen Expenses account previously approved by Council.

RECOMMENDATION

It is therefore my recommendation that the tender for Roof Replacement at the Seniors Drop-In Centre, be awarded to Continental Roofing Ltd., at their low tendered price of \$46,916.10, including taxes.

This report is submitted for Council's approval.

Respectfully submitted,

Ralph Robertson
Manager of Purchasing

Recommended for approval,

W. Freiburger
Commissioner of Finance & Treasurer

RR:nt
Attach.

RECOMMENDED FOR APPROVAL

Joseph M. Fratelli
Chief Administrative Officer

FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$50,000.00

RECEIVED: Dec. 5, 2008
File #2008CG01

SUMMARY OF TENDERS
ROOF REPLACEMENT - SENIORS DROP-IN CENTRE

<u>Firm</u>	<u>Total Tendered Price</u> <u>(inc. G.S.T.)</u>	<u>Warranty Period</u>	<u>Remarks</u>
Continental Roofing Ltd. Sault Ste. Marie, ON	\$46,916.10	10 years Materials and Labour	Meets specifications Deposit cheque submitted
MJM Roofing & Siding Sault Ste. Marie, ON	\$110,365.50	10 years Materials and Labour	Meets specifications Deposit cheque submitted

NOTE: The low tendered price, meeting specifications, is boxed above.

It is my recommendation that the low tendered price, submitted by Continental Roofing Ltd, be accepted.

Ralph Robertson
Manager of Purchasing

5(4)



December 8, 2007

Mr. Ralph Robertson
Manager of Purchasing
Corporation of the City of Sault Ste. Marie
99 Foster Drive,
Sault Ste. Marie ON
P6A 5X6

Re: Tenders for Roof Replacement – Senior's Drop-In Centre

Dear Mr. Robertson

The City received two tenders to replace the roof over the Senior's Drop-In Centre at 619 Bay Street in Sault Ste. Marie. The tenders were received by the City clerk's office and both tenders were delivered prior to the closing deadline.

One of the requirements of bidding this work was attending a mandatory site meeting at a predetermined time identified in the contract documents. The bidding contractors each were represented by principals of their respective firms at the meeting.

The tendered documents included certified cheques in the amount of ten (10) percent of the bid amount as required in the instructions to bidders.

The tenders received were as follows:

Contractor	Base Price	GST	Total
Continental Roofing Limited	\$44,682.00	\$2,234.10	\$46,916.10
MJM Roofing and Siding	\$105,110.00	\$5,255.50	\$110,365.50

In our report to the City of Sault Ste. Marie in October 2008, we estimated the cost of repairs including design and preparation of tender specifications to be between \$50,000.00 and \$60,000.00 excluding G.S.T.

The low bidder Continental Roofing Limited has submitted a request to provide an alternative roof membrane system using IB Roof Systems. We have reviewed the material specifications for this product and find them to be comparable to the characteristics of Sarnafil membrane. We have also reviewed the 10 year manufacturer's warranty and our only concern is the fact that the material is supplied from the United States and the warranty is "governed by the laws of the State of Oregon". This alternate was successfully used by the Contractor on the southerly half of the Drop In Centre last year.

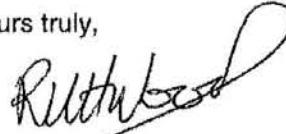
w:\mrw-projects\files 6000-8000\8000\files\8200\8250\letters and faxes\tender review letter dec 05 08.doc

Based on our review, we would recommend that the contract be awarded to the low bidder Continental Roofing Limited in the amount of \$46,916.10.

We also return with this letter the original tender forms for your file.

We trust this is satisfactory for your requirements at this time and if you have any questions or comments we would be pleased to discuss them with you.

Yours truly,



R.G.H. Wood, P. Eng.

Encl.
RGHW:gs

c.c. Mr. Joe Cain Community Services

William Freiburger, CMA
Commissioner of Finance
and Treasurer



Finance Department

2008 12 15

Mayor J. Rowswell
and Members of City Council

Re: Borrowing By-laws for 2009

Each year it is necessary to pass borrowing by-laws for current and capital purposes.

Short term borrowing to meet current expenditures may be required to provide cash flow between tax due dates and the receipt of Provincial grants. The recommended by-law provides for borrowing sums not to exceed \$10,000,000 to meet current expenditures.

Capital borrowing may be required for short and long term purposes for financing of capital projects. The recommended by-law provides for borrowing of sums not to exceed \$10,000,000 for capital purposes for the City.

Also, attached is a memorandum and by-law from the Public Utilities Commission concerning a request for a \$2,500,000 borrowing limit for capital purposes related to water infrastructure.

The limits are an approved credit line with the City's Banker that is reviewed annually.

I have asked our Legal Department to prepare the required borrowing by-laws for 2009 and the by-laws are on the agenda for approval.

Respectfully submitted,

W. Freiburger, CMA
Commissioner of
Finance and Treasurer

WF/kl

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

Memorandum

To: Bill Freiburger, Commissioner of Finance and Treasurer, City of Sault Ste. Marie
CC: B. Curran, President, Public Utilities Commission of the City of Sault Ste. Marie
From: Terry Greco, Treasurer, Public Utilities Commission of the City of Sault Ste. Marie
Date: 12/08/08
Re: Line of Credit for the Public Utilities Commission

The Public Utilities Commission of the City of Sault Ste. Marie (The Commission) approved the 2009 operating and capital budgets of the water utility on December 4, 2008.

In addition, the Commission approved the establishment of a \$2,500,000 line of credit through the City of Sault Ste. Marie as a temporary measure prior to securing long term financing.

Currently the Commission has no debt, however staff has recommended that since increased City road works projects have significantly increased the Commission's capital expenditure levels and the following two large projects benefit future periods, they should be financed through long term debt when they proceed.

1. Design and installation of chlorination upgrades to meet CT requirements and restore well production capacity to PTTW values pursuant to Provincial Officer's Order issued following the December 2007 MOE inspection. Upgrades to the Lorna, Goulais, Shannon and Steelton Pumping Stations are underway and will continue in 2008 with completion in 2009 at approximately \$1,200,000.
2. Installation of a water main on Fourth Line required for system security and to allow construction of the Third Line extension by the City. Approximate cost of \$1,600,000.

Attached is the by-law passed on December 4, 2008 authorizing the Treasurer of the Commission to establish a line of credit with the City of Sault Ste. Marie in the amount of \$2,500,000.

Please proceed with the necessary steps to establish the line of credit and contact me at your convenience to discuss the detailed requirements.

BY-LAW NO. 503**THE PUBLIC UTILITIES COMMISSION
OF THE CITY OF SAULT STE. MARIE****A By-law to Establish a Line of Credit**

WHEREAS The Sault Ste. Marie Public Utilities Commission may deem it necessary to borrow from time to time an amount of money up to a maximum of two million, five hundred thousand (\$2,500,000) to meet capital expenditures of the water system,

NOW THEREFORE the Commission enacts as follows:
The Treasurer is hereby authorized on behalf of the Commission to establish a line of credit with the City of Sault Ste. Marie in the amount of \$2,500,000.

PASSED this 4th day of December, 2008.

F. A. M. M. M.
Chairman

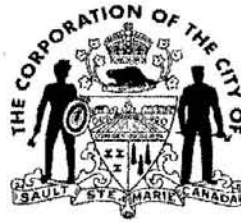
Claudia Stefano
Secretary

December 4, 2008
Date

5(h)

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

2008 12 15

File: B-07-06

Mayor John Rowswell
Members of City Council

Re: Stormwater Investigative Study – Consultant Selection

At the meeting of 2007 09 24, Council approved the hiring of an engineering consultant to conduct a management strategy for stormwater for the City.

In accordance with our policy for retaining consultants for specialized work, a Request for Proposal was issued to qualified consultants. Proposals were received from the following consulting teams:

- Dennis Consultants (R. V. Anderson Assoc.)/Wm. R. Walker Engineering/Hydro-Com
- MMM Group
- M. R. Wright Associates/Tulloch Engineering
- Totten Sims Hubicki Associates doing business as AECOM
- Aquafor-Beech/STEM Engineering Group
- Kresin Engineering/Genivar

All proposals were reviewed by a committee of engineering and public works staff and it is recommended that this work be awarded to the team of Dennis (R. V. Anderson)/Wm. R. Walker Engineering/Hydro-Com.

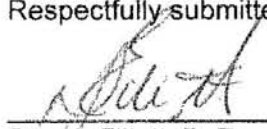
The budget for the study is \$240,000. The Consultants estimate in the proposal is \$174,000, however, there may be additional expenses for laboratory work for water sampling. The recommended upset limit for fees will likely be about \$200,000. An engineering agreement will be brought to Council at a meeting early in the new year.

A successful funding application to the Great Lakes Sustainability Fund for two-thirds funding of the \$240,000 budget has secured \$80,000 in funding from the province, and \$15,000 from Environment Canada. It is likely that our application to Environment Canada for an additional \$65,000 will be approved. Accordingly, for a \$200,000 study, the City's one-third share will be \$67,000. It is noted that \$200,000 was budgeted in the 2008 capital program for this study, as the funding had not been secured at budget time.

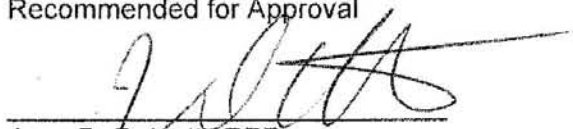
Recommendation

It is recommended that the team of Dennis (R. V. Anderson)/Wm. R. Walker Engineering/Hydro-Com be retained to conduct the Stormwater Investigative Study.

Respectfully submitted


Don J. Elliott, P. Eng.
Director of Engineering Services

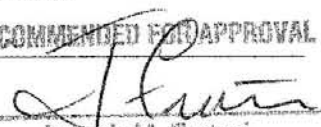
Recommended for Approval


Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

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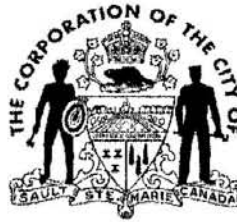
RECOMMENDED FOR APPROVAL

The Corporation of the City of Sault Ste. Marie
P.O. Box 580 ~ 99 Foster Drive ~ Sault Ste. Marie, ON P6A 5N1


Joseph M. Fratesi
Chief Administrative Officer

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



5(i)
ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

2008 12 15

Our File: B-97-09

Mayor John Rowswell
Members of City Council

RE: LIQUIDATED DAMAGES ON CITY CONSTRUCTION PROJECTS

At the meeting of December 1, 2008, Council requested that the Engineering Department report back with the proposed fee structure in applying liquidated damages to ensure consistency.

In the construction industry, owners shift at least part of the risk of late completion onto contractors. When contractors are late in completing projects without reasonable cause, they must carry the additional financial burden of maintaining field and office personnel. The most common form of risk shifting is the inclusion of a liquidated damages provision in the contract. Liquidated damages are damages defined in the construction contract and chargeable against funds due to the contractor for each day the contractor fails to complete the project beyond the contract completion date. Liquidated damages are not a penalty to the contractor.

Below is a list of potential costs the city may incur after a contract passes the completion date:

1. Engineering fees
2. City staff time for additional contract administration
3. Traffic control (ex. police officers directing traffic)
4. Maintenance costs for work that is delayed into winter weather

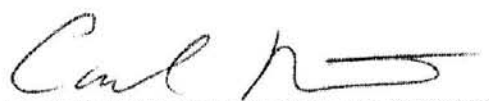
There is no set structure for liquidated damages in the industry. The costs are set by the engineering consultant, or City staff for our projects. The costs reflect the additional daily engineering fees for site supervision and contract administration. The costs can vary from project to project. Generally, on road reconstruction projects, contractors are charged \$1000 per calendar day for each day the project is passed the contract completion date. This amount represents additional cost that the city incurs as a result of the contractor being late and in most cases we feel this value is appropriate. However, some projects require more attention from an inspection and contract administration perspective. This is why complex projects such as large pumping stations or treatment plants, the liquidated damages are set higher (i.e. \$1,500 per day). Complex projects often require engineering expertise from out of town, which make delays more costly. Conversely, on less complex project requiring less inspection administrative effort, the liquidated damages are set lower (i.e. \$750 per day on the Northern Avenue Traffic Signals). The intention is that they are fair, and reasonably reflect the anticipated actual additional costs to the Owner.

Actual costs can vary among projects. For this reason, the Engineering Department and our consulting engineers set the value of liquidated damages to ensure that it is based on the actual estimated cost that the city would incur, and not an amount that cannot be substantiated should the contractor wish to challenge it. Accordingly, we will continue to review each project and set liquidated damage amounts as we have done in the past.

This report is for Council's information.

Respectfully submitted,

Recommended for Approval,



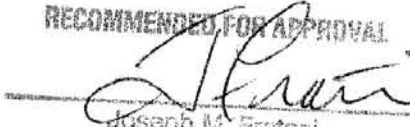
Carl Rumi, P. Eng.
Design & Construction Engineer



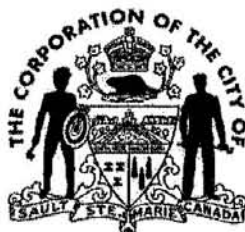
Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

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RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer



2008 12 15

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO:

Mayor John Rowsell
and Members of City Council

SUBJECT:

Annual Report
Downtown Development Initiative

Introduction

Purpose of the program

On April 16, 2007, City Council approved a Downtown Community Improvement Plan. The Plan is a policy framework, which outlines a number of program initiatives to help revitalize this important area of the community. The Plan attempts to enhance the competitive viability of the downtown, by encouraging both private sector and public capital improvements.

Funding

At the time of Council approving the Plan, City Council also authorized \$95,000 a year over a three year period, to be utilized for the implementation of the Downtown CIP. The City's authorized funding assisted in securing an additional \$570,000 from the Ministry of Agriculture, Food and Rural Affairs (OMAFRA). FedNor has also contributed approximately \$45,000 towards implementation, utilizing remaining funds from the original Downtown Improvement Study. Discussions are ongoing with FedNor to secure additional matching funds for continuing implementation initiatives.

The total proposed budget for the Downtown CIP implementation is \$1,140,000, with OMAFRA contributing 50%, the City 25% and FedNor (anticipated) 25%.

Program Status

Project Manager

In October 2007, Mr. Udo Rauk was retained on a contract basis to be the Project Manager of the Downtown Development Initiative. Working for the Downtown Association, the Project Manager is the first point of contact for property owners interested in applying for a Private Sector Assistance grant, provides initial consultation of the eligibility requirements of the programs, and also assists property owners with filling out the applications. Marketing the Private Sector Assistance grants is also a key role of the Project Manager. The current contract is for a two year period, with the option of a third year based on funding availability.

Private Sector Assistance Grant Programs

In November of 2007, City Council began awarding grants and tax rebates under the Downtown Development Initiative's Private Sector Assistance program. The successful projects range from new residential buildings, to store front façade improvements and upper floor office refurbishments (see attached photos). The grant requests and work done to date is a sign of the success of the Initiative in generating new investment and enhancing the built form of the downtown area.

Of the total \$1.14 million implementation budget, \$330,000 is dedicated towards the Private Sector Assistance programs. To date, the following is what has been committed:

Private Sector Assistance Program	Budget Amount	Number of approved applicants	Funding Committed to Date
Architectural Design Assistance Program (ADAP)	\$60,000	28	\$56,000
Building Restoration and Improvement Grant (BRIG)	\$120,000	8	\$100,789
Façade Improvement Grant (FIG)	\$75,000	10	\$75,000
Project Feasibility Study Grant (PFSG)	\$75,000	3	\$11,000
Municipal Tax Increment Rebate Program (MTIR)	N/A	4	Forgone Revenue
Totals:	\$330,000	53	\$216,789

At present, a total of 49 businesses/property owners have been approved for Private Sector Assistance grants. In addition, 4 developments have been approved under the Municipal Tax Increment Rebate program, another program under the Downtown CIP.

The PUC has also contributed \$100,000 in funding toward building improvements that relate to electricity conservation. Eight applicants have been approved under this program, with \$38,150 committed towards proposed works.

These programs have been tremendously successful in attracting new downtown development, leveraging approximately \$7.4 million in private sector investment into this key area of the community. To date, this represents a Private/Public investment ratio of approximately 6.5 to1 (\$7.4 million from private investments: \$1.14 million from City/RED/FedNor). This ratio will increase when additional planned projects proceed.

During the course of implementation, it has been observed that the grants associated directly with new construction (i.e. Building Restoration and Facade Improvements) are the most sought after grants. Given that the funds for these programs are almost exhausted, staff recommends that funding for Project Feasibility studies be transferred to the Building Restoration and Facade Improvement programs. An amendment to the current OMAFRA funding agreement will be needed to facilitate this, in order to continue these programs over the short term.

For future applications, Staff also recommends that funding priority be given to applicants proposing façade works, given the immediate aesthetic benefit to the overall public realm that results from these works. As well, given the complex nature of restoring or reconstructing the exterior of older buildings, the cost of upgrading a façade is generally more cost prohibitive than interior improvements, which are usually done based on client demand.

Public Sector Capital Improvements

As part of the original Downtown Development Initiative study, completed by IBI Group, a number of pedestrian laneways were identified as needing improvement. These laneways provide important connections between parking areas and Queen Street. To facilitate the improvements, IBI was retained to develop concept (attached) and engineering drawings for the purpose of construction. A tender was issued for the construction of these laneways; however, no bids were received due to the high volume of construction work and the lack of availability of skilled trades. The laneway works will be retendered in the Spring of 2009, as part of the City's Miscellaneous Construction contract.

Downtown Key Sites Marketing Strategy

To encourage investment and new development in the downtown, a key sites marketing package was created. This marketing campaign, coordinated by Lucidia Inc., highlights a number of under-utilized or vacant properties throughout the downtown, which, if developed could be a catalyst for further development in the area. The marketing campaign consists of a web page, property profile

sheets, as well as a brochure highlighting downtown Sault Ste. Marie as a place to live, work and play. The campaign, branded "Building the Future" (attached), targets major property developers throughout Canada and the United States, and will be launched via a "post card from the future" advising the developers on the success that was achieved by investing in downtown Sault Ste. Marie. The launch of the campaign, originally scheduled for Fall 2008, has been pushed back until Summer 2009, due to the recent economic downturn in the global economy and in the development industry specifically.

Next Steps

City Staff has begun discussions with FedNor on additional funding toward the Downtown Development Initiative's implementation programs. FedNor is currently reviewing the implementation programs to determine if they are consistent with their current funding mandate.

If funding is not available from FedNor or other sources, the Private Sector programs will be terminated once current funds are exhausted.

With respect to future implementation measures, staff will proceed with the design for downtown entrance features as well as the re-tendering of the laneway improvement project.

Well defined entrance features will create both a symbolic and physical entrance to the Downtown. These features can mark the transition between the Downtown and surrounding neighborhoods and help tourists visually identify this unique part of the City. Entrance features can be identified with enhanced landscaping, unique lighting, signage, public art or a physical element such as an arch.

During the course of the Downtown study, it was recommended that entrance features be designed and installed at three locations. Located at key intersections, the proposed entrance feature locations include: Queen and Gore Street; Queen and Pim Street; and, Bruce and Wellington Street.

Another implementation activity is to address the directional signage in the downtown. The current signage in downtown Sault Ste. Marie is small and out-of-date. In order to make way-finding in the downtown more user-friendly for both tourists and residents, it is recommended to develop a detailed signage strategy to identify the complete range of attractions, and to assist travelers find the downtown and locate specific destinations.

Planning Director's Recommendation

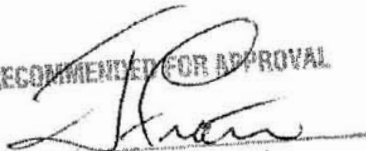
That City Council accepts this report as an update to the ongoing implementation of the Downtown Development Initiative, and that City staff initiate an

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amendment to the OMAFRA agreement requesting that funds for Project Feasibility be shifted to Building and Facade Improvements.

SDT/pms

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

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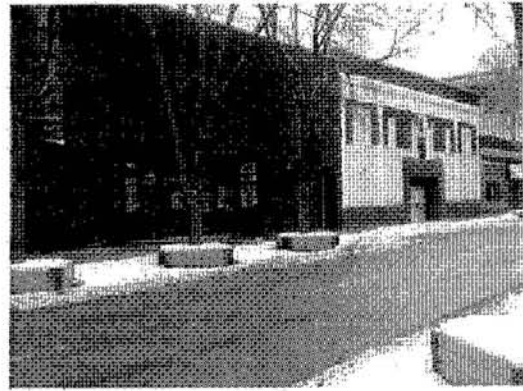
City Meat Market: Before



After



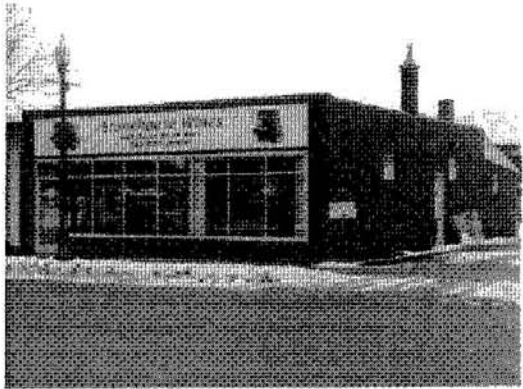
Tophat Billiards/Smokeys: Before



After



Stonehouse Wines: Before



After



Muio's Restaurant: Before



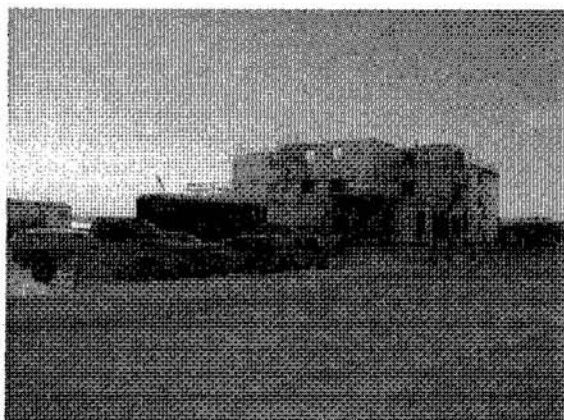
After



Arturo's: Before



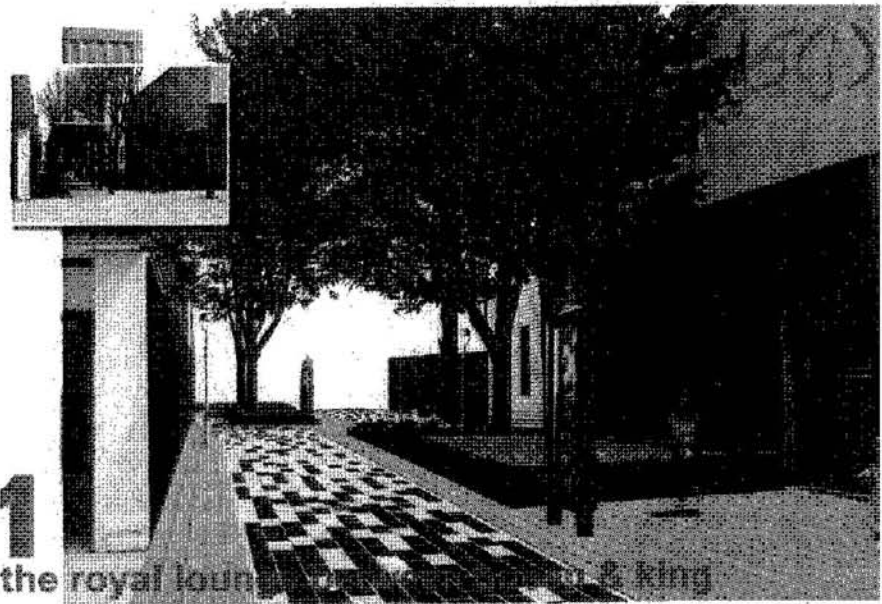
During Construction



New Construction: 711 Bay Street



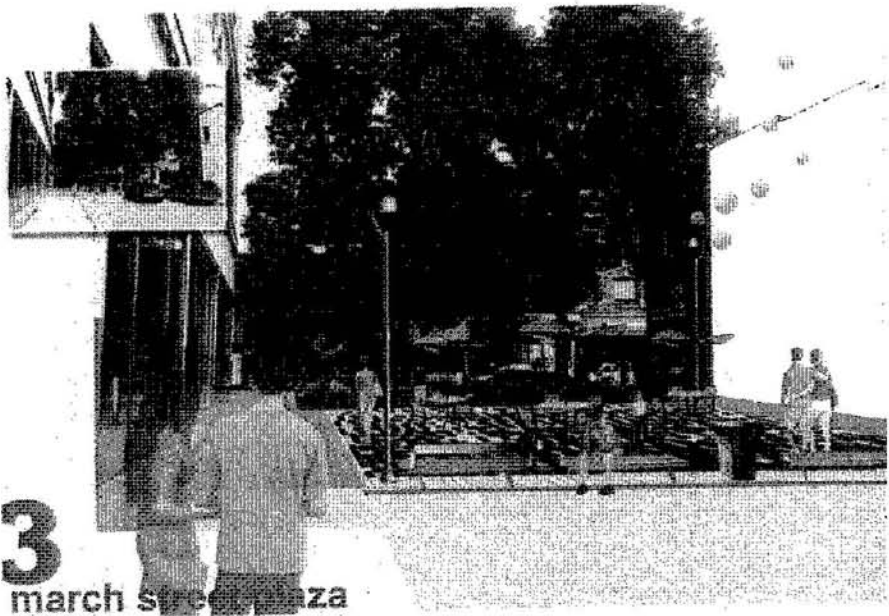
New Construction: 723 Bay Street



1
the royal lounge by davidson, harpall & king

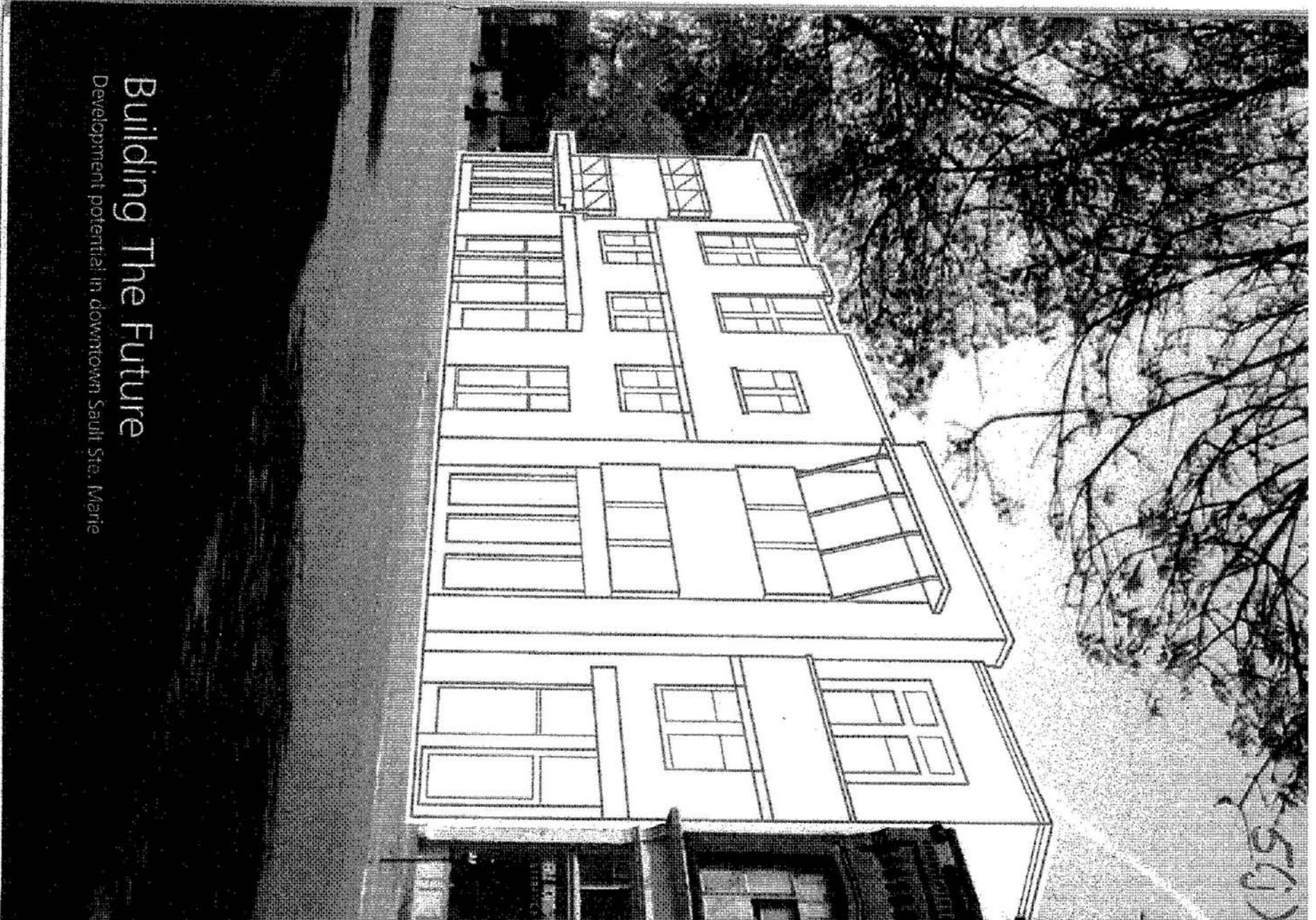


2
public art by limited mail



3
march street plaza

2550



Building The Future

Development potential in downtown Sault Ste. Marie

Mr. Don Scott
Transit Manager



5(K)
Public Works and Transportation
Department
Transit Division

2008 12 15

Mayor John Rowswell &
Members of City Council
Civic Centre

RE: FREE BUS SERVICE IN THE CITY ON THE EVENING OF DECEMBER 31ST

INTRODUCTION

On December 01, 2008 City Council passed the following resolution:

Whereas the City of Sault Ste. Marie has a number of celebrations occurring on December 31st including its first International Family Fun Night;

Now therefore be it resolved that City Transit report back to Council on the feasibility of running free bus service in the city on the evening of December 31st (from 6:00 p.m. – 2:00 a.m.) in order to ensure a safe and happy New Year for all residents.

BACKGROUND

The final bus on New Year's Eve departs from the Queen/Dennis bus terminal at 11:45 p.m., arriving at the far end of each route at 12:10 a.m. Due to the limited number of passengers requiring our service at that hour, the inbound trip typically averages 15 minutes, with the bus arriving at 111 Huron St. for 12:30 a.m.

Throughout our community we also have a number of local restaurants, clubs and hotels that charter our buses to transport their customers home after their New Year's Eve parties have ended.

Para bus service has carried an average of seven passengers on New Year's Eve with the last bus coming off the road usually around 11:30 p.m.

DISCUSSION

Availability of Buses

For a number of years, at the request of the local hotel, restaurant and club operators, Transit Services has provided charter bus service as a safe alternative to drinking and driving after the various parties conclude and people begin to travel home. In total, there is usually a demand for the deployment of 10 to 12 buses to various events in our community.

Availability of Operators

Charter bus service on New Year's Eve is usually assigned to junior employees who are known as spare board operators. In total, there are 21 active spare board employees. Currently four are off work, which leaves 17 available to work on New Year's Eve.

Regular operators are normally assigned up to ten hours per day and after 12:30 a.m. they are not required to work unless they volunteer their time. Traditionally, regular operators do not work on New Years Eve. In addition, should a regular operator volunteer for overtime, the Employment Standards Act would require Transit Services to provide any operator working beyond five consecutive hours, a mandatory half hour lunch, which would require an additional operator to cover the break.

Required Resources

To successfully provide extended bus service to 2:00 a.m. and also meet the obligations to local businesses we would require a minimum of twenty operators and twenty buses.

Revenue

December 31st, 2007 produced a total of \$3,786.15 in cash revenue. It is estimated by staff that 75% of that revenue was produced before 6:00 p.m. on said day. Based on current information, staff is estimating that lost revenue from 6:00 p.m. to 12:30 a.m. on December 31st would be approximately \$800.00.

Charter Service for New Year's Eve in 2007 transported a total of 214 passengers and produced \$1,300.00 in revenue.

What other Northern Ontario Transit Properties are doing on New Year's Eve

NORTH BAY

Regular service with last bus off the road at 12:30 a.m. North Bay Transit has discontinued their extended service on New Year's Eve due to the growing number of problems they were experiencing with disorderly conduct on the bus after 12:00 a.m. Charter service is available, but none are booked at the time of this report.

THUNDER BAY

Regular service with the last bus off the road at 12:30 a.m. Thunder Bay Transit has discontinued their extended service on New Year's Eve due to the number of problems they were experiencing with disorderly conduct on the bus after 12:00 a.m. Charter service is available, but none are booked at the time of this report.

SUDBURY

Free service ends at 3:00 a.m. but due to a growing number of problems associated with disorderly conduct, alcohol, etc. Sudbury Transit must now place a security guard on all of their buses after 12:00 a.m. Charter service is not available.

CONCLUSION

Should Council desire, it is feasible to provide free service on New Years Eve to encourage residents to take part in the various community activities and celebrations taking place. It would cost Transit approximately \$800 in lost revenue, based on December 31st 2007 ridership numbers.

However, it is not currently feasible for Transit Services to provide an adequate number of operators and buses to implement extended conventional service to 2:00 a.m. and also support the various local hotels, restaurants and clubs that have traditionally rented buses for customers not wishing to drive home after a New Year's Eve party. In total, eight buses would be required for conventional service and twelve for charter service - totaling 20 vehicles and operators on the road.

To successfully extend transit service to 2:00 a.m. would require a reduction or elimination of the buses made available to local businesses on New Year's Eve. At the time of this report we have received confirmation from eight local businesses requiring buses on New Years Eve.

In addition, based upon the experience of the other northern transit properties on New Year's Eve it is evident that ridership between 12:00 a.m. and 2:00 a.m. would be limited and the potential risk of problems developing by exposing our equipment and employees to disorderly alcohol related incidents should be considered as high.

RECOMMENDATION

It is recommended that Transit Services provide free conventional and Para bus service in the City on the evening of December 31st (from 6:00 p.m. – until last run leaving the bus terminal at 11:45 p.m. - coming off the road at 12:30 a.m.) in order to encourage a safe and Happy New Year for all residents.

Respectfully Submitted,



Don Scott
Transit Manager
Public Works and Transportation

Recommended for approval,



Patrick M. McAuley, P. Eng.
Commissioner
Public Works and Transportation

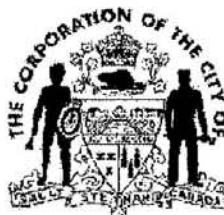
RECOMMENDED FOR APPROVAL



Joseph M. Frutasi
Chief Administrative Officer

5(1)

Patrick M. McAuley, P. Eng.
Commissioner



Public Works &
Transportation Department

2008 12 15

Mayor John Rowsell
And Members of Council
Civic Centre

RE: WILCOX AVENUE SIDEWALK PLOWING

At the December 1, 2008 Council meeting, Councillor Turco provided me with the attached petition which he had received on November 30, 2008. The petition is asking Public Works to plow sidewalks on both sides of Wilcox Avenue between Wilson Street and Railroad Avenue.

Discussion

Wilcox Avenue is a low volume residential road and according to our records has never had sidewalks plowed. The sidewalks on both sides of the street are "curb faced" which means they form the edge of the road and there are no boulevards. The sidewalk area is thus used for snow storage when the road is plowed. In order to plow either the north or south sidewalk, adjacent parking on the street will have to be banned for the winter months so the parking lane can be used for snow storage.

Arterial roads and other main streets typically have sidewalks plowed on both sides. Residential streets, particularly low volume ones, typically do not have sidewalks plowed or at best only have one side plowed where sidewalks exist on both sides.

The sidewalk plowing policy states that "sidewalk snow plowing should not be added to the program after November 30th of each year". The reason for this is two fold:

1. it avoids the extra cost of having to open up snowed in sidewalks once snow banks have already been established.
2. it gives staff time to review the sidewalk along its entire length to see if hazards exist that need to be removed. Driveway curbs, retaining walls, shrubs and hedges often have to be altered, relocated or trimmed in accordance with City bylaws first in order for a sidewalk blower to clear the sidewalk safely.

Public Works and Transportation Department
The Corporation of the City of Sault Ste. Marie
128 Sackville Road ~ Sault Ste. Marie, ON P6B 4T6
Telephone: (705) 759-5201 ~ Fax: (705) 541-7010

2008 12 15

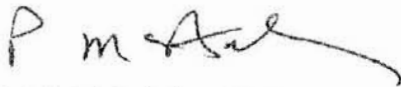
Page 2

Recommendations

Given the above, it is recommended that:

1. Sidewalk plowing not take place on Wilcox Avenue over the winter of 2008-2009 due to the lateness in the year, and the amount of snow already on the ground.
2. Sidewalk plowing be added for the south side of Wilcox Avenue starting in the winter of 2009-2010. The south side is recommended since 82% of these residents signed the petition, as compared to 65% of the north side. There is also a winter parking ban already in place for the first block, on the south side.
3. An all day "no parking" zone be put in place from November 1st to March 31st along the south side of Wilcox Avenue, starting in the fall of 2009 to permit snow storage in the parking lane.

All of which is respectfully submitted,

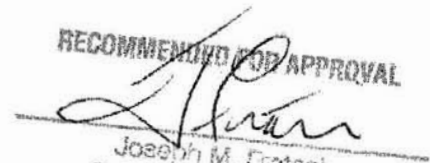


Patrick M. McAuley, P. Eng.
Commissioner

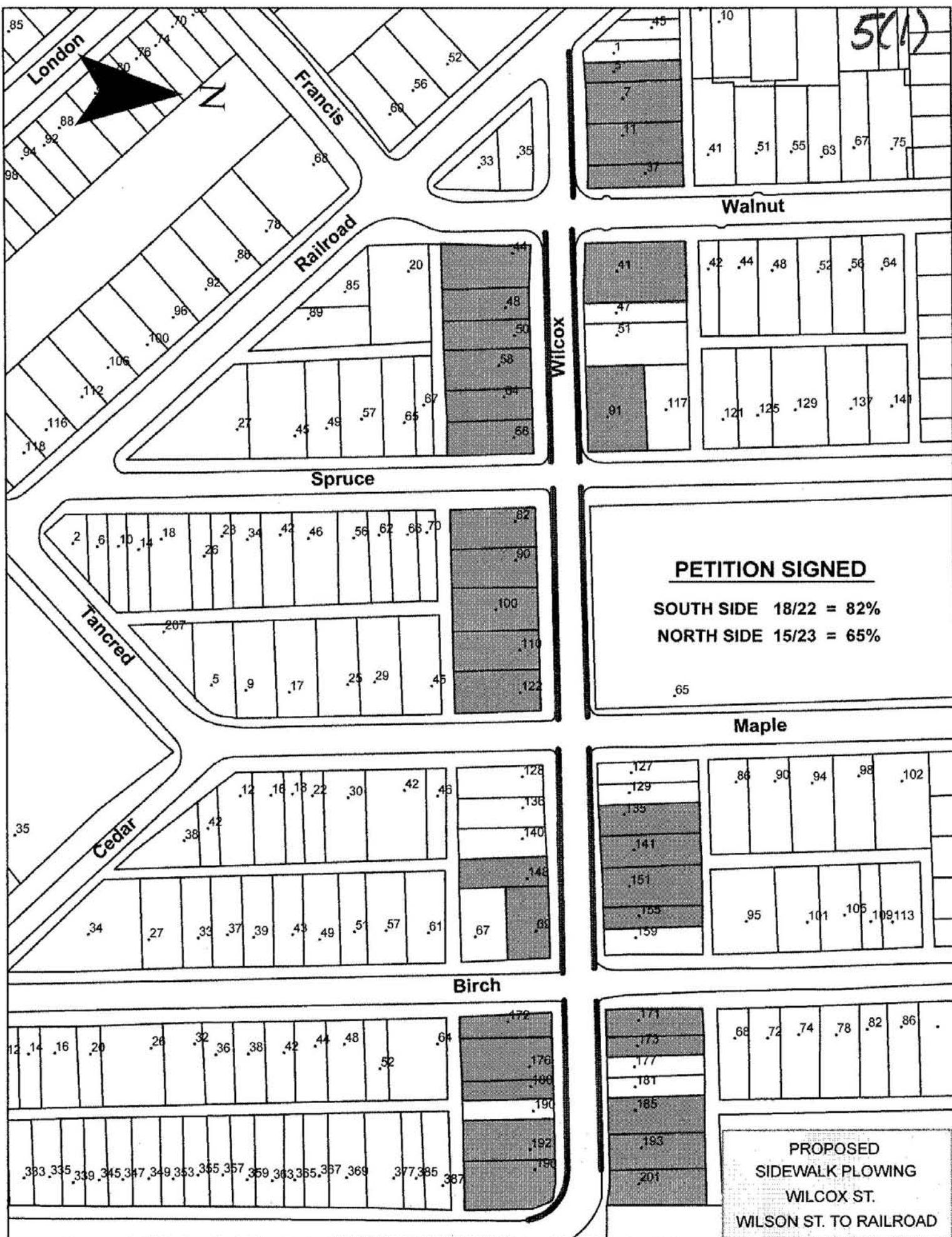
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G:\pwt\DeptShare\Council 2008\Wilcox Avenue Sidewalk Plowing

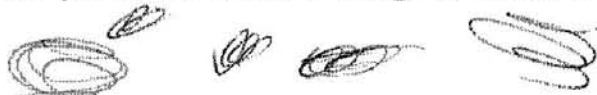
RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer



We the residents of Wilcox Street are requesting to have our sidewalks cleared during the winter. This would give the residents and our children a safe place to walk during these months instead of the roadways.



Name (printed)	Address	Phone #	Signature
Jim Laporte	141 Wilcox Ave	949-7314	Jim Laporte
Shirley Howard	193 Wilcox Ave	759-8928	Shirley Howard
BRIAN WOOD	193 WILCOX AVE.	759-8928	Brian Wood
MARY FRANCES HOWARD	193 WILCOX AVENUE	759-8928	Mary Frances Howard
Marne Bratland	192 Wilcox Ave.	759-3344	Marne Bratland
DOUG FECTEAU	192 WILCOX AVE	759-3344	Doug Fecteau
JOHN EICHINGER	185 WILCOX AVE	254-5953	John Eichinger
Jennifer Rogers	201 Wilcox Ave	945-9490	Jennifer Rogers
LEAHAN WILSON	151 Wilcox Ave	941-9078	Leahan Wilson
BRAD SIZER	110 Wilcox Ave	253-4823	Brad Sizer
KARI PATERI	100 Wilcox Ave	946-8761	Kari Pateri
ART CORBOND	69 BIRCH	971-3102	Art Corbond
Ted Vande	172 WILCOX	254-5098	Ted Vande
Oliver Greco	176 Wilcox	946-3211	Oliver Greco
Dirinda Hammerskott	173 Wilcox Ave	946-2885	Dirinda Hammerskott
ERIC HAMMERSTENT	173 WILCOX AVE	946-2885	Eric Hammerskott
Samantha-Merissa Hammerskott	173 Wilcox Ave	946-2885	Samantha-Merissa Hammerskott
S. Hamteigae	180 Wilcox Ave	944-1448	S. Hamteigae
D. Hamteigae	196 Wilcox Ave	256-8559	D. Hamteigae
Clay Walker	171 Wilcox Ave	949-7580	Clay Walker
N-B Kennedy	68 Wilcox	254-5657	N-B Kennedy
M-H Fong	69 Wilcox	949-7405	M-H Fong
L. Baudreau	58 Wilcox	946-2876	L. Baudreau
John Paly	91 Spruce St	759-9257	John Paly



SAULT STE. MARIE POLICE SERVICE

580 Second Line East
Sault Ste. Marie, Ontario P6B 4K1

5(m)

ROBERT D. DAVIES
Chief of Police

BOB KATES
Deputy Chief of Police

EMERGENCY DIAL: 9-1-1
TELEPHONE: (705) 949-6300

EXECUTIVE FAX: (705) 949-3082
OPERATIONS FAX: (705) 759-7820

December 5, 2008

Mayor J. Rowswell and Members of City Council
City of Sault Ste. Marie
Civic Centre, 99 Foster Drive
Sault Ste. Marie ON P6A 5X6

Dear Mayor Rowswell and Councillors:

Re: Police Service Fee Schedule

In February 2002, the Police Services Board approved a fee schedule pertaining to the cost recovery of non-essential services we provide to the public. Some examples of non-emergency services include non-criminal volunteer checks, public event traffic control, traffic escorts, and the provision of comprehensive Police specialty reports prepared by qualified Police experts. Amendments to this fee schedule were made again in 2007 as well as earlier in 2008 to include the administrative fee of hiring an off-duty officer.

Changes to this fee schedule were approved by the Police Services Board on December 4, 2008 related to accident reconstruction reports, traffic escorts, form reports/letters, etc. Attached is an amended fee schedule for City Council approval at the next regularly scheduled meeting effective January 1, 2009.

Yours truly,

Robert D. Davies
Chief of Police

RDD:ah

Attachment

cc: Sergeant L. Campbell
Planning & Research



5(m)

SERVICE FEE SCHEDULE

(Flat rates include applicable taxes)

Motor Vehicle Collision Reports		\$40.00
Statements		\$40.00
Officer Notes		\$40.00
Statements and Officer Notes	Set fee for requesting both records, no refunds if only one of these records exist	\$60.00
Accident Reconstruction Reports		2000.00
Traffic Escorts	(One hour minimum hour)	65.00 per hour
Occurrence Reports (OPTIC)		50.00 per hour
Court Order and Subpoena	Administrative Fee Photocopying Fee for files	\$50.00 \$0.20 per page
Copy of video/audio tapes	Administrative Fee	\$50.00
Member Interview while on-duty	Based on the current 1 st Class Constable rate + GST (i.e. 2008 rate = 36.10 plus GST)	Current 1 st Class Cst. hourly rate + GST
Member Interview while off-duty	Based on current 1 st Class Constable hourly rate	Based on current 1 st Class Constable – 4 hrs. for first hour and hourly rate thereafter
False Alarms		\$73.50
Alarm Administration Fee for cancellations or direct billing, where appropriate		\$23.50
Form Reports / Letters		\$50.00
Fingerprints		\$27.00
Photographs (Digital on CD)		\$25.00
New Taxi Licence Application Fee (includes taxi test)		\$30.00
Volunteer Record Checks		\$15.00
Police Clearance Certificates		\$35.00
Pardon Applications Report		\$40.00
Use of Police Vehicle		\$25.00 per hour
Hiring of Off-Duty Officers (per Policy 6.01) Administrative Fee		Current 1st Class Cst. wage @ overtime rate (Minimum 3 hrs.) 10 per cent admin fee



2008 12 15

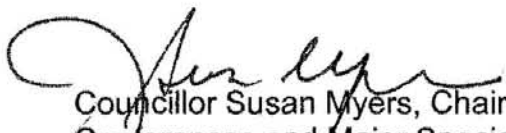
Mayor John Rowsell
and members of City Council
Civic Centre

**RE: CONFERENCES AND MAJOR SPECIAL EVENTS COMMITTEE
UPDATE TO COUNCIL**

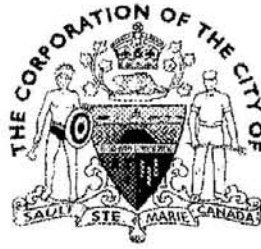
City Council, at its October 6, 2008 meeting, requested that the Conferences and Major Special Events Committee develop an Application for Financial Assistance under the Conferences and Major Special Events Policy and a Post Event Report along with the appropriate amendments to the Policy Guideline, all of which are attached. These forms were developed with the advice and assistance of Finance staff. In addition, the Committee developed a Funding Assessment Template which will assist the Committee in determining the funding level that an applicant will qualify for, if any.

This report is provided for the information of Council.

Respectfully submitted



Councillor Susan Myers, Chair
Conferences and Major Special Events Committee
Att.



5(n)

Corporation of the City of Sault Ste. Marie
Conferences and Major Special Events Policy
Application for Financial Assistance

Name of Organization: _____

Application Contact Person: _____

Organization Mailing Address: _____

Postal Code: _____

Telephone Number (Day): _____ Email Address: _____

Application Type: Conference ☐ Major Special Event ☐

Amount Requested: \$ _____

Submit the following required attachments with application:

- A. Date of Conference/Event
- B. Conference/Event Budget
- C. Publications, Programmes and Press Articles, Other Supporting Documents
- D. Size and Reach of Event (Local; Regional; National; International)
- E. No. of Delegates and Visitor Days Involved
- F. No. of Out-of-town Attendees
- G. Extent of Media Coverage (Local; Regional; National; International)
- H. Area Facilities and Services Required

Conferences and Major Special Events Policy
Application for Financial Assistance

Terms and Conditions

The City may provide a portion of the financial assistance in advance of the event.

A holdback of funds may be required to pay for the purchase of services from the City of Sault Ste. Marie.

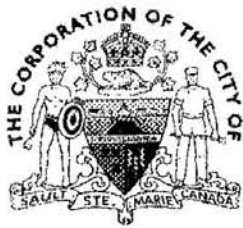
Funding from the City shall not be used for the purchase of alcoholic beverages.

If the event realizes a surplus, the City would expect a refund of their contribution equal to the surplus amount.

Please specify how the financial assistance will be used if approved.

List the names of the Executive or Organizing Committee:

Name: _____	Title: _____
Signature: _____	Date: _____
Name: _____	Title: _____
Signature: _____	Date: _____
Name: _____	Title: _____
Signature: _____	Date: _____
Name: _____	Title: _____
Signature: _____	Date: _____



Corporation of the City of Sault Ste. Marie
Conferences and Major Special Events Policy

5(n)

Post Event Report

The purpose of the Post Event Report is to provide accountability to the Corporation of the City of Sault Ste. Marie - Conference and Special Events Committee of the funds that have been provided.

Date of Event: _____

Amount: _____

Category: ☐ Conference ☐ Major Special Events

Purpose of the funds as per original application:

Did the use of the funds deviate from original purpose? If so, please explain.

Please provide details how the funds created an economic impact in our community.

Is there any expectation for a legacy project or for this conference/event to be held again in Sault Ste. Marie? _____

Please provide a summary report of all revenues and expenditures for the event.

Name: _____

Title: _____

Signature: _____

Date: _____

Name: _____

Title: _____

Signature: _____

Date: _____

*** A Post Event Report must be submitted within 30 days following the conclusion of the event.**

Finance Department – November 28, 2008



INFORMATION MANUAL

A-II-

5(n)

Subject: CONFERENCES AND MAJOR SPECIAL EVENTS
SUPPORT/ASSISTANCE POLICY GUIDELINE

Department/Division: City Council
Source: City Council
Date: 2008

Page: 1 of 2

PURPOSE

This policy guideline outlines the process and criteria for application for municipal support/assistance for Conferences and major special events.

RATIONALE

Conferences and major special events are an important part of Sault Ste. Marie's economy. City Council has an annual budget to provide financial support and incentive to eligible groups to facilitate hosting certain conferences and major special events coming into the city.

ELIGIBILITY CRITERIA

The following categories will be considered for municipal support/assistance:

1. Conferences that have a municipal component (i.e. Association of Municipal Managers Clerks and Treasurers)
2. Major special events (i.e. Memorial Cup, Winter Games)

Groups organizing local festivals and events are not eligible for support/assistance under this policy. Local festivals and events may be eligible for municipal funding under the Financial Assistance to Organizations policy - contact the Finance department.

ELIGIBLE FUNDING

City Council has established an annual budget in the amount of \$20,000.00. Submission of an application does not guarantee approval. Funding is subject to the availability of budget funds and the approval of City Council. Support may be financial or in-kind through the use of City services or facilities. Applications for funding will be considered on a one-time basis only. Requests for on-going annual funding will not be considered under this policy.



INFORMATION MANUAL

A-II-

5(n)

Subject: CONFERENCES AND MAJOR SPECIAL EVENTS
SUPPORT/ASSISTANCE POLICY GUIDELINE

Department/Division: City Council
Source: City Council
Date: 2008

Page: 2 of 2

APPLICATION PROCEDURE

Conferences and major special event groups wishing to be considered for municipal support/assistance should complete the Application for Financial Assistance and submit it to Tourism Sault Ste. Marie a minimum of one year prior to the event, which will include providing the following information:

1. Host Organization Name and local contact person
2. Date, size and reach of event (local, regional, national, international)
3. Number of delegates and visitor days involved
4. Number of out-of-town attendees
5. Extent of media coverage involved (local, regional, national, international)
6. Area facilities and services required
7. Detailed budget for the event
8. Letters of support
9. Outline of assistance being requested

Tourism Sault Ste. Marie will review the application and forward a recommendation to the Conferences and Major Special Events Committee which will forward a recommendation to City Council for its final decision.

FUNDING CONDITIONS AND POST EVENT REPORT

The Conference or Major Special Event group must display the City logo at the event and the City must be acknowledged as a major sponsor. A brief post-event report to City Council is required within 30 days.



2008 12 15

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO: Mayor John Rowsell
and Members of City Council

SUBJECT: Application A-32-08-Z – filed by City of Sault Ste. Marie Planning Division

REQUEST: The applicant, the City of Sault Ste. Marie Planning Division is requesting a number of minor amendments to zoning By-law 2005-150 and Special Exceptions by-law 2005-151.

CONSULTATION:

- Engineering – No comments
- Building Division – No comments
- Legal Department – No comment
- Fire Services – No objection
- CSD – No concerns
- EDC – No objections
- Accessibility Advisory Committee – See attached letter

Introduction

In October 2005, City Council passed Zoning By-law 2005-150. At that time, planning staff noted that future minor amendments would be required once staff had the opportunity to work with the By-law on a day-to-day basis. This Report outlines the 3rd set of minor amendments since the Zoning By-law was adopted.

Continually reviewing the By-law ensures an accurate reflection of the community's changing development requirements. In most cases, the proposed changes are required to more clearly communicate the original intent of the regulations, or respond to changing development trends.

Zoning By-law 2005-150: Text Amendments

2.9 Definition of 'The Downtown'

In May 2007, Council passed Official Plan Amendment 121 which amended the boundaries of the defined downtown area. Essentially the effect of OPA 121 was to expand the downtown area to include the hospital sites to the east, and Andrew Street (1 block west of Gore St.) to the west. The zoning by-law implements a number of incentives to encourage further development within the defined downtown. To be consistent with the downtown as defined in the Official Plan, the following definition of the downtown is proposed:

The Downtown Defined: The boundaries of Downtown Sault Ste. Marie are described as all properties bounded by or with frontage on:

The north by:

- Wellington Street including those properties on Bruce Street south of Huron Central Railway

The east by:

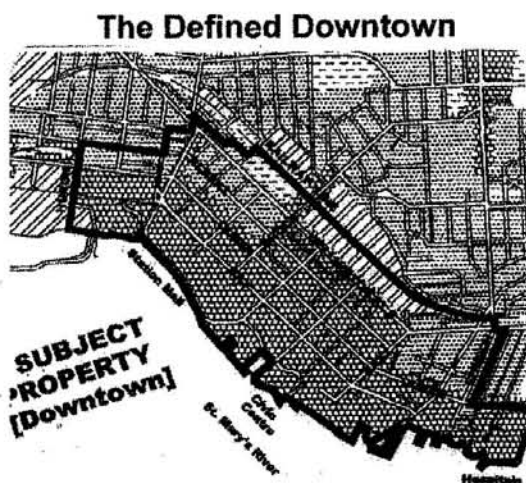
- Church Street
- Queen Street East
- The easterly property line of the existing Hospital lands

The south by:

- St. Mary's River waterfront

The west by:

- North Street
- Cathcart Street
- Andrew Street
- Albert Street
- Huron Street



2.16 Definition of Gross Floor Area

Gross Floor Area is defined as 'The sum of the areas of each floor, measured between the exterior faces of the exterior walls, excluding any space used for loading, parking, or storage accessory to the main use.' This amendment proposes to include a basement and cellar within the definition of gross floor area, and exclude any storage areas that are accessory to the main use.

4.3 Frontage Requirement

Section 4.3 states that no buildings or structures may be erected upon a lot that does not have frontage upon a publicly owned and maintained road. This provision should also note that the dead-end of a street does not constitute frontage. Any development upon a dead-end would eliminate the Municipality's ability to extend the street in the future. This amendment proposes to add that 'the end of a street does not constitute frontage' to Section 4.3.

4.11.2 Existing Non-conforming Buildings, and Structures

Section 4.11.2 notes that "existing buildings and structures that do not conform to the Zoning By-law may continue to lawfully exist so long as the building continues to be used for the same purposes..." The need to maintain the existing use is onerous, and does not help to facilitate the re-use of existing buildings, which was the original intent of the provision.

Any change of use would be required to conform to the zone in which the building is situated. This amendment proposes to delete the reference requiring non-conforming buildings to maintain the same use, and allow a change of use, so long as it is in conformity with the existing zoning.

4.11.8 New Section: Expansion of Legal Non-conforming Single Detached Residential Uses in the Rural Precambrian Uplands (RP) Zone

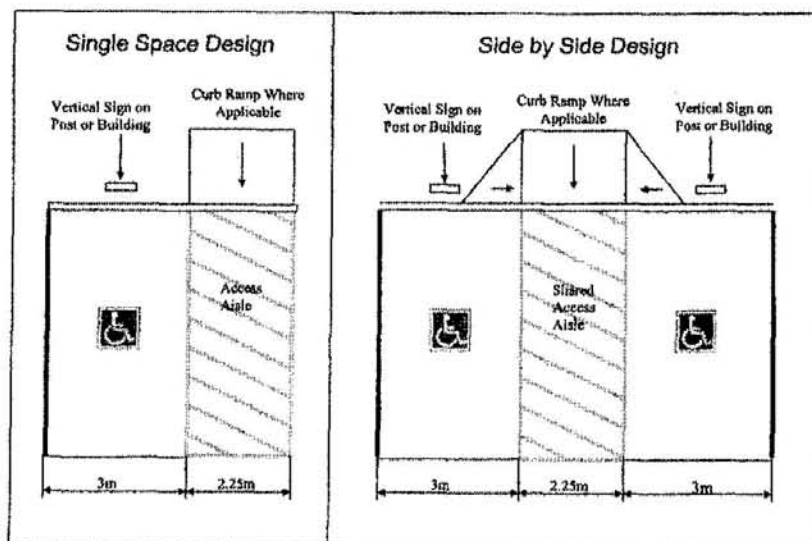
There are a number of legal non-conforming single detached residential dwellings within the Rural Precambrian Uplands (RP) Zone, which does not permit anything other than a 'Conservation Use'. Where an addition to a home or the erection of an accessory building or structure is proposed, the applicants must apply to the Committee of Adjustment in order to expand the legal non-conforming use. This is onerous. As such, the following amendment is proposed:

Where a legal non-conforming single detached residence exists in a Rural Precambrian Uplands Zone (RP), buildings and structures may be expanded, altered or erected, so long as additional dwelling units are not created. The building regulations outlined under Section 8.5.2 of this By-law shall be applied to any new buildings or structures.

5.5 Barrier-free Parking Space Requirements

Upon consultation with the Accessibility Committee, this amendment proposes to delete the provision requiring a 5mx5.8m barrier-free parking space. All barrier

free spaces will be required to be 3m x 5.8m with a 2.25m access aisle. Where 2 barrier-free spaces are side-by-side, the access aisle may be shared. Please refer to the sketch below for greater clarity.



5.5.2 Barrier Free Parking Spaces for Apartment Buildings

A recent change to the Ontario Building Code requires that no less than 10% of all dwellings within an apartment complex be designed as barrier free. This amendment proposes to add a new table to regulate barrier free parking spaces for residential uses, as outlined below:

5.5.3 Barrier Free Parking Spaces for Residential Uses

The following barrier-free parking spaces shall be provided as part of the residential parking requirements set out in Section 5.7:

Number of Required Parking Spaces	Minimum Number of Required Barrier Free Parking Spaces
1-5	1/barrier-free unit
6-20	1/barrier-free unit + 1
21-50	1/barrier-free unit + 2
Greater than 50	1/barrier-free unit + 3

5.7 – Minimum Parking Requirements - Accommodation Services

Accommodation Services include hotels and motels. At present, the parking calculation is based upon gross floor area, or more specifically, 4.5 spaces/100m², or 3.5 spaces/100m² if the use is located within the defined downtown. Upon further review, the existing parking ratios for accommodation services are excessive.

A review of other municipal requirements and industry standards reveals that parking ratios tend to be based upon the number of guestrooms. Some

municipalities require 1 space per guestroom, and then add up the additional uses, based upon a reduced standard, as in most cases, those utilizing meeting rooms and restaurant facilities are also staying in a guestroom. This amendment proposes to change the required parking for accommodation services to 1.25 spaces per guestroom. Such a ratio will include accessory uses, and employee parking.

8.2.2 General Provisions for the Rural Area – Existing Lots Lacking the Required Frontage or Area

This section allows existing lots lacking the required frontage or area to be built upon. 'Part A' notes that in order to qualify for the reductions set out in this section, the lot must be in separate ownership from abutting lands. This goes against the overall principles of the By-law, which has 'grandfathered' all existing lots. As such, this amendment proposes to delete Part A, which requires the lot to be in separate ownership from any abutting lands.

8.5.2 Rural Area Building Regulations

The existing By-law requires a minimum frontage of 90m for all non-residential uses in the Rural Area Zone, which has resulted in several variance applications to the Committee of Adjustment. This amendment proposes to reduce the required frontage for all non-residential Rural Area uses from 90m to 75m.

9.4.8 No Building Permit Where an Application to the Committee of Adjustment is Pending

In order to more accurately convey the provision, this amendment proposes to change the heading and verbiage to 'No Building Permit Where an application to the Committee of Adjustment Has Not Been Finalized'. This provision is presently located within the Residential Section of the By-law, although it applies to all zones. As such, this amendment also proposes to relocate this regulation to Section 4.14.10.

9.6.3.1 Accessory Buildings or structures in Yards that abut Lake Superior or St. Mary's River in an R2 Zone

Where an accessory building or structure is located within a yard that abuts Lake Superior or St. Mary's River, the accessory building shall conform to the same setbacks as outlined for the main building. The regulation incorrectly references Section 9.5.2., which outlines the building regulations of the R1 Zone. The provision should actually reference Section 9.6.2, which refers to the building regulations in the R2 Zone. This amendment proposes to change the reference from 9.5.2 to 9.6.2.

9.8.2 Medium Density Residential Zone (R4) Building Regulations

In all other residential zones permitting a semi-detached dwelling, the required side yards may be reduced where there is an attached garage. Such reductions were inadvertently left out of the Medium Density Residential Zone (R4) building regulations. As such, this amendment proposes to reduce the required side yards for a semi-detached building with an attached garage to 1.2m and 1.8m, for 1 & 2 storey buildings respectively.

10.2 EM Zone Building Regulations

The EM Zone building regulations are based upon the abutting zoning. For example, if the EM zone has been applied to a creek, with adjacent Rural Area Zoning, then the permitted uses and building regulations within the EM Zone shall be taken from the Rural Area regulations, regardless of whether or not such abutting zoning is upon the same lot in question. The existing wording does not match this intent, as it indicates that 'Required regulations for the EM Zone shall be the same as those found for the abutting zone that is applied to the remainder of the lot'. In some instances, the entire lot is zoned EM. In order to allow for greater flexibility, this amendment proposes to change the wording of 10.2 to indicate that zone regulations shall be the same as those found 'for the abutting zone that is applied to the abutting areas', rather than that of the remainder of the lot.

13.7.1 Highway Zone New Permitted Use: Amusement and Fitness Facilities

The Highway Zone, applied to Great Northern Road and Trunk Road, provides for a variety of commercial uses. The inclusion of 'Amusement and Fitness Facilities' as a permitted use is within the general intent of the Zone. Amusement and Fitness Facilities are defined as 'commercial establishments primarily engaged in operating recreation and amusement facilities and services, including but not limited to, arcades, bowling facilities, curling rinks, and health clubs. This amendment proposes to add 'Amusement and Fitness Facilities as permitted uses within the Highway Zone, under Section 13.7.1.

13.7.2 – Maximum Building Height - Highway Zone (HZ)

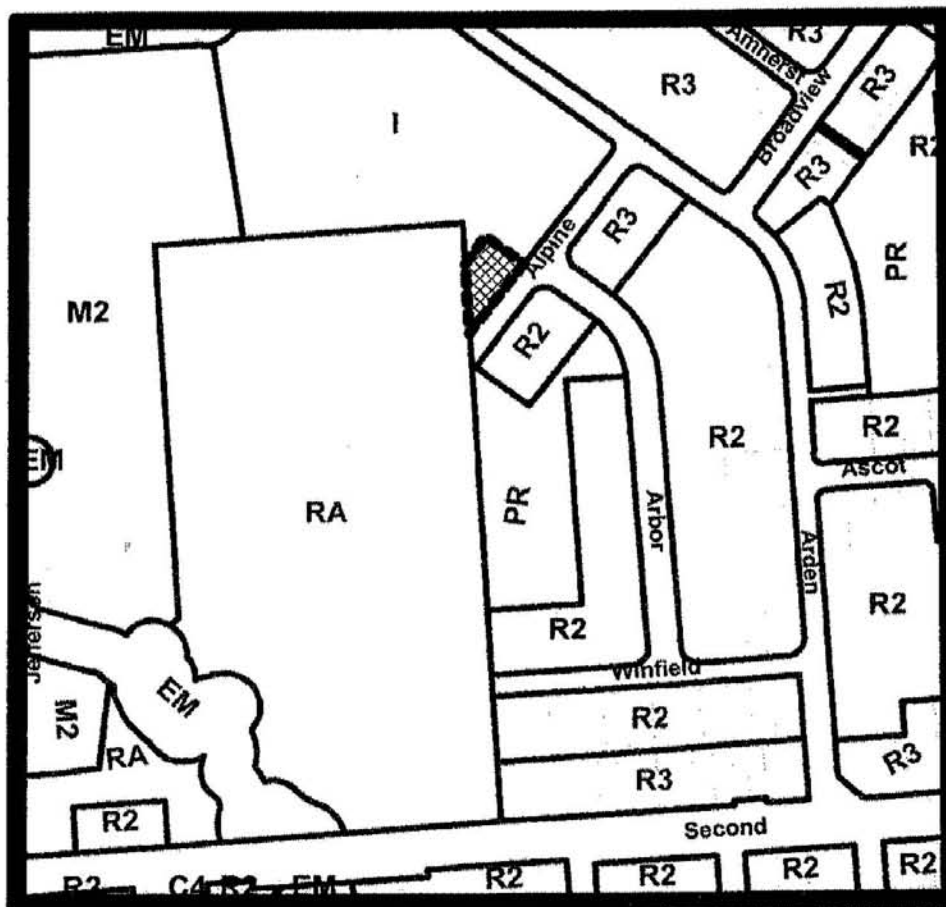
Building heights in the Highway Zone are presently restricted to 10m. Building height restrictions are intended to maintain a certain massing, or character of a particular built environment. Within the Municipality's Highway Zone (Trunk and Great Northern Roads) impacts to abutting neighbours, especially residential uses can be mitigated with greater side and rear yard setbacks, which are determined as a percentage of a building's height. For example, taller buildings should provide larger setbacks, especially if abutting a residential use. This amendment proposes to eliminate maximum building heights in the Highway Zone (HZ), and amend side and rear yard setbacks as outlined in *italics* in the table below:

Interior Side Yard	3m, or 30% of the building height, whichever is greater.
Abutting a Residential Zone	6m, or 50% of the building height, whichever is greater
Rear Yard	10m, or 30% of the building height, whichever is greater.
Abutting a Residential Zone	12m, or 50% of the building height, whichever is greater

Map Changes

The following map changes represent errors that were made when applying the new zones to specific sites. In most cases, the current zoning does not correspond with the existing use upon the subject property.

33 Alpine Street – Zone Map 1-87: Institutional Zone (I) to Single Detached Residential Zone (R2)

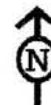


EXISTING ZONING MAP

APPLICATION A-32-08-Z [33-Alpine]
Rezone from "I" to "R2"

 Subject Property - 33 Alpine Street

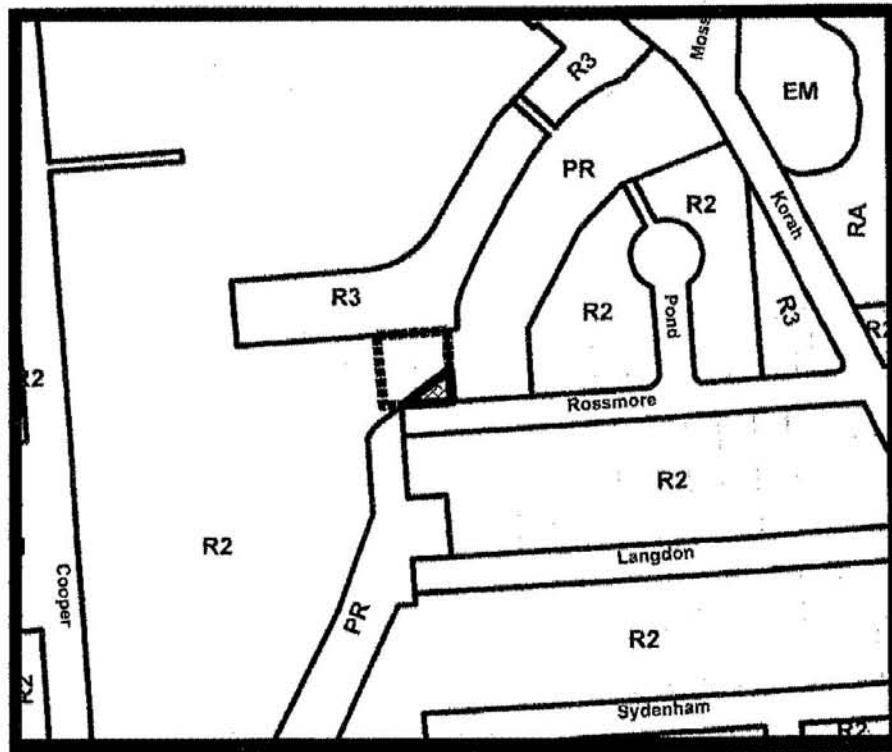
 R2 - Single Detached Residential Zone	 M2 - Medium Industrial Zone
 R3 - Low Density Residential Zone	 EM - Environmental Management Zone
 I - Institutional Zone	 PR - Parks and Recreation Zone
 RA - Rural Area Zone; RAhp	



Metric Scale
1 : 3000

Maps
78 & 1-87

346 & 350 Rossmore Road – Zone Map 1-106: Parks and Recreation Zone (PR) to Single Detached Residential Zone (R2)



EXISTING ZONING MAP

APPLICATION A-32-08-Z [346-350 Rossmore]

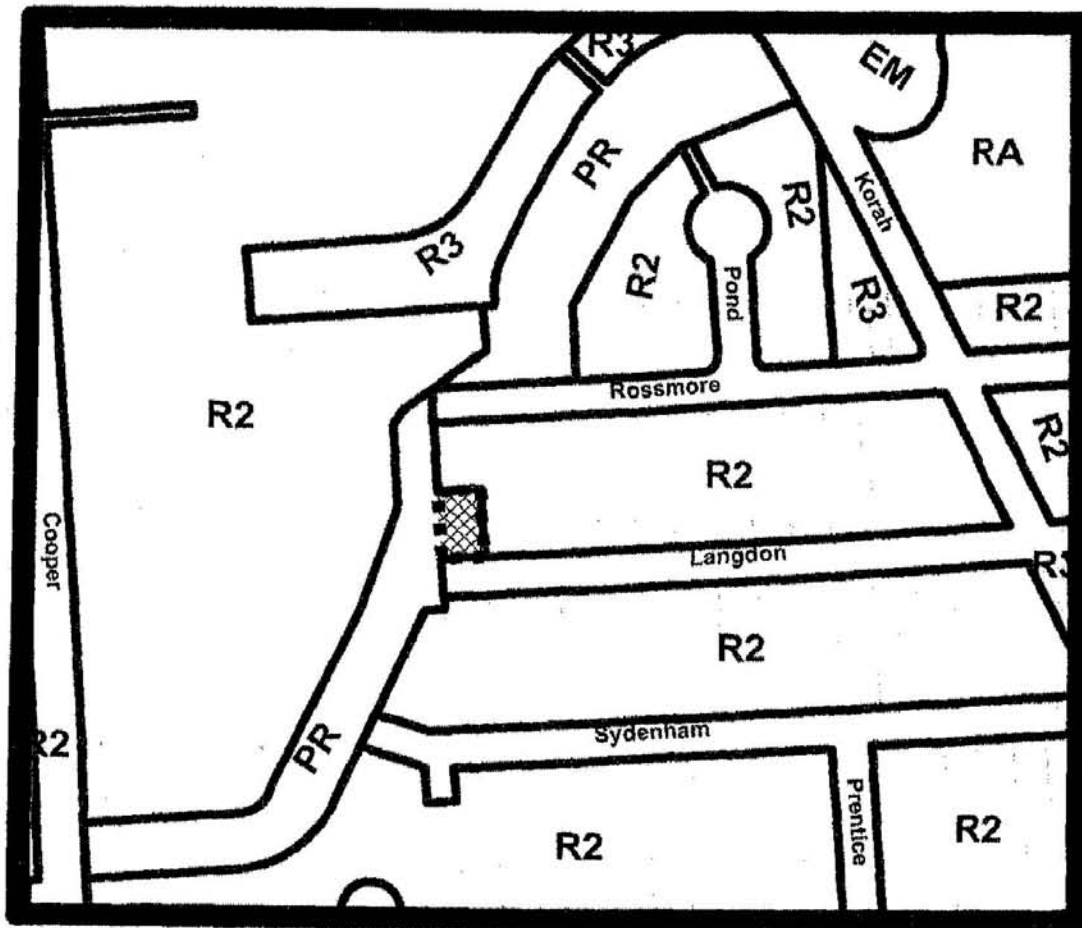
-  Area to be Rezoned [PR to R2]
-  Subject Properties 346 & 35 Rossmore Road
-  R2 - Single Detached Residential Zone
-  R3 - Low Density Residential Zone
-  RA - Rural Area Zone; RAhp
-  EM - Environmental Management Zone
-  PR - Parks and Recreation Zone

Metric Scale
1 : 2500

 N

Maps
93 & 1-106

436 Langdon Road – Zone Map 1-106: Parks and Recreation Zone (PR) to Single Detached Residential Zone (R2)



EXISTING ZONING MAP

APPLICATION A-32-08-Z [436 Langdon]

Rezone from "PR" to "R2"

 Subject Property - 436 Langdon Road

-  R2 - Single Detached Residential Zone
-  R3 - Low Density Residential Zone
-  R4 - Medium Density Residential Zone
-  RA - Rural Area Zone; RAhp
-  PR - Parks and Recreation Zone



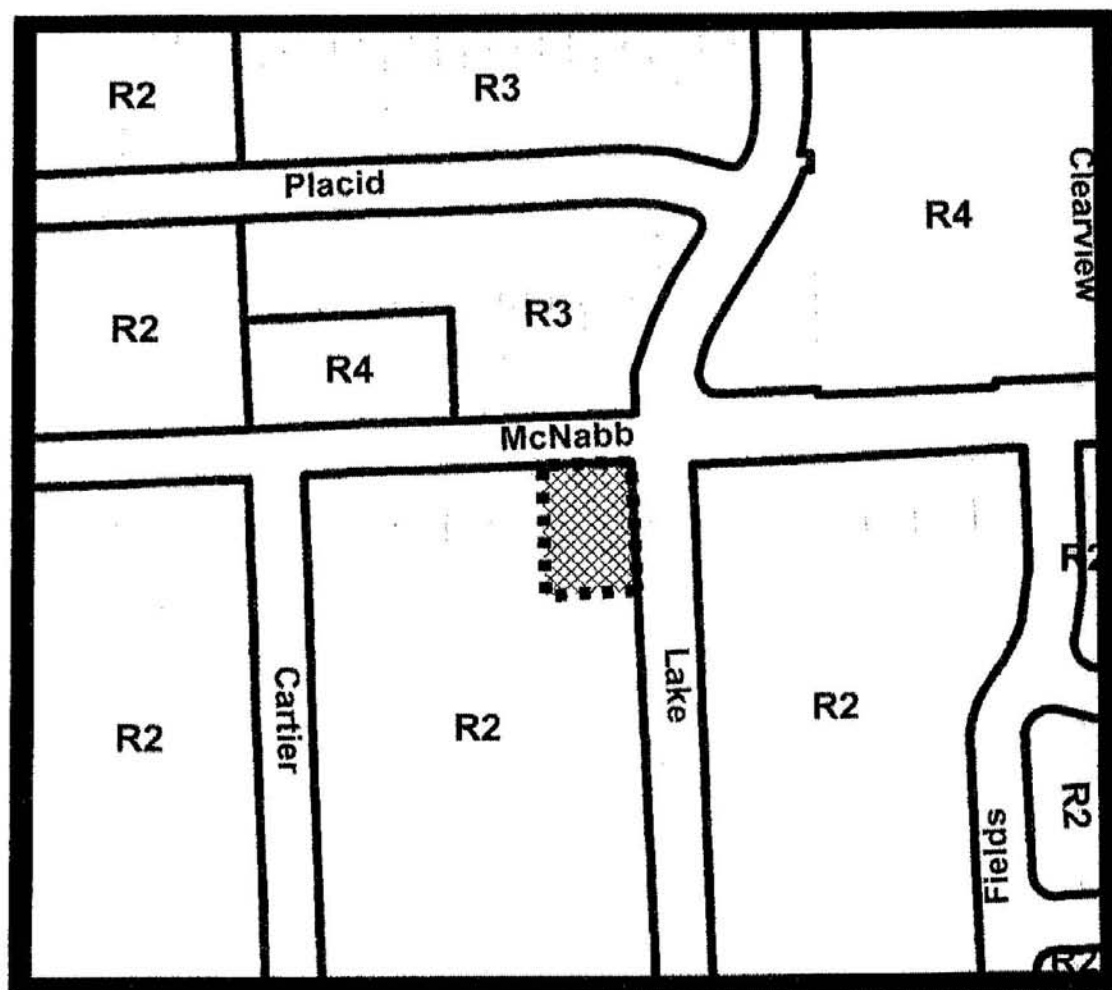
Metric Scale
1 : 2800

Maps
79 & 1-89

Label Application
32-08c

6(6)(a)

597 Lake Street – Zone Map 1-32: Single Detached Residential Zone (R2) to Medium Density Residential Zone (R4)



EXISTING ZONING MAP
APPLICATION A-32-08-Z [597 Lake]
Rezone from "R2" to "R4"

-  Subject Property - 597 Lake Street
-  R2 - Single Detached Residential Zone
-  R3 - Low Density Residential Zone
-  R4 - Medium Density Residential Zone



Metric Scale
1 : 2000

Maps
29 & 1-32

Label Application
A32-08d

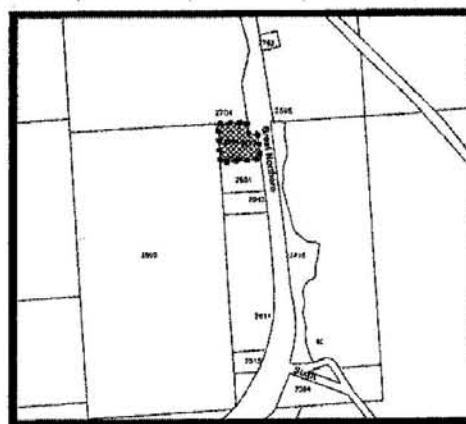
Special Exceptions By-law 2005-151

Reinstatement of Former Special Exception 298 - 2679 Great Northern Road
Formerly the 'Gateway Truck Stop', and 'Snow Cap Restaurant', the property is located on the west side of Great Northern Road, approximately roughly 585m (1919') north of Sixth Line. Under the old Zoning By-law, the property was zoned 'Highway Business' with a special exception (298) to permit a gas bar, travel centre, and 2 existing dwellings. Such uses were permitted in addition to those permitted under the old 'Highway Business' Zone. There was also a specific prohibition against a motel/hotel/accommodation uses.

The owner of the property, which is for sale, contacted Staff requesting that his original zoning be put back in place. Based upon this request, the following special exception is proposed, to add the following permitted uses, in addition to those permitted under the current Rural Area Zoning:

- 2 dwelling units
- Food Services
- Fruit and Vegetable Stand
- Tourism Related Uses
- Veterinary Clinic
- Fuel Sales
- Motor Vehicle Sales and Parts Dealers
- Mixed Use Service Centre

The additional permitted uses noted above are consistent with the original zoning upon the property. The property is also subject to Site Plan Control. Given its location on the City's northern 'gateway', access, landscaping, visual screening, and any other development details will be reviewed by staff prior to the issuance of a building permit.



SUBJECT PROPERTY MAP

APPLICATION A-32-08-Z [2679 GNR]

Mall Application
32-08e

Re-Instatement of former Special Zoning S-298

Metric Scale
1 : 5000

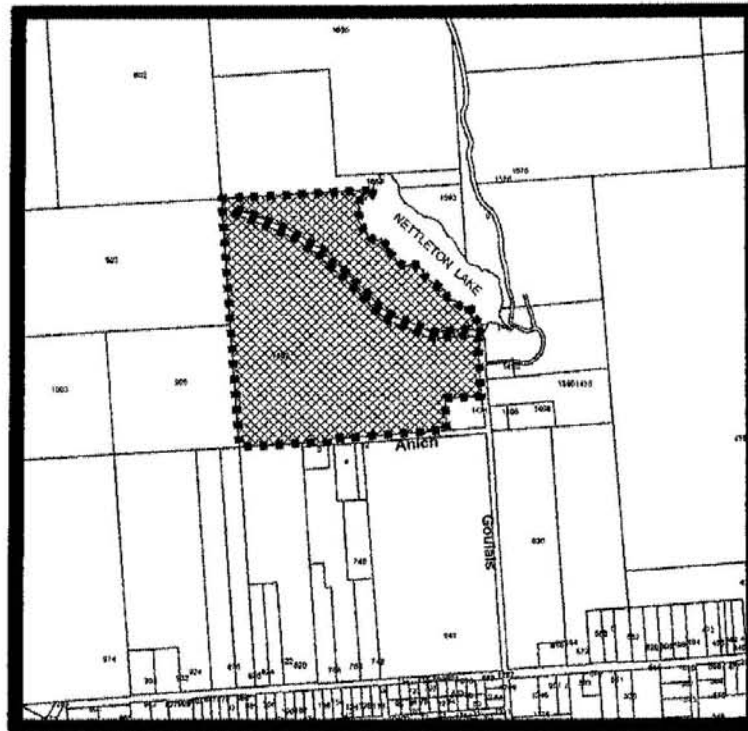
Subject Property - 2679 Great Northern Road

Maps
605 & 2-73

New Special Exception – 1489 Goulais Ave. – Camp Korah

Operated by the Huron Superior Catholic District School Board, Camp Korah has been offering outdoor and environmental education classes to local students for the past 25 years. The property at 1539 Goulais Ave. is zoned Rural Extraction (REX) which does not permit the 'school' use. Although Camp Korah enjoys legal non-conforming use status, any change or expansion to the use would require an application to the Committee of Adjustment.

This amendment proposes to create a new special exception to permit a school use on the subject property, in addition to those uses permitted in the Rural Extraction Zone (REX).



SUBJECT PROPERTY MAP
APPLICATION A-32-08-Z (1489 Goulais)
Special Exception Zoning



Maps 508 & 2-36 Metric Scale 1 : 12,000



SUBJECT PROPERTY - 1489 Goulais Avenue

Label Application 32-08f

AGENCY CORRESPONDENCE

Sault Ste. Marie Region Conservation Authority (SSMRCA)

1. 346, 350 Rossmore Road & 436 Langdon Rd. – The property at 346 Rossmore Road contains a Conservation Authority Easement to allow access to the abutting flood channel, and all three properties are SSMRCA regulated areas. The proposed rezoning will not impact existing easements, or the SSMRCA's regulated areas (O. Reg. 176/06) upon the subject properties.
2. New Special Exception: 2679 Great Northern Road – The SSMRCA indicates that the subject property is within the Significant Groundwater Recharge Zone. As well there are known groundwater wells upon the site. Consequently, repair and maintenance activities, or the construction of a fuel sales establishment shall adhere to the Official Plan Groundwater Recharge Area policies, which are designed to mitigate any threats to the groundwater aquifer. Safeguards will include, but are not limited to, spill containment systems, double walled storage tanks, and a spill response action plan. Petroleum storage tanks will also require Technical Standards and Safety Authority (TSSA) approval. The owner of the property has been made aware of these requirements.

Accessibility Advisory Committee

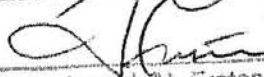
1. 5.5 Barrier-Free Parking Space Requirements – In accordance with the Highway Traffic Act, the Accessibility has requested that the diagram depicting the proposed barrier-free parking design be amended to depict barrier free signage in the centre of the parking spaces. This change has been completed.
2. 4.11.2 Existing Non-conforming Buildings and Structures – The Accessibility Committee has requested that an additional sentence be added to require such buildings to conform to 'current accessibility standards'. The existing verbiage notes that all alterations to non-conforming buildings and structures must conform to the current zoning by-law, which includes current accessibility standards such as barrier free parking. Any alterations to the interior of a building must adhere to the Ontario Building Code, which also includes a number of accessibility requirements. The zoning by-law does not regulate interior alterations. As such, a specific provision requiring accessibility standards conformity would be redundant, and in the case of interior alterations, inappropriate, as such changes must conform to the Ontario Building Code.

b(6)(a)

Planning Director's Recommendation

That City Council approve Application 32-08-Z, minor amendments to Zoning By-law 2005-150 and Special Exceptions By-law 2005-151.

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

PT/pms

PUBLIC HEARING – 2008 12 15, Council Chambers, Civic Centre

Data\APPL\REPORT\32-08-Z.doc

6(b)(a)

Subject: FW: APPLICATION NO. A-32-08-Z

From: Riopel [mailto:ariopel@shaw.ca]
Sent: December 10, 2008 8:41 PM
To: Don McConnell
Cc: Donna Irving; Susan Myers; Steve Butland; Terry Sheehan
Subject: APPLICATION NO. A-32-08-Z

Re: APPLICATION NO. A-32-08-Z

Hi Don:

RE: "Gross Floor Area" – Inclusion of a basement and cellar within the definition. "

Further to our recent discussions on parking issues, will this change require some commercial property owners to increase their parking lot size?

If so, is this not counter productive to the issues previously discussed (storm sewer discharge etc.)?

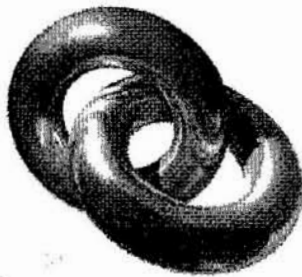
Re: Parking requirements for Accommodation Services – New ratio will be 1.25 spaces/guestroom, which will include accessory uses and employee parking.

What is the intent of this change? What is the current ratio?

Thanks

Andre

12/11/08



SAULT STE. MARIE
INNOVATION
CENTRE

**A Proposal for the Youth Crime Committee
of Sault Ste. Marie City Council**

Prepared by

The Sault Ste. Marie Innovation Centre

Submitted: December 08, 2008

TABLE OF CONTENTS

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PROPRIETARY & CONFIDENTIAL INFORMATION

The Sault Ste. Marie Innovation Centre (SSMIC) considers all of the information contained in this Proposal to be proprietary and confidential. Such information consists of, but is not limited to, product or service recommendations, and the manner, method and techniques to be used in the performance of the services set forth in the Proposal. Information contained in this Proposal shall not be disclosed to any third party, including but not limited to contractors and/or consultants, and shall not be disseminated or distributed to entities of persons except your personnel on a need-to-know basis in order to evaluate the Proposal. This restriction shall not apply to information which is known to you from a source other than SSMIC, or is or becomes known through no wrongful act of yours, or is rightfully required from a third party or independently developed by you, or is subsequently publicly disclosed by SSMIC or is approved for release by written authorization of SSMIC.



1 Background

In the fall of 2008, the results of the 2007 Sault Ste. Marie Municipal Performance Measurement Program were presented to City Council. Council cited the alarming increase in youth crime as a serious problem requiring immediate attention. The report noted a 28.9% increase in youth crime from 2006 to 2007 with 946 youths involved in criminal activity in 2006 and 1,219 youths in 2007. The report also indicated that the number of youths involved in criminal instances per 1,000 youths is significantly higher in Sault Ste. Marie than the average for other northern municipalities. As a result, City Council formed the Youth Crime Committee of Council to better understand what is happening within the community and why. The committee aims to provide the necessary leadership to ensure appropriate actions are taken.

The Youth Crime Committee has requested the Sault Ste. Marie Police Services and the Sault Ste. Marie Innovation Centre work together to assist the committee in its efforts. The Committee decided a thorough analysis of Sault Ste. Marie Police Service youth crime data would be its first priority. As noted in the municipal performance report, the Sault Ste. Marie Police Service does not keep detailed statistics on the number of youths charged. Many youth are diverted into alternative programs, therefore the statistics reflect a youth involvement rate and not charges. Based on this information, the Sault Ste. Marie Innovation Centre was asked to assist by collecting and analysing available data from Sault Ste. Marie Police Services and other groups involved in alternative programs for youth crime / youth violence.

Sault Ste. Marie is not alone when it comes to concerns relating to youth crime and youth violence. In fact, the province of Ontario also identified youth crime and youth violence as a high priority. In 2007 Premier Dalton McGuinty announced the appointment of former Chief Justice and Attorney General Roy McMurtry and former Speaker of the Legislature Alvin Curling to conduct a \$2 million dollar study of the Roots of Youth Violence. Just a few weeks ago, on November 14, 2008 their report concluded that Ontario can reduce violence involving youth by adopting a more coordinated, more comprehensive and more community-focused approach. The report recommends that the government should focus its resources on the province's most disadvantaged communities. It describes how poverty, racism, the lack of decent housing, culturally insensitive education systems and limited job prospects combine to create hopelessness, alienation and low self-esteem among youth that all too often explodes into violence. Based on this information, it is very timely that the City of Sault Ste. Marie should conduct a community wide review of youth crime data to better understand the challenges we face.

The Sault Ste. Marie Innovation Centre's (SSMIC) Community Geomatics Centre (CGC) is pleased to submit the following proposal in response to the request of the Youth Crime Committee of Council.

The CGC brings a number of strengths to this project that will help ensure project objectives are achieved:

- Extensive knowledge of the application of GIS to visualize data for improved effectiveness and efficiencies
- Direct experience sharing data across departments and organizations to support business needs and strategic decisions
- Experience working with child/youth organizations, data and staff
- Planning – understanding of how technology needs to be applied to solve business problems
- Facilitation – ability to organize the necessary workshops to obtain stakeholder input and support team decision making
- Business skills – experience with SWOT analysis, process improvement, return on investment and an understanding that technology projects have to bring value to the organization

The CGC will work diligently with the Youth Crime Committee of Council to carefully understand its needs and objectives. We based this proposal on our understanding of your requirements, as well as our research and knowledge of the subject matter.

2 Understanding of Project

The following is the CGC's understanding of the requirements of this project:

1. The Youth Crime Committee of Council is seeking consulting and GIS mapping services to assist in analysing youth crime data in Sault Ste. Marie.
2. The Sault Ste. Marie Innovation Centre will work with the Sault Ste. Marie Police Service and other community based organizations to map/analyse data regarding:
 - a. Age standardized rates and counts per year, total for all 3 years, by residence and incident location
 - b. Youth crime as a percent of total youth crime per year, total for all 3 years, by residence and incident location
 - c. Types of youth crimes committed by year, total for all 3 years, by residence and incident location
 - d. Neighbourhood watch programs vs. Youth crime locations by year, total for all 3 years
 - e. Comparison maps of Youth Crime with other relevant data (i.e. Education, Residence Types, relative income levels, etc.)



3. The CGC will engage and coordinate various community groups to contribute expertise by analysing information and offering recommendations to the committee.

3 Time Analysis

Task	Description	SSMIC Time
Project Management	Project Control	3 days
Geocoding	Converting youth crime records into a GIS format according to residence and incident location (two separate GIS files)	2 days – data scrubbing 2 days – geocoding 1 day – matching unmatched postal codes 1 day – generalizing the postal code data to Census Dissemination Area and Census Tract
Database Creation/ Organization	Creating the geodatabase, collecting the needed spatial data	1 day
Mapping	Age standardized rates and counts per year, 3 years combined, by residence and incidence location (16 maps)	4 days
Mapping	Youth crime as a percent of total youth crime per year, 3 years combined, by residence and incidence location (8 maps)	3 days
Mapping	Mapping by type of crime committed (based on 10 chosen crime codes), per year, 3 years combined, by residence and incidence location (80 maps)	13 days
Mapping	Neighbourhood watch programs vs. crime locations per year, 3 years combined (4 maps)	2 days
Mapping	Youth crime vs. other relevant data (family composition, population, education, income, recreation, library, transportation, EDI/OEYC, dwelling type, etc.) per year 3 years combined, 9 – 27 maps)	10 days
Project cleanup/ Close out	Tying up loose ends, cleaning up the data	1 day



Presentation Creation	Creating a PowerPoint presentation with the findings	2 days
Mapping Analysis	Analysing the mapping results within the working committee (Analysis / Recommendation Committee)	10 days
Recommendations	Creating final recommendations	3 days
Total Maps	117 – 135 maps	
Sub-Total		58 days

4 Task Descriptions

Geocoding

The geocoding task involves data scrubbing, geocoding and matching the unmatched postal code records according to residence and incident location. After this stage is complete, the records will be matched by the GIS software (ArcGIS 9.2) to postal code reference points in Sault Ste. Marie. The records that can not be spatially matched to a reference point will need further investigation. Once the data is geocoded by postal code, the data will be generalized to the Statistics Canada Census Dissemination Areas (DA) and/or Census Tracts to ensure complete privacy regarding the data. A DA is defined as a small, relatively stable geographic unit with an approximate population size of between 400 and 700 people and is the smallest standard geographic area for which all census data is reported. Census Tracts are comprised of DA's and have a relative population of approximately 2,500 to 8,000 people. By using Statistics Canada data the CGC will be able to add additional value to the analysis by drawing on the wealth of data collected by Statistics Canada.

Database Creation / Organization

This stage involves collecting spatial data from other sources and organizing all data in a central location.

Mapping

- Youth Crime age standardized rates and counts per year, total for all 3 years, by residence and incidence location

This stage includes mapping the age standardized youth crime rates and counts for 2006, 2007, 2008 and 2006 – 2008 by residence of the individual who committed the crime, and by the location where the crime was committed. These maps will show the



difference in youth crime rates and counts between the three years, as well as where the criminals are coming from and where the crimes are being committed.

- **Youth crime as a percent of total youth crime per year, total for all 3 years, by residence and incident location**

This stage involves mapping the percentage of crime that is committed by youth in 2006, 2007, 2008 and 2006 – 2008 by residence of the individual who committed the crime, as well as the location where the crime was committed. This will show where the majority of youth crimes are being committed within Sault Ste. Marie.

- **Types of youth crimes committed by year, total for all 3 years, by residence and incident location**

This mapping involves a closer look at ten different categories of youth crime (i.e. break and enters, drug crimes, vandalism, etc.) for 2006, 2007, 2008 and 2006 – 2008 by residence of the individual who committed the crime and by the location of the incident. These maps will show the neighbourhoods where certain types of crime are being committed, as well as the locations of the individuals committing certain types of crime.

- **Neighbourhood watch programs vs. Youth Crime locations by year, total for all 3 years**

These maps will show the effectiveness of neighbourhood watch programs. It will be evident if there is a correlation between neighbourhoods lacking the watch programs and neighbourhoods that are more affected by crime.

- **Comparison maps of Youth Crime with other relevant data**

These maps will look at other relevant sources of data and compare the prevalence of youth crime to target areas of the city where new programs need to be implemented to prevent youth crime. Relevant data includes, but is not limited to family composition, population, education, income, dominant type of dwelling, access to recreational facilities, library memberships and use, access to public transportation routes, Early Development Instrument (EDI) scores, and access to Ontario Early Years Centre locations.

5 Project Schedule – See Appendix B



6 Company Background

The Sault Ste. Marie Innovation Centre - Community Geomatics Centre (CGC)

The Sault Ste. Marie Innovation Centre (SSMIC) formed the Community Geomatics Centre (CGC) in 1999 to develop a large scale multi-enterprise GIS solution for the City and the Public Utilities Commission (PUC) of Sault Ste. Marie.

In 1999, the CGC embraced the new ArcMap 8 technology as a beta tester for ESRI Canada and took full advantage of new object-oriented and mainstream IT enabled capabilities. Using ESRI's starter kits, SSMIC worked with Sault Ste. Marie municipal and utilities engineers for five years to create intelligent data models for water, wastewater, electric and transportation. These models contain all the features, attributes, symbology, relationships, domains and connectivity rules to represent complex municipal and utilities infrastructure systems. These models have been implemented in Sault Ste. Marie, several Northern Ontario communities and the Region of Halton.

The CGC has designed and implemented the most successful multi-enterprise GIS solution in Canada. With exceptional leadership and project management skills, the CGC pulled together a group of partners including the City and PUC of Sault Ste. Marie, Algoma Health Unit, Economic Development Corporation, Fire, Police and Conservation Authority. Cost sharing, multi-enterprise licensing, data standards and data sharing agreements were negotiated. A central data warehouse of data and tools meets the needs of all of these organizations in a secure but flexible manner. The level of cooperation of the partners in sharing data and costs has brought about new levels of cooperation on all levels not just in the GIS world.

With the above successes, SSMIC set out to recreate this success again. SSMIC assisted the communities of Wawa, Chapleau, White River, Hornepayne and Dubreuilville in acquiring GeoSmart and FedNor dollars (one million) to implement a multi community GIS servicing all five communities from a central data warehouse located in Wawa. Not only did SSMIC have to get different departments within a community to share data, tools and costs, but had to do so between five communities.

During the past five years, the CGC has expanded the municipal / utilities GIS solution in innovative ways to address health and social issues in Sault Ste. Marie. Using the established CGC GIS solution and the extremely comprehensive municipal dataset as background layers, health and social service agencies were approached to join the CGC partnership in an attempt to improve the overall health of the community. Problems tackled include: early childhood development, handicap accessibility, public safety and environmental health. Early results indicate improvements in public safety, reductions in municipal liabilities and more effective use of budgetary resources. There are now over fifty health and social service partners within the CGC partnership sharing GIS tools and



data. The CGC is now unique in the world as a not for profit that promotes and establishes the partnerships and technological means to efficiently share geospatial data, tools and knowledge amongst community organizations to create a safer, healthier and more prosperous community.

Awards

- ESRI Canada 2008 states that SSMIC is leading the world in health geomatics
- ESRI Canada 2008 designates SSMIC as the first to create a holistic approach to community GIS
- NGenera lists the Sault Community Geomatics Centre as the best example in North America of leveraging public data for public good (2008)
- ESRI Inc. 2008 Communication Award at GIS in Health Conference (Washington D.C.)
- ESRI Inc. 2007 Special Achievement Award in GIS (SAG)
 - International Award (Category: Public Health & Human Services)
- Stated by the Urban Institute of Canada as the first real "Information Utility" (2006)
- URISA 2006 Leadership in the Field of GIS
- URISA 2006 Best Municipal GIS Award
- ESRI Canada 2006 Award of Excellence for the SSMIC's advancement of technology to support health and human services in the community
- URISA 2005 – Silver Award – GIS Leadership in Ontario
- SSM Police 2005 Award – Commitment to the Community
- URISA 2003 Best Municipal GIS Award
- ESRI Canada 2003 – Designated Most Comprehensive GIS Dataset in Canada
- ESRI Canada 2002 Business Partner Award



7 Project Team

The following is a summary of key personnel proposed for the project. Other administrative and technical staff will be utilized when required for specific expertise.

Paul Beach – Project Manager – PM1

Sault Ste. Marie Innovation Centre – Community Geomatics Centre

Gerry Belanger – Network / System Administrator – SA1

Sault Ste. Marie Innovation Centre – Community Geomatics Centre

Chuck Shannon – Database Administrator – DBA1

Sault Ste. Marie Innovation Centre – Community Geomatics Centre

Chris Sambol – GIS Analyst – AN1

Sault Ste Marie Innovation Centre – Community Geomatics Centre

Kristen Hoffman – GIS Analyst – AN2

Sault Ste Marie Innovation Centre – Community Geomatics Centre

8 Cost Summary

	Days	Per Diem	Total
GIS Technician / Analysts	55	\$500	\$27,500
Project Management	3	\$750	\$ 2,250
Total	58		\$29,750

Plus applicable taxes



9 Appendix A - Municipal Performance Measurement Program 2007 RESULTS

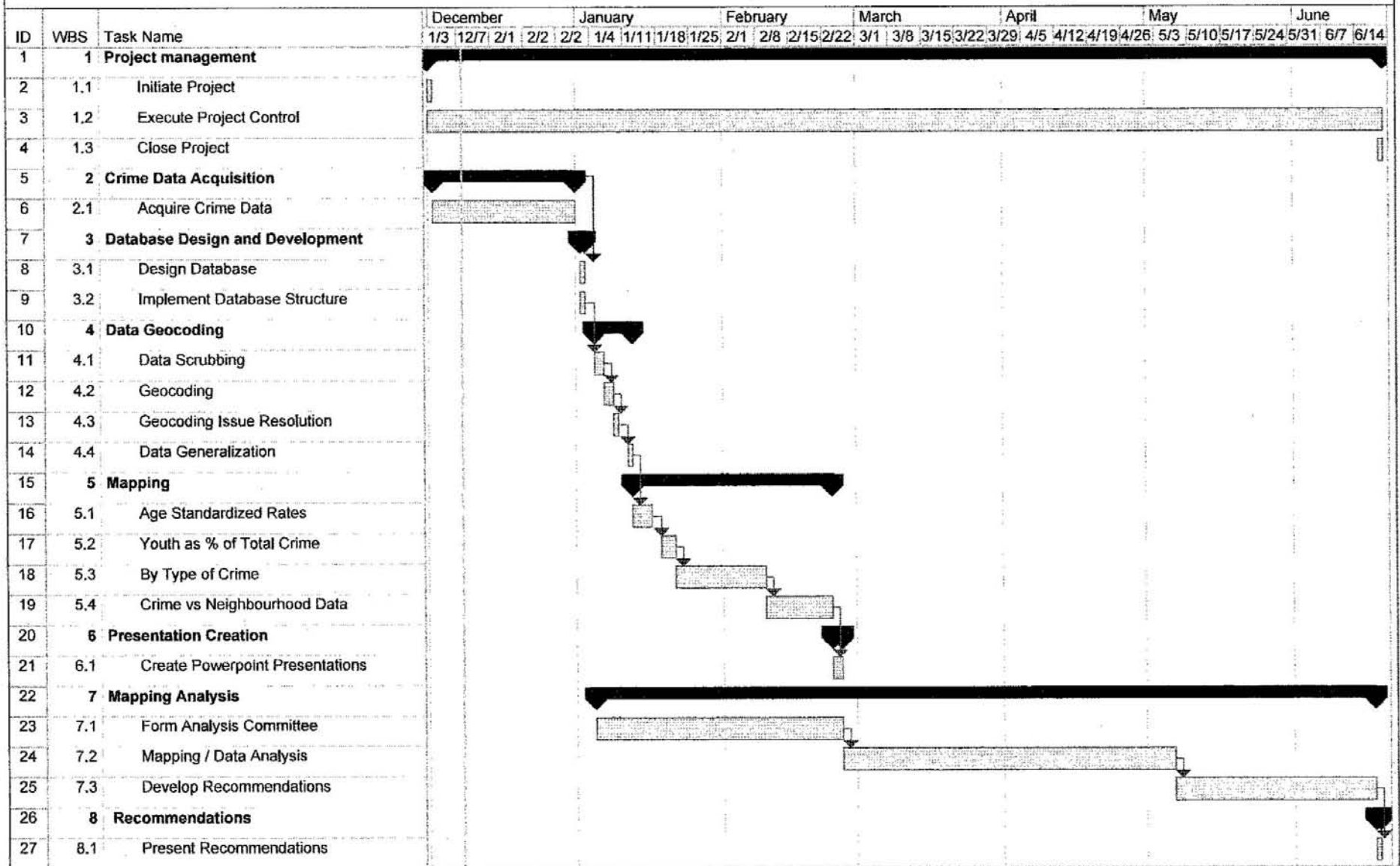
CITY OF SAULT STE. MARIE				
Municipal Performance Measurement Program • 2007 RESULTS				
3.5 YOUTH CRIME RATE - EFFECTIVENESS				
2007	2006	2005	2004	2003
204.4	152.1	184.7	166.6	157.4
Effectiveness Measure Youth crime rate per 1,000 youths..**				
Objective Safe Communities.				
Notes Youths are defined as persons aged 12-17 years of age. In 2007, 1,219 youths were involved in criminal instances (2006 – 946), an increase of 28.9%. ** Sault Ste. Marie Police Services does not keep statistics on the number of youths charged. Many youth are diverted into alternative programs. Therefore the statistics reflect a youth involvement rate and not charges. The number of youths involved in criminal instances per 1000 youths is significantly higher than average for Northern Municipalities. See the appendix for further details.				
The formula for youth crime was changed in 2005 to include youths who receive pre-charge resolutions such as warnings and cautions.				

APPENDIX
MUNICIPAL PERFORMANCE MEASUREMENT PROGRAM
COMPARISON OF PM RESULTS (NORTHERN COMMUNITIES)

COMPARISON OF PM RESULTS (NORTHERN COMMUNITIES)										
MEASURE	2007 Results	2006 Results					2007 SSM			Explanation
	SSM	SSM	THUNDER	SUDBURY	TIMMINS	NORTH	2006 Avg	Diff from 2006 Avg	% Diff	
			BAY			BAY				
Local Government										
1.1 Operating costs for governance and corporate management as a percentage of total municipal operating costs	3.10%	2.00%	6.30%	3.60%	3.00%	2.20%	3.78%	(0.68%)	(17.9%)	1
Fire Services										
2.1 Operating costs for fire services per \$1,000 of assessment	\$2.65	\$2.54	\$3.05	\$1.82	\$2.07	\$2.82	\$ 2.44	\$ 0.21	8.6%	R
Police Services										
3.1 Operating costs for police services per person	\$283.36	\$264.97	\$248.84	\$235.11	\$290.05	\$250.49	\$ 256.12	\$ 27.24	10.6%	2
3.2 Crime rate: Violent crime rate per 1,000 persons	12.93	12.97	13.45	9.3	17.55	10.125	12.61	0.32	2.6%	R
3.3 Crime rate: Property crime rate per 1,000 persons	52.42	59.8	40.89	32.13	49.19	45.921	42.03	10.39	24.7%	3
3.4 Crime rate: Total crime rate per 1,000 persons	81.24	86.77	38.09	95	74.57	65.169	68.21	13.03	19.1%	4
3.5 Youth crime rate: # of youths involved in criminal instances per 1,000 youths	204.4	152.09	122	95	93.72	95.078	101.45	102.95	101.5%	5
Transportation - Roads										
4.1 Paved roads: Operating costs for paved (hard top) roads per lane km	\$1,890.16	\$2,315.27	\$781.08	\$2,292	\$14,279	\$5,480.11	\$5,708.03	(\$3,817.88)	(66.9%)	6
4.2 Unpaved roads: Operating costs for unpaved (loose top) roads per lane km	\$1,745.89	\$685.77	\$1,796.90	\$3,322	\$14,276	\$2,252.42	\$5,411.76	(\$3,568.17)	(67.7%)	7
4.3 Winter control: Operating costs for winter maintenance of roadways per lane km maintained in winter	\$4,868.43	\$4,211.71	\$1,265.72	\$3,609	\$3,000	\$2,149.53	\$2,506.94	\$2,362.49	94.3%	8
4.4 Adequacy of roads: Percentage of paved lane km where the condition is rated as good to very good.	68.30%	68.50%	13.50%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4.5 Winter event response: Percentage of winger events where the response met or exceeded locally determined municipal service levels for road maintenance.	100%	100%	100%	100%	100%	100%	100.0%	0.0%	0.0%	R
Transit										
5.1 Conventional transit: Operating costs for conventional transit per regular service passenger trip.	\$6.17	\$5.76	\$4.34	\$3.15	\$5.33	\$2.17	\$3.76	\$2.42	64.6%	9
5.2 Conventional transit ridership: Number of conventional transit passenger trips per person in the service area in a year.	23.67	23.65	27.49	32.5	21.99	52.54	33.83	(9.96)	(29.8%)	10
Wastewater System										
6.1 Wastewater collection: Operating costs for the collection of wastewater per km of wastewater main.	\$ 4,946.29	\$5,412.81	N/A	N/A	\$ 3,087.01	N/A	N/A	N/A	N/A	N/A
6.2 Wastewater treatment & disposal: Operating costs for the treatment and disposal of wastewater per megalitre.	\$217.52	\$166.29	\$252.87	\$189	\$204	N/A	\$215.17	\$2.35	1.1%	R
6.3 Total cost: Operating cost for collection , treatment and disposal of wastewater per megalitre.	\$347.99	\$319.65	\$441.27	\$407	\$305	\$231.49	\$346.20	\$1.79	0.5%	R
6.4 Wastewater main backups: Number of wastewater main backups per 100 km of wastewater main in a year.	2.28	4.59	3.79	2.5	6.27	N/A	4.18	(1.91)	(45.5%)	11
6.5 Wastewater bypass treatment: Percentage of wastewater estimated to have by-passed treatment	0	0	0	3.70%	0.21%	0	0.98%	(0.98%)	(100.0%)	R
Storm Water System										
7.1 Urban storm water: Operating costs for urban storm water management (collection, treatment, disposal) per km of drainage system.	\$2,651.94	\$2,441.21	N/A	\$2,500	\$784	\$2,512.67	\$1,832.34	\$719.60	37.2%	12

6(8)(a)

Appendix B Youth Crime Project Schedule



Project: SSMIC, Youth Crime, V0.1
Date: Mon 12/8/08

Task

Split

Progress

Milestone

Summary

Project Summary

External Tasks

External Milestone

Deadline

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-214

FINANCING: (F.I.2.) - A by-law to authorize the borrowing of \$10,000,000 to meet current expenditures until taxes are collected.

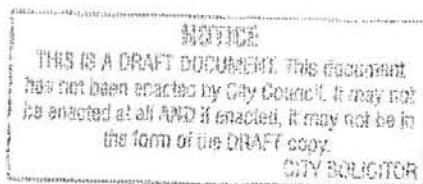
WHEREAS the Council of The Corporation of the City of Sault Ste. Marie deems it necessary to borrow the sum of \$10,000,000 to meet, until the taxes are collected, the current expenditures for the year 2009; and

WHEREAS the total amount of the estimated revenues of the Corporation for the year 2008, not including revenues derived or derivable from the sale of assets, borrowings or issues of debentures or from a surplus, including arrears of taxes and proceeds from the sale of assets, is estimated to be in excess of \$162,000,000.00.

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie, pursuant to Subsection 407 of the Municipal Act, 2001, chapter M.45 and amendments thereto, ENACTS as follows:

1. The Mayor and the Treasurer are hereby authorized, on behalf of the Corporation, to borrow from time to time by way of promissory note from the City's Banker or any person, a sum or sums not exceeding \$10,000,000 to meet, until the taxes are collected, the current expenditures of the Corporation for the year, including the amounts required for the purposes mentioned in Subsection 407 of the Municipal Act, 2001 and to give on behalf of the Corporation to the Bank or lender, a promissory note or notes, sealed with the corporate seal and duly signed for the moneys so borrowed, with interest, which may be paid in advance or otherwise, with interest at the Bank's prescribed lending rate or other persons' lending rate from time to time.
2. All the sums borrowed pursuant to the authority of this by-law, as well as all other sums borrowed in this year and in previous years from the said Bank or lender for any or all of the purposes mentioned in the said Subsection 407 shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the moneys hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for such purpose.
4. This by-law is effective January 1st, 2008.

Read THREE TIMES and PASSED in open Council this 15th day of December, 2008.



MAYOR – JOHN ROWSWELL

CLERK - DONNA P. IRVING

**ONTARIO
MUNICIPAL CORPORATIONS
TEMPORARY BORROWING BY-LAW**

E-FORM 348 (01/2004)
S.R.F. No.: 763-796-414

The **CORPORATION OF THE CITY OF SAULT STE. MARIE** (the "Municipality") By-law No. 214 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2009.

WHEREAS Section 407 of the *Municipal Act, 2001*, as amended, provides authority for a council by by-law to authorize the head of council or the treasurer or both of them to borrow from time to time, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year; and

WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the *Municipal Act, 2001*;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF SAULT STE. MARIE ENACTS AS FOLLOWS:

1. The head of council or the treasurer or both of them are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be **Royal Bank of Canada** and such other lender(s) as may be determined from time to time by by-law of council.
3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1 to September 30 of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1 to December 31 of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year or \$10,000,000.00, whichever is less.
4. The treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of section 407 of the *Municipal Act* that have not been repaid.
5.
 - a) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.
 - b) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.
6. For purposes of this by-law the estimated revenues referred to in section 3, 4, and 5 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.
7. The treasurer be and is hereby authorized and directed to apply in payment of all or, any sums borrowed under this bylaw, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for, the current year and previous years or from any other source, that may be lawfully applied for such purpose.
8. Evidences of indebtedness in respect of borrowings made under section 1 shall be signed by the head of the council or conform to the treasurer or both of them.
9. The Bank shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.
10. This by-law shall take effect on the final day of passing.

Enacted and passed this 15th day of December 2008.

MAYOR – JOHN ROWSWELL

CITY CLERK – DONNA P. IRVING

10(b)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-222

FINANCING: (F.1.2.) – A by-law to authorize the borrowing of \$10,000,000 to finance capital expenditures for short and long term purposes for The Corporation of the City of Sault Ste. Marie and \$2,500,000 for the Public Utilities Commission of the City of Sault Ste. Marie.

WHEREAS Section 401 of the Municipal Act, 2001 states a municipality may borrow money or incur a debt for municipal purposes and may issue debentures for the money borrowed or for the debt; and

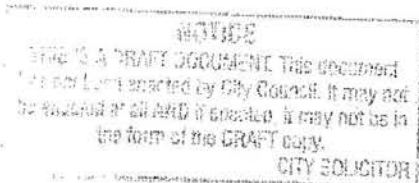
WHEREAS the Council of The Corporation of the City of Sault Ste. Marie deems it necessary to borrow the sum of \$10,000,000 for short and long term purposes, the capital expenditures of the Corporation under its construction by-laws shown on Schedule "A" hereto; and

WHEREAS the Public Utilities Commission of the City of Sault Ste. Marie deems it necessary to borrow the sum of \$2,500,000 for short and long term purposes, the capital expenditures of the Public Utilities Commission of the City of Sault Ste. Marie are shown in Schedule "B" hereto; and

WHEREAS the total amount of the estimated revenues of the Corporation for the year 2008 not including revenues derived or derivable from the sale of assets, borrowings or issues of debentures or from a surplus, including arrears of taxes and proceeds from the sale of assets is estimated to be in excess of \$162,000,000.

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie hereby ENACTS as follows:

1. The Mayor and the Treasurer are hereby authorized on behalf of the Corporation to borrow from time to time by way of promissory note from the City's Banker or any person a sum or sums not exceeding \$10,000,000 for short and long term purposes to finance the capital expenditures of The Corporation of the City of Sault Ste. Marie under its construction by-laws as shown on Schedule "A" hereto, which schedule forms part of this by-law, and to give on behalf of the Corporation to the Bank or lender a promissory note or notes sealed with the corporate seal and duly signed for the moneys so borrowed with interest which may be paid in advance or otherwise, with interest at the bank's prescribed lending rate or other persons' lending rate from time to time.
2. The Public Utilities Commission of the City of Sault Ste. Marie is hereby authorized to borrow from time to time by way of promissory note from the City's Banker or any person a sum or sums not exceeding \$2,500,000 for short and long term purposes to finance the capital expenditures of the Public Utilities Commission of the City of Sault Ste. Marie as shown in Schedule "B" hereto, which schedule forms part of this by-law, and to give on behalf of the Corporation to the Bank or lender a promissory note or notes sealed with the corporate seal and duly signed for the moneys so borrowed with interest which may be paid in advance or otherwise with interest at the bank's prescribed lending rate or other persons' lending rate from time to time.
3. All sums borrowed pursuant to the authority of this by-law as well as all other sums borrowed by the Corporation in this year and in previous years from the



said Bank or lender and remaining unpaid shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years as and when such revenues are received.

4. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the moneys hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for such purpose.
5. Long term purposes is defined as a loan with a fixed rate and term.

Read THREE TIMES and PASSED in open Council this 15th day of December, 2008.

MAYOR – JOHN ROWSWELL

CLERK - DONNA P. IRVING

10(b)

Schedule A to By-law 2008-222 The Corporation of the City of Sault Ste. Marie	Financial Information at December 15, 2008
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<u>Construction By-law</u>		<u>Estimated Capital Expenditure</u>
2004-214	Constr. of a new East End Sewage Treatment Plant - Federal/Provincial Subsidy - City Sewer Surcharge	52,406,000.00 (30,837,000.00) (10,569,000.00) 11,000,000.00
		11,000,000.00
2005-128	Constr. of New Arena - Sports Entertainment Centre - City Funding - Federal/Provincial Subsidy - Less: Debt Issue	25,040,368.00 (4,640,368.00) (7,400,000.00) (11,220,000.00) 1,780,000.00
		1,780,000.00
	Luxury Suites	1,000,000.00
		1,000,000.00
(PUC) 2005-162	Intallation of 385 metres of 200 mm watermain and 19 water service laterals on Fourth Line E. from Great Northern Rd. to the east limit of Civic #742	(236,031.86 PUC Local Improvement)
(PUC) 2006-102	Intallation of 1421 metres of 250 mm watermain and 38 water service laterals and a pressure reducing station on Old Garden River Road from Civic #443 to south side of Third Line East	(1,043,472.00 PUC Local Improvement)
2006-227	Constr. of Sanitary Sewer, Private Drain Connection and Class "A" Pavement on Shannon Rd. from Margaret St. to Wellington St.	1,501,900.00
2007-18	Constr. of a Concrete Sidewalk, on Queen St. East from Dacey Rd. to Queensgate Blvd.	200,000.00
2007-114	Constr. of Sanitary Sewer, Private Drain Connection and Class "A" Pavement on Pilgrim St. from Herrick St. to Tower St.	213,250.00
2007-168	Constr. of Sanitary Sewer, Private Drain Connection and Class "A" Pavement on Retta St. from Wellington St. East to Mark St.	980,000.00
	Sub-total	16,675,150.00

10(b)

Schedule A to By-law 2008-222
The Corporation of the City of Sault Ste. Marie
Financial Information at December 15, 2008

<u>Construction</u> <u>By-law</u>		<u>Estimated</u> <u>Capital</u> <u>Expenditure</u>
2007-169	Constr. of Sanitary Sewer, and Private Drain Connection on Wellington St. East from Trunk Rd. to Simpson St.	520,000.00
2007-170	Constr. of Sanitary Sewer, Private Drain Connection and Class "A" Pavement on Franklin St. from Henrietta St. to Wallace Terrace	750,000.00
		17,945,150.00

Schedule B to By-law 2008-222

BY-LAW NO. 503

THE PUBLIC UTILITIES COMMISSION
OF THE CITY OF SAULT STE. MARIE

A By-law to Establish a Line of Credit

WHEREAS The Sault Ste. Marie Public Utilities Commission may deem it necessary to borrow from time to time an amount of money up to a maximum of two million, five hundred thousand (\$2,500,000) to meet capital expenditures of the water system,

NOW THEREFORE the Commission enacts as follows:
The Treasurer is hereby authorized on behalf of the Commission to establish a line of credit with the City of Sault Ste. Marie in the amount of \$2,500,000.

PASSED this 4th day of December, 2008.

P. A. Mich
Chairman

Claudia Stefano
Secretary

December 4, 2008
Date

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-225

POLICE SERVICES: (P.3.1.) – A by-law to authorize the charging of fees for services and activities provided by the Police Services Board and to amend Schedule "A" to By-law 2002-28.

WHEREAS pursuant to section 391(1) of the Municipal Act 2001, S.O. 2001, c.25, a Police Services Board is authorized to pass by-laws imposing fees or charges for services and activities provided or done on behalf of the Board;

AND WHEREAS pursuant to section 397(1) of the Municipal Act 2001, S.O. 2001, c.25, any fees imposed by the Local Board require the approval of City Council;

NOW THEREFORE the Council of the Corporation of the City of Sault Ste. Marie pursuant to section 397(1) of the Municipal Act 2001, S.O. 2001, c.25, as amended, ENACTS as follows:

1. **COUNCIL APPROVAL**

Council hereby approves the fees to be charged by the Sault Ste. Marie Police Services Board as shown on Schedule "A" to this by-law.

2. **SCHEDULE "A" TO BY-LAW 2002-28 AMENDED**

By-law 2002-28 is amended by deleting Schedule "A" and replacing it with Schedule "A" attached to this by-law.

3. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

4. **BY-LAW 2008-196 REPEALED**

By-law 2008-196 is repealed.

5. **EFFECTIVE DATE**

This by-law becomes effective on the date of its final passing.

READ THREE TIMES and PASSED in Open Council this 15th day of December, 2008.

NOTICE

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of this DRAFT copy.
CITY SOLICITOR

MAYOR – JOHN ROWSWELL

CITY CLERK – DONNA P. IRVING



SERVICE FEE SCHEDULE

(Flat rates include applicable taxes)

Motor Vehicle Collision Reports		\$40.00
Statements		\$40.00
Officer Notes		\$40.00
Statements and Officer Notes	Set fee for requesting both records, no refunds if only one of these records exist	\$60.00
Accident Reconstruction Reports		2000.00
Traffic Escorts	(One hour minimum hour)	65.00 per hour
Occurrence Reports (OPTIC)		50.00 per hour
Court Order and Subpoena	Administrative Fee Photocopying Fee for files	\$50.00 \$0.20 per page
Copy of video/audio tapes	Administrative Fee	\$50.00
Member Interview while on-duty	Based on the current 1 st Class Constable rate + GST (i.e. 2008 rate = 36.10 plus GST)	Current 1 st Class Cst. hourly rate + GST
Member Interview while off-duty	Based on current 1 st Class Constable hourly rate	Based on current 1 st Class Constable -- 4 hrs. for first hour and hourly rate thereafter
False Alarms		\$73.50
Alarm Administration Fee for cancellations or direct billing, where appropriate		\$23.50
Form Reports / Letters		\$50.00
Fingerprints		\$27.00
Photographs (Digital on CD)		\$25.00
New Taxi Licence Application Fee (includes taxi test)		\$30.00
Volunteer Record Checks		\$15.00
Police Clearance Certificates		\$35.00
Pardon Applications Report		\$40.00
Use of Police Vehicle		\$25.00 per hour
Hiring of Off-Duty Officers (per Policy 6.01) Administrative Fee		Current 1st Class Cst. wage @ overtime rate (Minimum 3 hrs.) 10 per cent admin fee

10(d)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-223

TRAFFIC: (T.2.1.) A by-law to amend Schedule "A" of Traffic By-law 77-200.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, pursuant to the provisions Section 10 of the Municipal Act, 2001, S.O., 2001 c.25 and amendments thereto, ENACTS as follows:

1. **SCHEDULE "A" OF BY-LAW 77-200 AMENDED**

Schedule A of By-law 77-200 is amended by adding the following:

*NO	STREET	SIDE	FROM	TO	PROHIBITED TIMES OR DAYS
47A	Birch Street	east	Cedar	Pardee	Nov. 1 st to Mar. 31 st
646A	Wawanosh	both	Great Northern Road	Blake Street	any time".

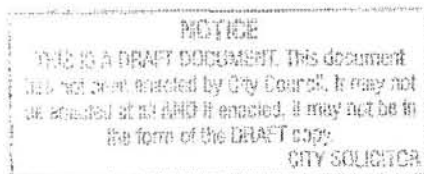
2. **EFFECTIVE DATE**

This by-law is effective from the day of its final passing.

READ THREE TIMES and PASSED in Open Council this 15th day of December, 2008.

MAYOR – JOHN ROWSWELL

CITY CLERK – DONNA P. IRVING



10(e)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-210

STREET CLOSING: (S.3.2.6.) a by-law to stop up, close and authorize the conveyance of a portion of Paradise Avenue and Peach Drive as shown on schedule "A" attached.

WHEREAS the street or part of the street more particularly hereinafter described was established as a public street and assumed for public use by By-law 2008-209

NOW THEREFORE the Council of The Corporation of the City of Sault Ste. Marie, pursuant to the Municipal Act, S.O. 2001, c. 25, ENACTS as follows:

1. STREET CLOSED

The street or part of street more particularly described in Schedule "A" to this by-law, having been assumed by the Corporation for public use, is hereby stopped up and closed.

2. LANDS DECLARED SUPPLUS

The lands more particularly described in Schedule "A" to this by-law are surplus to the requirements of the municipality.

3. EASEMENTS TO BE RESERVED

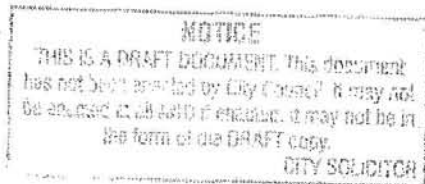
Subject to the retention of easements if required, the Corporation shall convey a portion of the street that is more particularly described in Schedule "A" to this by-law.

4. EXECUTION OF DOCUMENTS

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to all documents required to give effect to this by-law.

5. SCHEDULE "A"

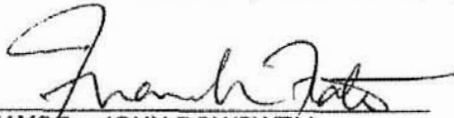
Schedule "A" forms a part of this by-law.



6. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

READ FIRST and SECOND time and PASSED in open council this 17th day of November, 2008



MAYOR – JOHN ROWSWELL
ACTING



CITY CLERK – DONNA P. IRVING

15th
READ A THIRD time and PASSED in open council this 1st day of December, 2008.

MAYOR – JOHN ROWSWELL

CITY CLERK – DONNA P. IRVING

SCHEDULE "A"**DESCRIPTION****FOREST GLEN AND FOREST GLEN B SUBDIVISION**
PEACH DRIVE @ PARADISE AVENUE, SAULT STE. MARIE

PIN 31527-0415 (LT) Paradise Av Pl H505 St. Mary's shown as Pts 16 and 17 Pl 1R11522; Sault Ste. Marie (being part of PIN)

PIN 31527-0416 (LT) Peach Dr PL H505 St. Mary's being Pts 39, 41, 44 and 45 1R11522; Sault Ste. Marie (being part of PIN)

PIN 31527-0386 (LT) Paradise Av Pl H505 St. Mary's Pt 15 1R9383 shown as Pts 57 and 58 1R11522; Sault Ste. Marie